

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

In compliance with HUD's regulations, the City of Williamsport has prepared this Annual Action Plan which will be utilized for FY 2022. This Annual Action Plan highlights challenges and opportunities in focus areas such as housing, community development, and economic development within the City of Williamsport.

The Annual Action Plan also establishes goals for the City of Williamsport over the next year by outlining initiatives the City of Williamsport will undertake to address identified needs. This FY 2022 Annual Action Plan is a collaborative effort between the City of Williamsport, SEDA-Council of Governments (SEDA-COG), social service agencies, housing providers, community and economic development agencies, and the community at large. The planning process was accomplished through a series of public meetings and stakeholder consultation.

### 2. Summarize the objectives and outcomes identified in the Plan

The following goals, objectives and outcomes have been identified for the City of Williamsport for FFY 2022 for the CDBG and HOME programs.

#### **Housing Priority:**

There is a need to improve the quality of the housing stock in the City of Williamsport and to increase the supply of affordable, decent, safe, and accessible housing for homeowners, renters, and homebuyers. The specific objectives that support this goal are as follows: increase homeownership; reduce housing blight and deterioration among owner-occupied households; improve rental housing opportunities; and provide safe and accessible housing. Specifically, in FFY 2022, CDBG and HOME funds will be utilized towards the following identified goal:

- **Affordable Housing (High Priority):** The City seeks to provide affordable rental and home ownership opportunities for residents who earn equal to or less than 80% of the AMI. The existing housing stock of older homes needs significant investment in rehabilitation for both owner-occupied and rental units. The city will continue its homeowner rehabilitation programs to correct codes violations, offer emergency repairs, and complete accessibility modifications to owner-occupied households.

### **Homelessness Prevention Priority:**

There is a need for housing services for homeless persons and persons at-risk of become homeless, as well as public education.

- Support emergency shelter and transitional housing services through local nonprofit organizations and social service agencies.
- Support services to assist homeless persons and families make the transition to permanent housing and independent living.

### **Other Special Needs Priority:**

The accessibility-related housing rehabilitation and the installation and reconstruction of curb ramps in the city assist with improving the quality of life of persons considered special needs, specifically persons with disabilities and the elderly.

### **Community Development Priority**

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in the City of Williamsport.

Specifically, in FFY 2022, CDBG funds will be utilized towards the following identified goal:

- **Public Facilities (High Priority):** The City recognizes the need to improve its facilities and infrastructure throughout the city. This includes creating a safe and suitable living environment via street reconstruction and the improvement of parks and recreation facilities. The installation and/or reconstruction of ADA compliant curb ramps also meets the priority for special needs populations.
- **Blight Elimination (High Priority):** Blight elimination will be conducted on a spot and/or area basis; specifically, this will include the demolition of severely code-deficient structures that are a detriment to public health and safety.

### **Economic Development Priority**

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of the city. However, this is often undertaken with funds other than CDBG or HOME.

### **Administration, Planning and Management Priority:**

There is a continuing need for planning, administration, management and oversight of Federal, state and locally funded projects.

- Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The FY 2021 Consolidated Annual Performance Evaluation Report (CAPER) will summarize the use of FY 2021 CDBG funds from January 1, 2021, to December 31, 2021, which will be submitted to HUD.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

In preparation for the FY 2022 Annual Action Plan, a notice was mailed out on March 21, 2022, to community service and development providers, businesses, developers, nonprofit organizations, philanthropic organizations, and community and faith-based organizations regarding the initiation of the CDBG application preparation schedule. This notice announced the upcoming application cycle and provided guidance on submitting project proposals in accordance with HUD Citizen Participation requirements and the city's Citizen Participation Plan.

As a component of the planning process, the City of Williamsport held its first public hearing on March 31, 2022. The hearing provided residents, agencies, and organizations with the opportunity to discuss the community's CDBG program and provide suggestions for future CDBG program priorities and activities. The process for distribution of the Annual Action Plan was also provided.

The comment period for the City of Williamsport began on July 1, 2022 a period of 30 days. A copy of the Draft FY 2022 Annual Action Plan was displayed at the following locations:

1. City of Williamsport
2. City of Williamsport Website
3. SEDA-COG's Website

A final public hearing was held on July 14, 2022. This meeting gave the public a final opportunity to comment on the plan. The comment period for the FY 2022 Annual Action Plan ended on July 31, 2022.

