

# CITY OF WILLIAMSPORT, PA

## FILE OF CITY COUNCIL

BILL No. 1737--19

SESSION OF 2019

Approved on first reading

This day 29<sup>th</sup> of Aug 2019

Members of City Council:

ALLISON, SLAUGHTER, FAUSNAUGHT  
MIELE, KATZ, NOVIELLO, HENDERSON

Approved on final reading

This day 12<sup>th</sup> of Sept 2019

### AN ORDINANCE

6371

**ORDINANCE CREATING AN ETHICS COMMISSION OF THE CITY OF WILLIAMSPORT  
AND AUTHORIZING SAID ETHICS COMMISSION TO DEVELOP A RECOMMENDED  
CODE OF ETHICS FOR THE CITY OF WILLIAMSPORT**

**WHEREAS**, the City of Williamsport believes that the proper operation of democratic government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in the proper channels of governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government; and

**WHEREAS**, the City of Williamsport believes that a Code of Ethics would serve to accomplish the goals outlined herein; and

**WHEREAS**, the City of Williamsport believes that an Ethics Commission should be formed, to be tasked with researching, writing, and recommending a Code of Ethics for the City of Williamsport, to be presented to City Council for its consideration.

**BE IT ORDAINED** by the City of Williamsport as follows:

- (1) The City of Williamsport hereby creates an Ethics Commission;
- (2) The City of Williamsport vests power in the Ethics Commission to research, write, and recommend a Code of Ethics for the City of Williamsport, including ongoing duties of the Ethics Commission and a recommended method for enforcement and penalties regarding the same;
- (3) The Ethics Commission shall provide quarterly reports to Council on the progress of its recommended Code of Ethics. Upon the Ethics Commission's completion of a recommended Code, the Commission shall present the same to the City Council of the City of Williamsport for its consideration;

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(4) The Ethics Commission shall be comprised of five (5) members (hereinafter "Member" or "Members"). Each Member shall be a resident of the City of Williamsport, and may hold no other appointed, elected, or employment position within the City. Members shall be appointed by City Council or the Mayor, as described below, and Members' terms of office shall commence on the effective date of their appointment, as follows:

- a. Within 60 days of the passage of this Ordinance, three (3) Members shall be appointed by City Council, and two (2) Members shall be appointed by the Mayor.
- b. Members shall serve staggered terms of three years, except for the initial members, who shall serve in accordance with Section 4(c) below.
- c. For the purpose of creating staggered terms and alternating appointments between City Council and the Mayor, Members shall serve in one of three Classes of Membership as follows:
  - i. The first two (2) Members appointed by City Council shall serve as Class I Members. Class I Member appointments shall be made at the last meeting of City Council before the end of the first full calendar year following the formation of the Ethics Commission, and every three years following. Class I Members shall be appointed by City Council.
  - ii. The first two (2) Members appointed by the Mayor shall serve as Class II Members. Class II Member appointments shall be made at the last meeting of City Council before the end of the second full calendar year following the formation of the Ethics Commission, and every three years following. Class II Members shall be appointed by the Mayor.
  - iii. The third Member appointed by City Council shall serve as a Class III Member. The Class III Member appointment shall be made at the last meeting of City Council before the end of the third full calendar year following the formation of the Ethics Commission, and every three years following. The Class III Member shall be appointed by City Council.

(5) Members shall hold office until their successors have been appointed and may succeed themselves.

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- (6) Upon petition of City Council or the Mayor, to the Court of Common Pleas of Lycoming County, any Member of the Ethics Commission may be removed for incompetency, intemperance, neglect of duty, violation of any of the laws of the Commonwealth or the City, or other improper conduct.
- (7) Vacancies in the Ethics Commission occurring otherwise than by expiration of term shall be for the unexpired term and shall be filled in the same manner as the original appointments.
- (8) The power and authority of the Ethics Commission shall not be construed to, nor shall the Commission have any power or authority to make any expenditures, but the Ethics Commission shall have the authority to recommend expenditures to be made to City Council and the Mayor. The Ethics Commission shall not be authorized under any circumstances to enter into a contract on behalf of the City in itself.
- (9) The Ethic's Commission shall record and maintain audio records of all of its public meetings.
- (10) Robert's Rules of Order shall govern the proceedings of the Ethics Commission on all matters not specially provided for herein.

**CITY OF WILLIAMSPORT, PA**

**FILE OF CITY COUNCIL**

BILL No. 137-19

SESSION OF 2019

Approved on first reading

Members of City Council:

Approved on final reading

This day 29<sup>th</sup> of Aug 2019

ALLISON, SLAUGHTER, FAUSNAUGHT  
MIELE, KATZ, NOVIELLO, HENDERSON

This day 12<sup>th</sup> of Sept 2019

**AN ORDINANCE**

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APPROVED AND ADOPTED this 12<sup>th</sup> day of September 2019.

ATTEST:

CITY OF WILLIAMSPORT

James M. Frank  
City Clerk

Andrew D. Blawie  
President of Council

Robert J. Camp  
Mayor

This ordinance approved vetoed this 12<sup>th</sup> day of September 2019.