

# CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9076

DATE 10-8-20

## TITLE

**RESOLUTION TO APPROVE THE EMPLOYMENT OF AUGUST MEMMI,  
AS THE DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**BE IT RESOLVED**, that City Council of The City of Williamsport approve the employment of August Memmi, as the Director of Community and Economic Development at a salary of \$61,000 for the first six (6) months, pro-rated. After successfully completing a six-month probationary period the annual salary will increase to \$65,000. Hiring is contingent upon receipt of all required paperwork including, but not limited to, all necessary background checks that meet the appropriate standards as required by Pennsylvania Law. Employment is at-will. The appropriate City officials are hereby authorized and directed to sign said resolution.

James M. Frank  
City Clerk

Approved

Donald B. Allison  
President



## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** JOELLEN CHAPPELLE, HUMAN RESOURCES DIRECTOR

**SUBJECT:** CONSIDERATION OF A RESOLUTION TO APPROVE THE EMPLOYMENT OF AUGUST MEMMI AS DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT

**DATE:** October 1, 2020

**SUMMARY OF ACTION:**

Ratification of the employment of the Director of Community and Economic Development.

**IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

The employment of the Director of Community and Economic Development is at a salary of \$61,000 for the first six (6) months, pro-rated. After a successful completion of a six-month probationary period the annual salary will increase to \$65,000.

**RECOMMENDATION:**

It is recommended that City Council adopt a Resolution ratifying the employment of August Memmi, as the Director of Community and Economic Development.

**BACKGROUND:**

Mr. Memmi retired as the Executive Director of Dauphin County's Office of Community & Economic Development. He holds an associate degree in Business Management from Shippensburg and is certified as an economic development professional. Mr. Memmi brings more than thirty years of experience in business administration and is well qualified to assume the responsibilities of this position. His 25 years of public service exemplifies his commitment to community and residents.

Mr. Memmi currently resides in Hummelstown and plans to become a resident of the City of Williamsport.

Enclosed please find the resume for August Memmi.

**AUGUST MEMMI**

1361 Shope's Church Road  
Hummelstown, PA 17036

(717) 418-1112  
skipmemmi@comcast.net

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**Certified economic development professional with more than a decade of extensive policy and financing experience**

**PROFESSIONAL EXPERIENCE**

**KNIGHT SECURITY SYSTEMS, INC.**

**DIRECTOR OF OPERATIONS**

2018-2019

**LEMOYNE (Interim) BOROUGH MANAGER**

2017-2018

**DAUPHIN COUNTY OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT 2002-2016 (retired)**

**DIRECTOR**, Dauphin County Office of Community & Economic Development 2009 to 2016

**Deputy Director**, Dauphin County Office of Community & Economic Development 2002 to 2009

- **Executive Director**, Dauphin County Industrial Development Authority 2009 to 2016
  - Administered the Local Share Municipal Gaming Grant Program (\$6.5 Million annual program)
  - Administered the Dauphin County Infrastructure Bank (\$30 Million Fund)
- **Executive Director**, Dauphin County Economic Development Corp. 2009 to 2016
  - Administered the CDBG Grant Program (\$1.2 Million annual program)
  - Administered the CDBG Disaster Relief Grant Program (\$20 Million Fund)
  - Administered the Tourism Grant Program (\$2 Million annual program)
  - Administered the HOME Program (\$600,000 annual program)
    - ❖ HOME REHAB Program
    - ❖ 1<sup>st</sup> Time HOME BUYERS Program
    - ❖ Affordable Housing Trust Fund
- **Executive Director**, Dauphin County Land Bank Authority (1<sup>st</sup> in PA) 2012 to 2016
- **Executive Director**, Dauphin County Redevelopment Authority 2011 to 2016
- **Executive Director**, Dauphin County Hospital Authority 2014 to 2016
- Completed IDA financing totaling \$31 Million
  - + Projects included financing for Central PA MHA Associates affordable housing (\$13M); the Hershey Christian School (\$7 M); PA Fish and Boat Commission Building (\$5 M); and High Pointe Commons (\$3 M).
  - + Projects included development and construction oversight for 7 magisterial district justice offices (\$8 M); and construction and continuing oversight of 2 mega watt solar farm (\$8 M)
- Fostered new WITF media center by securing tax-exempt bond financing of \$19 M.