Please refer to public comment summary, below, and the minutes of the public hearing for further comment documentation

### **5. Summary of public comments**

Notices were advertised in the *Sun Gazette*, the newspaper of general circulation, regarding the public hearings, and to invite public comment. Other forms of public comment were also invited and accepted for thirty (30) days regarding the FY 2022 Annual Action Plan.

Comments received at the public hearings, as well as during the thirty (30) day comment period, are included as public hearing minutes, attached at the end of the FY 2022 Annual Action Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and suggestions received to date have been accepted and incorporated into the FY 2022 Annual Action Plan.

## **7. Summary**

The main goal of the FFY 2022 Annual Action Plan is to implement strategies and work toward goals related to challenges identified in the Five-Year Consolidated Plan. Through this Five-Year Consolidated Plan study effort, baseline goals were established to work toward improving the housing conditions, and address community and economic development needs.

For FFY 2022, the following allocations will be received:

- City of Williamsport CDBG: \$1,042,508
- City of Williamsport HOME: \$272,211

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Recipient		City of Williamsport Community Development
CDBG Administrator		City of Williamsport Community Development
CDBG Administrator	Tyler Dombroski	SEDA-COG Community Development
CDBG Administrator	Kristin McLaughlin	SEDA-COG Community Development
HOME Administrator		City of Williamsport Community Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The mission of the Community Development Program at SEDA-COG is to work with local governments and their citizens to improve communities and the lives of community residents through infrastructure and community facility projects. SEDA-COG’s Community Development Program offers services to the region’s counties, communities, municipal authorities, and locally based organizations.

Success is assisting a community through the planning, development, design, funding, and construction of much needed public infrastructure or community facility projects. In the last 30 years, SEDA-COG’s Community Development Program has assisted with nearly 1,000 public infrastructure and community facility projects, resulting in community investments of nearly half a billion dollars.

**Consolidated Plan Public Contact Information**

August Memmi, Director  
 Community & Economic Development  
 City of Williamsport

245 W 4<sup>th</sup> Street  
Williamsport, PA 17701  
(570) 327-7513  
[amemmi@cityofwilliamsport.org](mailto:amemmi@cityofwilliamsport.org)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Williamsport held a series of consultation meetings and interviews as part of its Consolidated Planning process. Continuum of Care participants and other organizations were notified of the FY 2022 Annual Action Plan process through an outreach letter and/or e-mail.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Williamsport consulted with the Lycoming County Housing Authority to obtain data on the public housing inventory, including the Section 8 Housing Choice Voucher Program, and to discuss the Housing Authority’s plans for public housing development activities.

The city has also solicited input by way of stakeholder meetings with affordable housing providers, homeless providers, and social services that provide housing assistance and related services to low- and moderate-income persons. These efforts assisted in preparing the FY 2022 Annual Action Plan.

The City of Williamsport works with the following agencies to enhance coordination:

- a. Lycoming County Housing Authority
- b. Economic Development Agencies
- c. Social Service Agencies
- d. Philanthropic Funding Institutions

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Williamsport falls within the 33-county Eastern Pennsylvania Continuum of Care. This organization is broken into five regional homeless advisory board. The City of Williamsport and Lycoming County are part of the Northern Tier Region Homeless Advisory Board (RHAB). While the City of Williamsport does not receive ESG funds direction, the City is regionally represented by two board members that provide input on standards, policies, and procedures.

The Lycoming County Housing Authority provides public housing for Section 8 residents and is the main agency that serves individuals at risk of becoming homeless. Various social service institutions also provide supportive services for persons at risk of becoming homeless as well as address the needs of individuals who are currently homeless. This includes providing emergency, short- and long-term shelter options for individuals and families.

Many of the organizations consulted and notified of the FFY 2022 CDBG and HOME Annual Action Plans are members of the Coordinated Task Force. The purpose of the task force is to coordinate services, prevent duplication of efforts, share information, and promote networking.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Williamsport is not a recipient of ESG funds. The ESG program is administered by the Pennsylvania Department of Community and Economic Development (DCED).

