

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9139

DATE 4-29-21

TITLE

RESOLUTION TO ADOPT WILLIAMSPORT BUREAU OF TRANSPORTATION (DBA RIVER VALLEY TRANSIT) OPERATING BUDGET FOR 2021-2022

BE IT HEREBY RESOLVED, by the City Council of The Williamsport City of Williamsport that it resolves and certifies the adoption of River Valley Transit's FY2021-2022 operating budget in the amount of \$8,827,832.

BE IT FURTHER RESOLVED, that River Valley Transit's General Manager is authorized to submit the FY2021-2022 budget to the Pennsylvania Department of Transportation.

Approved

Janece M. Frank

City Clerk

Randy Allison

President



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION
HARRISBURG, PENNSYLVANIA 17120

OFFICE OF
SECRETARY OF TRANSPORTATION

March 9, 2021

Mr. Adam Winder, General Manager
Williamsport River Valley Transit (RVT)
1500 West Third Street
Williamsport, Pennsylvania 17701

Re: FY 2021-22 Section 1513 Funding

Dear ^{Adam} Mr. Winder:

As you prepare your proposed budget for the next fiscal year, the allocation of State Act 89 Section 1513 funds for each transportation system and the minimum required local match are necessary for budget development. In addition, this information is critical to secure the appropriate local matching funds. The purpose of this letter is to advise you of these amounts so that you can proceed with budgeting and securing local match for the upcoming fiscal year.

Due to the impact on Act 89's revenue streams caused by the COVID-19 pandemic; Section 1513 funding will not increase for FY 2021-22. Your Section 1513 allocation will be \$4,642,549 in FY 2021-22, equal to your allocation in FY 2020-21. As required in Act 89 of 2013, you will be expected to provide local funding of \$447,514, an increase of 5% since you are not at the full 15% match.

We expect to open the Consolidated Operating Assistance (COA) application for FY 2021-22 no later than March 18, 2021. At that time, staff at public transportation agencies will be able to enter required data in dotGrants to complete the application. Please feel free to contact me or your program manager if you have any questions.

Sincerely,

Jennie A. Granger, AICP, Deputy Secretary
Multimodal Transportation

COA LEGACY REPORT
FY 2021 - 2022 BUDGET



SUMMARY REPORT

ACCOUNT DESCRIPTION	2021 BUDGET	2020-2021 YEAR END PROJECTION	2021 - 2022 BUDGET
OPERATING EXPENSES CHARGED TO REPORT PERIOD			
Salaries and wages - operations	2,038,704.00	1,997,703.91	\$1,986,820.28
Other operating absences	186,422.00	158,249.09	\$154,158.28
Salaries and wages - other	2,006,331.00	1,980,013.63	\$2,093,804.37
Other operating absences	173,375.00	89,036.06	\$91,661.66
Fringe benefit costs	2,383,327.00	2,642,080.49	\$2,664,032.58
Services	660,368.00	530,321.95	\$686,934.86
Fuel & Lubricants	372,174.00	192,032.64	\$210,606.04
Other materials & supplies	344,365.00	462,873.79	\$415,347.40
Tires & Tubes	56,654.00	51,450.15	\$64,092.15
Utilities	163,277.00	94,947.36	\$98,507.06
Casualty and liability costs	140,697.00	140,974.00	\$145,203.22
Miscellaneous expenses	16,200.00	28,381.89	\$22,675.56
Para transit salary & wages	10,174.00	8,693.89	\$8,954.70
Para transit fringe benefits	3,391.00	2,897.96	\$2,984.90
Purchased transportation - paratransit	135,344.00	115,918.50	\$119,396.06
Total operating expenses charged to report period	8,690,803.00	8,495,575.31	8,765,179.13
APPLIED RECONCILING EXPENSE ITEMS			
Planning Expense	104,203.00	62,652.76	\$62,652.76
PHTM	21,583.00		
Total applied reconciling expense items	125,786.00	62,652.76	\$62,652.76
TOTAL OPERATING EXPENSES	8,816,589.00	8,558,228.07	8,827,831.89
NON-SUBSIDY (FEDERAL ELIGIBLE) REVENUE:			
Farebox revenue (fixed route)	565,024.00	387,382.39	550,000.00
Organization paid fares	150,456.00	100,227.00	\$205,000.00
Farebox revenue (non-fixed route STEP ADA PASSENGER FARES)	21,704.00	18,562.50	\$19,103.37
Other federal eligible revenue (advertising & charter)	100,000.00	106,746.73	\$119,539.67
Total non-subsidy (federal eligible) revenue	837,184.00	612,918.62	893,643.04
NON-SUBSIDY (FEDERAL NONELIGIBLE) REVENUE			
Other federal non-eligible revenue	437,210.00	118,977.42	\$117,830.97
Applied Revenue (Reimbursable salaries)	1,273,443.00		\$36,563.00
Total non-subsidy (federal non-eligible) revenue	1,710,653.00	118,977.42	154,393.97
OPERATING DEFICIT	(6,268,752.00)	(7,826,332.03)	(7,779,794.88)
OPERATING ASSISTANCE:			
Federal operating grant - CARES FUNDING 100% FEDERAL (7.2m available)	1,135,811.00	2,694,927.27	\$2,627,080.88
Planning Revenue	64,187.00	62,652.76	\$62,652.00
Prior Year State Carry over			
Act 44 section 1513 operating grant amount charged - state share	4,642,549.00	4,642,548.00	\$4,642,548.00
Act 44 section 1513 operating grant amount charged - state share - deferred			
Deferred State 1513 revenue			
Act 44 section 1513 operating grant amount charged - local share	426,205.00	426,204.00	\$447,514.00
Operating assistance	6,268,752.00	7,826,332.03	7,779,794.88
OPERATING BALANCE SURPLUS / (DEFICIT)	0.00	0.00	0.00
PROJECTED FY21 TO BUDGET FY22 INCREASE	0.00	0.00	3.15%

COA LEGACY REPORT
FY 2021 - 2022 BUDGET
EMPLOYEE SUMMARY



37 DRIVERS

6 OPERATIONS SUPERVISORS

13 ADMINISTRATIVE STAFF

- Adam Winder, General Manager
- Nicole Farr, Chief Finance Officer
- Todd Wright, Planning & Development Director
- Chris Clark, Fleet Manager
- Kate Vornhold, Human Resource Manager
- Skip Cochran, Marketing Director
- Josh Warfel, IT Director
- Kendra Brown, Assistant Finance Officer
- (5) Support Staff

REIMBURSED BY OTHER ENTITIES (not included above)

- 1 WPA
- 1 HIAWATHA
- 12 EMTA

4 MAINTENANCE

12 MECHANICS / SHOP

1 TTC

7 Staffing Agency

TOTAL 94