- Represented the Dauphin County Commissioners on economic development matters, including the Dauphin County Planning Commission, Harrisburg Area Transportation Study (HATS), the Hershey Partnership, Hummelstown Business & Professional Association, PREP, and the Tri County Regional Planning Commission.
- Developed and maintained working relationships with various Legislative and Congressional elected officials and their staffs representing Dauphin County; with the various Departments within the Commonwealth, including DCED, PennDOT, and PREP; and with the forty municipalities located in Dauphin County.
- Acquired and maintained expertise regarding the scope and availability of various grant and loan financing programs, including RACP, DCED programs, PennDOT programs, Growing Greener, PennVEST, HUD, FTA, Brownfields, CFA, and others.
- Maintained a thorough understanding of various plans and programs related to zoning, land use, water and sewer service, transportation corridors, stormwater management, GIS, and other important issues affecting and impacting county and local economic development.
- Supervised all personnel, programs, and activities.

**BOARD MEMBER, Township of Derry Industrial Commercial Development Authority 1999 to 2010**

- Approved and established policy for funding, development and construction of economic development projects.
- Financed major projects with tax-exempt revenue bonds and grants totaling \$130 M.
  - + Giant Center, \$85 M
  - + Parking and Intermodal Center, \$16 M
  - + Municipal Complex, \$15 M
  - + The Hershey Story Museum, \$10 M
  - + Historic Hershey School, \$4 M
- Coordinated projects with Legislative and Congressional elected officials, Dauphin County, DCED, PennDOT, Township Supervisors, School Districts and other appropriate agencies.
- Worked with major developers and local employers, including The Hershey Companies and the PSU Medical Center, land owners, and others to promote sound economic development growth in Derry Township.

**SUPERVISOR, Township of Derry**

1996 to 2010

- Responsible for overseeing \$17 M operating budget of Class 2 Township.
- Set priorities for government operations and services.
- Established direction for 7 departments and 200+ full- and part-time employees.
- Developed and implemented Township capital improvements program totaling \$47 M.
  - + Municipal Complex, \$15 M
  - + Public Library, \$6 M
  - + Hershey Park Drive Extension, \$6 M
  - + Lingle/422 Intersection Improvements, \$9 M
  - + SR 743 Downtown Improvements, \$11 M
  - + 743 Corridor Study
  - + SR's 322/39/422 Interchange Study

- Improved Township recreational opportunities and environmental conditions.
  - + 3 new municipal parks
  - + 17 miles of bike and pedestrian trails
  - + 17 acres reserved for riparian buffers
- Represented Board of Supervisors on Derry Township General Authority and Derry Township Industrial Commercial Development Authority.
- Developed Master Transportation and Stormwater Management Plans for the Township.

*ADDITIONAL*

**Former Owner and Operator**, Royer’s Cake Box, Lebanon (15 employees)

**Former Senior Executive Manager**, G. Memmi and Sons Bakery, Hershey (45 employees)

**PROFESSIONAL DEVELOPMENT**

- **Certification as Economic Development Professional**, PA Economic Development Association
- **Financing Courses:** Advanced Bond, Municipal & Industrial Bond, Development Bond, Tax Increment, Tax Credit
- **Leadership Courses:** Graduate of PA Leadership Institute, Management versus Leadership, Introduction to National Incident Management System for Elected Officials
- **Other Courses:** Open Records, Planning Essentials
- **Business Administration Studies:** Shippensburg University
- **Pennsylvania Criminal Record Check Clearance**
- **Pennsylvania Child Abuse Clearance**

**MEMBERSHIPS:**

- PA Economic Development Association
- Council of Development Finance Agencies,
- National Economic Development Association
- PA State Association of Townships, former member
- St. Joan of Arc Parish, Life-long Member

**AWARDS**

**Capital Region Council of Governments “Perry Albert Award”**

**In recognition of public service characterized by faithful and effective service.**

**January 2016**

**Recognition of Dauphin County Office of Community and Economic Development’s Infrastructure Bank Program by National Association of Counties**

**Spring 2014**

**AUGUST MEMMI**

**1361 Shope's Church Road  
Hummelstown, PA 17036**

**(717) 418-1112  
skipmemmi@comcast.net**

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**REFERENCES**

Paul McNamee  
SAArcitects  
525 Gatehouse W Ln.  
York, PA 17402  
(717) 578-7565

Matt Steck  
Greenlee Partners  
230 State Street  
Hummelstown, PA 17036  
(717) 236-0443

Jeff Haste  
Dauphin County Commissioner  
25 2<sup>nd</sup> Street  
Harrisburg, PA 17104  
(717) 780-6525

Jim Negley  
Derry Township Manager (Retired)  
600 Clearwater Road (Prior)  
Hershey, Pa 17033  
(717) 554-4794