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	<b>Lycoming Neighborhood Development Corporation</b>
	<b>Agency/Group/Organization Type</b>	Other government – local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The city consults with LNDC to plan for the construction and rehabilitation of affordable housing. LNDC is one of two CHDO’s within the City of Williamsport.
2	<b>Agency/Group/Organization</b>	<b>Lycoming Housing Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing  PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing need
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	Public advertisement and outreach letter; coordination to understand public housing and Section 8 needs.

	<b>outcomes of the consultation or areas for improved coordination?</b>	
<b>3</b>	<b>Agency/Group/Organization</b>	<b>STEP, INC.</b>
	<b>Agency/Group/Organization Type</b>	Services – Housing Services – Children Services – Elderly Persons Services – Education Services – Employment Regional Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>3</b>	<b>Agency/Group/Organization</b>	<b>Coordinated Task Force</b>
	<b>Agency/Group/Organization Type</b>	Regional Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Public Housing Needs Homeless Needs – chronically homeless Homeless Needs – Families with children Homeless Needs – Veterans Homeless Needs – Unaccompanied Youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Coordinated Task Force is an organization that has representatives from many local social service agencies. This group meets once a month to discuss issues that their agencies and/or their clients are facing.
<b>4</b>	<b>Agency/Group/Organization</b>	<b>Williamsport Lycoming Chamber of Commerce</b>
	<b>Agency/Group/Organization Type</b>	Business Leaders Civic Leaders

		Regional Organization Services – Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-housing Community Development Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. The city works closely with the organization on development projects and has consulted with the Chamber regarding the promotion of the designated Opportunity Zones in the City.
5	<b>Agency/Group/Organization</b>	<b>YWCA of Northcentral Pennsylvania</b>
	<b>Agency/Group/Organization Type</b>	Services – Victims of Domestic Violence Services – Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Families with Children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. discussion of projects, consultation regarding its request for FFY 2022 CDBG funding for building repairs. The organization is also a member of the Coordinated Task Force.
6	<b>Agency/Group/Organization</b>	<b>Williamsport Branch YMCA</b>
	<b>Agency/Group/Organization Type</b>	Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
7	<b>Agency/Group/Organization</b>	<b>Firetree Place</b>
	<b>Agency/Group/Organization Type</b>	Services – Children

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter; discussion of projects, consultation regarding its request for FFY 2022 CDBG funding for its After School program.
<b>8</b>	<b>Agency/Group/Organization</b>	<b>UPMC Susquehanna</b>
	<b>Agency/Group/Organization Type</b>	Services – Health Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>9</b>	<b>Agency/Group/Organization</b>	<b>Roads To Freedom Center for Independent Living</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities Regional Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. The Center for Independent Living is a member of the Coordinated task force, and the organization provides accessible housing assistance for income-eligible clients in partnership with the City.
<b>10</b>	<b>Agency/Group/Organization</b>	<b>Veterans Affairs - Northeast PA Region</b>
	<b>Agency/Group/Organization Type</b>	Services – Health Other Government – Federal

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>11</b>	<b>Agency/Group/Organization</b>	<b>American Rescue Workers</b>
	<b>Agency/Group/Organization Type</b>	Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs _ Families with Children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>12</b>	<b>Agency/Group/Organization</b>	<b>Salvation Army</b>
	<b>Agency/Group/Organization Type</b>	Services – Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>13</b>	<b>Agency/Group/Organization</b>	<b>Greater Lycoming Habitat for Humanity</b>
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Non-Homeless Special Needs Market Analysis Anti-poverty strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. The City consulted with Habitat for Humanity regarding its request for FFY 2022 CDBG funds.
<b>14</b>	<b>Agency/Group/Organization</b>	<b>Sojourner Truth Ministries</b>
	<b>Agency/Group/Organization Type</b>	Services – Homeless Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>15</b>	<b>Agency/Group/Organization</b>	<b>James V. Brown Library</b>
	<b>Agency/Group/Organization Type</b>	Services – Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>16</b>	<b>Agency/Group/Organization</b>	<b>Central Pennsylvania Food Bank</b>
	<b>Agency/Group/Organization Type</b>	Services - Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	Public advertisement and outreach letter. Williamsport serves as one of two Healthy Food Hubs in the Central Pennsylvania Food Bank’s 27-county jurisdiction.

