

# CITY OF WILLIAMSPORT, PA RESOLUTION

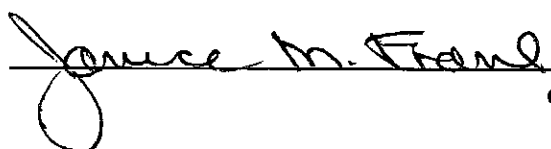
RESOLUTION # 980

DATE 8-12-21

TITLE

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WILLIAMSPORT AND THE WILLIAMSPORT AREA SCHOOL DISTRICT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSPORT that the Memorandum of Understanding (MOU) attached hereto between the City of Williamsport and the Williamsport Area School District pertaining to the School Resource Officer (SRO) program for the 2021-2022 school year is hereby approved. The appropriate City officials are hereby authorized and directed to sign said MOU.

  
\_\_\_\_\_  
City Clerk

Approved

  
\_\_\_\_\_  
President

**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN THE  
CITY OF WILLIAMSPORT, PENNSYLVANIA  
AND  
WILLIAMSPORT AREA SCHOOL DISTRICT**

**THIS UNDERSTANDING** made this 20th day of July, 2021, by and between the CITY OF WILLIAMSPORT, a city of the third class duly existing under the laws of the Commonwealth of Pennsylvania (the "City"), AND the WILLIAMSPORT AREA SCHOOL DISTRICT, having a primary place of business in the City of Williamsport, Lycoming County, Pennsylvania (the "School District").

**WHEREAS**, the City of Williamsport derives the majority of its general fund revenues from the property taxes paid by the citizens and businesses of the City; and

**WHEREAS**, the City of Williamsport uses these general fund revenues to provide for the public safety of all citizens and visitors within the City limits and when called upon through mutual aid to other communities; and

**WHEREAS**, the Williamsport Area School District encompasses the City of Williamsport, the townships of Hepburn, Woodward, Old Lycoming, Lycoming and Lewis; and

**WHEREAS**, the City and School District recognize the benefits of a School Resource Officer; and

**WHEREAS**, the City and School District have designed and operated a School Resource Officer Program; and

**WHEREAS**, the City and School District recognize that estimated costs for salary and benefits relating to placing one full time School Resource Officer is \$317.57 a day, The full time SRO will work 180 days, x \$317.57 = \$57162.79)

**WHEREAS**, the City and School District wish to enter into a cooperative agreement to provide support for the School Resource Officer Program.

**NOW THEREFORE**, it is mutually agreed and understood between the parties as follows:

1. The City agrees to commit one fulltime SRO for a full school year (180 days), in order to staff the program for the 2021-2022 school year.
2. The Williamsport Bureau of Police and the Williamsport Area School District will cooperate to assure the suitability and performance of the SRO.
3. The Williamsport Bureau of Police and the Williamsport Area School District will cooperate to determine the location and routines of the SRO's.

4. The City and School District will equally share the costs associated with the School Resource Officer's salaries and benefits.
5. The City and School District agree that for any school day for which the full time SRO is not available, and an acceptable alternative is not available for the full day, the School District shall receive a credit of \$317.57.
6. The district will provide the City with a list of school events that they need Police coverage for throughout the school year.
7. The City and School District will jointly and continually assess the progress of the program and indicate their joint willingness to continue the program for additional years. The exceptions of the SRO's and the assessment criteria shall be as outlined in Attachment A to this memorandum.
8. Annually, the School District and the City will evaluate the program, its total costs and determine the financial contributions each entity will make should the School Resource Officer Initiative be continued. Should the SRO Initiative produce less than the desired results the City and the School District will jointly attempt to modify the program to generate improvement. If satisfactory results are not obtained, either the City or the School District may terminate this Memorandum of Understanding upon 30 days' written notice.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding s of the date first above written.

ATTEST

*Joyce M. Franz*

CITY OF WILLIAMSPORT

By: \_\_\_\_\_  
Derek Slaughter, Mayor

By: *Margaret Goodring*  
City Controller

ATTEST

*Brett Leibach*

WILLIAMSPORT AREA SCHOOL DISTRICT

By: *Lori Baer* 7/20/21  
Lori Baer.  
WASD Board President

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CITY OF WILLIAMSPORT  
AND  
WILLIAMSPORT AREA SCHOOL DISTRICT**

Attachment A to Paragraph 7:

Expectations of the SRO –

1. The SRO will maintain clear lines of communication and working relationships with building administrators and teachers.
2. Positive interactions with students will be a priority.
3. The SRO will serve as a role model for problem solving and positive conflict resolution, both to students and in the community.
4. The SRO will increase student knowledge of the legal system and establish positive connections to students via classroom instruction and presentations.
5. The SRO will serve as a liaison to the community by including parents, and, when appropriate, agencies and others, in serving student needs.

Program Evaluation Criteria –

1. The SRO will process all criminal charges necessary at the Williamsport High School.
2. The SRO will present classroom lessons or presentations as requested by WASD.
3. The SRO will participate with the SAP team as requested.
4. The SRO will document substantive individual student conferences.
5. The SRO will document consultations with teachers and outside agencies.
6. The log contacts described in numbers 4&5 above will be shared with the SRO Initiative Team monthly.

Evaluation Process –

1. The SRO Initiative Team will meet as needed to evaluate program progress. The Team will consist, at a minimum, of the Chief of the Williamsport Bureau of Police, the Assistant Chief of the Williamsport Bureau of Police, the WASD Director of Student Services, the WAHS Head Principal, WAHS Principals as appointed, and the Principals of the Middle Schools served by the program, or the designee of each. This Team may add additional expectations and evaluation criteria as needed when agreed to by the Team.
2. This Team will meet each January and June to review the program and form recommendations regarding continuance to the City and the School District.
3. The SRO will meet with each building Principal weekly to facilitate formative assessments of program progress. The WBP Chief or Assistant Chief may be present for any of these meetings and may be requested to attend by the building Principal or SRO.