

# CITY OF WILLIAMSPORT, PA

## FILE OF CITY COUNCIL

BILL No. 1762-20

SESSION OF 2020

Approved on first reading

This day 29th of Aug 2020

Members of City Council:

ALLISON, MIELE, KATZ, YODER  
MACKEY, PULIZZI, BANKS

Approved on final reading

This day 10th of Sept 2020

### AN ORDINANCE

6396

**ORDINANCE CREATING AN ACCESSIBILITY ADVISORY COMMISSION OF THE CITY OF WILLIAMSPORT AND AUTHORIZING SAID ACCESSIBILITY ADVISORY COMMISSION TO DEVELOP A RECOMMENDED PLAN FOR THE CITY OF WILLIAMSPORT'S ACCESSIBILITY COMPLIANCE, EFFORTS AND OUTREACH**

**WHEREAS**, the City of Williamsport believes that the proper operation of democratic government requires that all residents have equal access to the City of Williamsport's programs, activities, buildings and services

**WHEREAS**, the City of Williamsport believes that an Accessibility Commission would serve to accomplish the goals outlined herein; and

**WHEREAS**, the City of Williamsport believes that an Accessibility Commission should be formed, to be tasked with advising on matters pertaining to access for people with disabilities and compliance with federal regulations and best practices regarding accessibility and inclusion city-wide.

**BE IT ORDAINED** by the City of Williamsport as follows:

- (1) The City of Williamsport hereby creates an Accessibility Advisory Commission;
- (2) The City of Williamsport vests power in the Accessibility Advisory Commission to
  - a. Assist in evaluating the accessibility of the City of Williamsport's facilities, programs, activities, and services city wide;
  - b. Make recommendations for needed improvements city wide;
  - c. Provide guidance in developing the City of Williamsport's access policy and a plan for action;
  - d. Serve as a resource and review mechanism, which may include consultation on new programs, policies, projects and services city wide; **and aid in the development of programs for services to people with disabilities, in cooperation with the public and private sectors;**

# CITY OF WILLIAMSPORT, PA

## FILE OF CITY COUNCIL

BILL No. 1762-20

SESSION OF 2020

Approved on first reading

This day 22<sup>nd</sup> of Aug 2020

Members of City Council:

ALLISON, MIELE, KATZ, YODER  
MACKEY, PULIZZI, BANKS

Approved on final reading

This day 10<sup>th</sup> of Sept 2020

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- e. Assist in educating city administration, staff, city constituents and businesses concerning disability services and access issues;
- f. Advocate the inclusion of accessibility awareness to equity, diversity, and inclusion (EDI) conversations

(3) **Definition of Disability**

A person has a disability, within the meaning of these Rules, if that person:

- has a mental or physical impairment which substantially limits one or more major life activities, including, but not limited to, functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working;
- has a record of such impairment; or
- is regarded as having such an impairment

(4) A written or electronic notice, tentative agenda, and minutes of the previous meeting shall be prepared and distributed to each member and the city clerk for publication at least three (3) days prior to the meeting for which notice is given.

(5) The Accessibility Commission shall provide quarterly reports to Council on the progress of its recommended actions;

(6) The Accessibility Commission shall be comprised of nine (9) members (hereinafter "Member" or "Members"). Four 'non-voting' members, one (1) City Council person, one (1) representative of codes, one (1) person with knowledge of ADA law and the city engineer and five (5) 'voting' members which can and should include persons with disabilities, a parent or family member of a child or children / family member with a disability or individuals who work for an organization that serve people with disabilities. Each member shall be a resident of the City of Williamsport. Members shall be appointed by City Council or the Mayor, as described below, and Members' terms of office shall commence on the effective date of their appointment, as follows:

# CITY OF WILLIAMSPORT, PA

## FILE OF CITY COUNCIL

BILL No. 1762-20

SESSION OF 2020

Approved on first reading

This day 27<sup>th</sup> of Aug 2020

Members of City Council:

ALLISON, MIELE, KATZ, YODER  
MACKEY, PULIZZI, BANKS

Approved on final reading

This day 10<sup>th</sup> of Sept 2020

### AN ORDINANCE

- a. Within 60 days of the passage of this Ordinance, three (3) Members shall be appointed by City Council, and two (2) Members shall be appointed by the Mayor.
- b. Members shall serve staggered terms of three years, except for the initial members, who shall serve in accordance with Section 6(c) below.
- c. For the purpose of creating staggered terms and alternating appointments between City Council and the Mayor, Members shall serve in one of three Classes of Membership as follows:
- d.
  - i. The first two (2) Members appointed by City Council shall serve as Class I Members. Class I Member appointments shall be made at the last meeting of City Council before the end of the first full calendar year following the formation of the Accessibility Commission, and every three years following. Class I Members shall be appointed by City Council.
  - ii. The first two (2) Members appointed by the Mayor shall serve as Class II Members. Class II Member appointments shall be made at the last meeting of City Council before the end of the second full calendar year following the formation of the Accessibility Commission, and every three years following. Class II Members shall be appointed by the Mayor.
  - iii. The third Member appointed by City Council shall serve as a Class III Member. The Class III Member appointment shall be made at the last meeting of City Council before the end of the third full calendar year following the formation of the Accessibility Commission, and every three years following. The Class III Member shall be appointed by City Council.

(7) Any Member of the Accessibility Commission may be removed member may be removed at the will of the mayor with the approval of council.

(8) Vacancies in the Accessibility Commission occurring otherwise than by expiration of term shall be for the unexpired term and shall be filled in the same manner as the original appointments.

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Approved on first reading

This day 27<sup>th</sup> of Aug, 2020

Members of City Council:

ALLISON, MIELE, KATZ, YODER  
MACKEY, PULIZZI, BANKS

Approved on final reading

This day 10<sup>th</sup> of Sept, 2020

### AN ORDINANCE

(9) The power and authority of the Accessibility Commission shall not be construed to, nor shall the Commission have any power or authority to make any expenditures, but the Accessibility Commission shall have the authority to recommend expenditures to be made to City Council and the Mayor. The Accessibility Commission shall not be authorized under any circumstances to enter into a contract on behalf of the City in itself.

(10) The Accessibility Commission shall record and maintain audio records of all its public meetings.

(11) Robert's Rules of Order shall govern the proceedings of the Accessibility Commission on all matters not specially provided for herein.

APPROVED AND ADOPTED this 10<sup>th</sup> day of September 2020.

ATTEST:

CITY OF WILLIAMSPORT

James M. Frank  
Secretary/Clerk

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President of Council

\_\_\_\_\_  
Mayor

This ordinance approved/vetoed this 10<sup>th</sup> day of Sept 2020.