	<b>outcomes of the consultation or areas for improved coordination?</b>	
17	<b>Agency/Group/Organization</b>	<b>North Penn Legal Services</b>
	<b>Agency/Group/Organization Type</b>	Service – Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. North Penn Legal Services provides free legal representation in non-criminal matters including eviction from housing, discrimination, family law, and consumer protection issues.
18	<b>Agency/Group/Organization</b>	<b>Eastern Pennsylvania Continuum of Care</b>
	<b>Agency/Group/Organization Type</b>	Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs – Chronically Homeless Homeless Needs – Families with children Homeless Needs – Veterans Homeless Needs – unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
19	<b>Agency/Group/Organization</b>	<b>Family Promise of Lycoming County</b>
	<b>Agency/Group/Organization Type</b>	Services – Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. Family Promise of Lycoming County provides homeless services throughout the county. The City consulted with Family Promise regarding its request for FFY 2022 CDBG funds.

<b>20</b>	<b>Agency/Group/Organization</b>	<b>Hope Enterprises</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>21</b>	<b>Agency/Group/Organization</b>	<b>PA Career Link</b>
	<b>Agency/Group/Organization Type</b>	Services – Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy Non-housing Community Development Strategy Market Analysis Other: Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>22</b>	<b>Agency/Group/Organization</b>	<b>River Valley Health and Dental Center</b>
	<b>Agency/Group/Organization Type</b>	Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>23</b>	<b>Agency/Group/Organization</b>	<b>AIDS Resource Alliance</b>

	<b>Agency/Group/Organization Type</b>	Services – Persons with HIV/AIDS
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. This organization is a member of the Coordinated Task Force.
24	<b>Agency/Group/Organization</b>	<b>UPMC - Community Health - LifeCenter</b>
	<b>Agency/Group/Organization Type</b>	Services – Health Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
25	<b>Agency/Group/Organization</b>	<b>KidsPeace</b>
	<b>Agency/Group/Organization Type</b>	Services – Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Homelessness Needs – Unaccompanied Youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
26	<b>Agency/Group/Organization</b>	<b>Lycoming County Society for the Prevention of Cruelty to Animals (SPCA)</b>
	<b>Agency/Group/Organization Type</b>	Regional Organization Other: nonprofit animal control

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter; attendance at public hearing. The organization was consulted regarding its request for FY 2022 CDBG funding.
<b>27</b>	<b>Agency/Group/Organization</b>	<b>Community Services Group</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. Community Services Group is a member of the Coordinated Task Force.
<b>28</b>	<b>Agency/Group/Organization</b>	<b>North Central Sight Services</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>29</b>	<b>Agency/Group/Organization</b>	<b>Williamsport Municipal Water Authority</b>
	<b>Agency/Group/Organization Type</b>	Other – Local Government
	<b>What section of the Plan was addressed by Consultation?</b>	Non-housing Community Development Strategy Market Analysis Other - Economic Development
	<b>Briefly describe how the Agency/Group/Organization was</b>	Public advertisement and outreach letter.

	<b>consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
<b>30</b>	<b>Agency/Group/Organization</b>	<b>Williamsport Sanitary Authority</b>
	<b>Agency/Group/Organization Type</b>	Other – Local Government
	<b>What section of the Plan was addressed by Consultation?</b>	Non-housing Community Development Strategy Market Analysis Other - Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>31</b>	<b>Agency/Group/Organization</b>	<b>County of Lycoming Planning &amp; Community Development</b>
	<b>Agency/Group/Organization Type</b>	Other Government – County Planning Organization Agency – Managing Flood Prone Areas Agency – Emergency Management
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Other - Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. The County provides PHARE funds for the City’s housing rehabilitation programs. It also administers a supportive housing program for persons who are homeless or at risk of homelessness. The City of Williamsport coordinates with the County Planning department for Hazard Mitigation Planning and flooding mitigation strategies.
<b>32</b>	<b>Agency/Group/Organization</b>	<b>Lycoming-Clinton Mental Health</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with disabilities

	<b>What section of the Plan was addressed by Consultation?</b>	Health Agency non-homeless special needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>33</b>	<b>Agency/Group/Organization</b>	<b>Big Brothers Big Sisters Lycoming County</b>
	<b>Agency/Group/Organization Type</b>	Services – Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-homeless special needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>34</b>	<b>Agency/Group/Organization</b>	<b>Hometown Internet LLC</b>
	<b>Agency/Group/Organization Type</b>	Other – Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Market Analysis Other – Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>35</b>	<b>Agency/Group/Organization</b>	<b>River Valley Internet, LLC</b>
	<b>Agency/Group/Organization Type</b>	Other – Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Market Analysis Other – Economic Development
	<b>Briefly describe how the Agency/Group/Organization was</b>	Public advertisement and outreach letter.

	<b>consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
<b>36</b>	<b>Agency/Group/Organization</b>	<b>Lycoming County United Way</b>
	<b>Agency/Group/Organization Type</b>	Regional Organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>37</b>	<b>Agency/Group/Organization</b>	<b>Lycoming County Visitors Bureau</b>
	<b>Agency/Group/Organization Type</b>	Regional Organization Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Market Analysis Other – Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
<b>38</b>	<b>Agency/Group/Organization</b>	<b>Lycoming-Clinton Joinder</b>
	<b>Agency/Group/Organization Type</b>	Services – Children Services – Elderly Persons Services – Persons with Disabilities Services – Health Child Welfare Agency Other Government – County Regional Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Lycoming-Clinton Joinder Program is a social service agency responsible for providing State-mandated services and supports to residents in Lycoming County. The Joinder provides services including Children & Youth, Early Intervention, Health Choices (behavioral health), Mental Health & Intellectual Disabilities / Autism Services, Child & Adolescent Service System Program (CASSP), and Aging Services. They were provided a public advertisement and outreach letter. The organizations under the Joinder are members of the Coordinated Task Force.
39	<b>Agency/Group/Organization</b>	<b>SUSQUEHANNA GREENWAY</b>
	<b>Agency/Group/Organization Type</b>	Services – health Business Leaders Civic Leaders Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Other - Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
40	<b>Agency/Group/Organization</b>	<b>Lycoming Economic Development Foundation</b>
	<b>Agency/Group/Organization Type</b>	Business Leaders Other - Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Market Analysis Other - Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	Public advertisement and outreach letter.

	<b>outcomes of the consultation or areas for improved coordination?</b>	
41	<b>Agency/Group/Organization</b>	<b>First Community Foundation Partnership</b>
	<b>Agency/Group/Organization Type</b>	Civic Leaders Other - Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy Market Analysis Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter.
42	<b>Agency/Group/Organization</b>	<b>City of Williamsport</b>
	<b>Agency/Group/Organization Type</b>	Other Government – Local Agency – Managing Flood Prone Areas Agency – Emergency Management
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter was directed to the Bureau of Codes, Public Works and Recreation Departments. The Community Development Department works regularly with these City departments to identify projects, including properties that are a health and safety hazard.
43	<b>Agency/Group/Organization</b>	<b>River Valley Transit</b>
	<b>Agency/Group/Organization Type</b>	Other – Public Transportation
	<b>What section of the Plan was addressed by Consultation?</b>	Non-homeless special needs Non-housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated</b>	Public advertisement and outreach letter.

	<b>outcomes of the consultation or areas for improved coordination?</b>	
44	<b>Agency/Group/Organization</b>	<b>Williamsport Area School District</b>
	<b>Agency/Group/Organization Type</b>	Services – Education Other Government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. The School District is a member of the Coordinated Task Force.
45	<b>Agency/Group/Organization</b>	<b>Central Pennsylvania Workforce Development</b>
	<b>Agency/Group/Organization Type</b>	Services – Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter. CPWDC, also known as Advance Central PA, serves as a workforce development resource for jobseekers and employers in central Pennsylvania.
46	<b>Agency/Group/Organization</b>	<b>West Branch Drug and Alcohol</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter; this organization is a member of the Coordinated Task Force.
47	<b>Agency/Group/Organization</b>	<b>Community Care Behavioral Health</b>

	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter; this organization is a member of the Coordinated Task Force.
48	<b>Agency/Group/Organization</b>	<b>Clean Slate Center</b>
	<b>Agency/Group/Organization Type</b>	Services – Persons with Disabilities Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public advertisement and outreach letter; this organization is a member of the Coordinated Task Force.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted and contacted during the planning process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Williamsport Consolidated Plan 2020-2024	City of Williamsport	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Greater Williamsport Comprehensive Plan, 2017	City of Williamsport	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Lycoming County Community Needs Assessment, 2021	STEP, Inc.	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
FFY 2020 CDBG Annual Action Plan	City of Williamsport	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
FFY 2021 CDBG Annual Action Plan	City of Williamsport	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
FFY 2020 CDBG CAPER	City of Williamsport	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Continuum of Care	Eastern PA Continuum of Care, Northern Tier	The city continues to support services to assist homeless persons. This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Lycoming County Hazard Mitigation Plan, 2020	County of Lycoming	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Williamsport Area Transportation Study, 2018	County of Lycoming	This is incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City of Williamsport has consulted and coordinated with various agencies and organizations, municipal-wide, county-wide, and Commonwealth-wide. A culmination of these efforts resulted in the development of the FY 2020-2024 Five Year Consolidated Plan and the subsequent FY 2022 Annual Action Plan.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Williamsport followed its Citizen Participation Plan to develop its FFY 2022 Annual Action Plan including:

- Email and written notice outreaches to local organizations;
- Two public hearings at different stages of the application preparation schedule;
- Newspaper advertisements encouraging participation and comment;
- Public display of the draft FFY 2022 Annual Action Plan.

Through the citizen participation process, public input was used to identify what challenges and opportunities exist in Williamsport, as well as developing goals to mitigate these issues.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Notice to community organizations	Minorities People with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Sent via US mail and e-mail to community organizations and agencies	No comments received.	None.	N/A
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	All advertisements circulated in the local newspaper of general circulation, the <i>Sun Gazette</i>	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Minorities  Non-English Speaking – Specify other language: assistance provided upon request  Persons with disabilities  Non-targeted/broad community  Residents of Public Assisted Housing	Refer to attached sign-in sheets for attendance record.	Refer to attached minutes of public hearings for record of comments.	All comments were accepted.	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public display and comment period of the draft FFY 2022 Annual Action Plan	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Available during office hours of the Williamsport Department of Community and Economic Development and electronically on City and SEDA-COG website	See attached summary of comments.	All comments were accepted.	<a href="http://www.seda-cog.org/Pages/communitydevelopment.aspx">http://www.seda-cog.org/Pages/communitydevelopment.aspx</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### **AP-15 Expected Resources – 91.220(c)(1,2)**

#### **Introduction**

The City of Williamsport will receive \$1,042,508 of FFY 2022 CDBG funds and \$272,211 of FFY 2022 HOME funds. The program year is from January 1, 2022, through December 31, 2022.

The accomplishment of these projects/activities will be reported in the FFY 2022 Consolidated Annual Performance and Evaluation Report

(CAPER).

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG City of Williamsport	Public-Federal	Public Facilities, Housing Rehabilitation, Acquisition/Demolition Administration	\$1,042,508	\$0	\$396,288.56	\$1,438,796.56	\$2,000,000	Funds for housing and non-housing community development needs in accordance with 2020-2024 Consolidated Plan
HOME City of Williamsport	Public-Federal	Acquisition, Homebuyer Assistance, Housing rehabilitation Administration	\$272,211	\$0	\$0	\$272,211	\$600,000	Funds for housing community development needs in accordance with 2020-2024 Consolidated Plan

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In addition to the CDBG and HOME Entitlement funds, the City of Williamsport anticipates the following resources may be available to private

individuals/families and local non-profit organizations to undertake the strategies identified in the Five-Year Consolidated Plan:

- American Rescue Plan – State Local Fiscal Recovery Funds
- Emergency Solutions Grant
- First Time Home Buyers Assistance Program
- Infrastructure Investment and Jobs Act
- Low-Income Housing Tax Credit Program (LIHTC)
- Pennsylvania Department of Transportation Multi-Modal transportation Fund
- Pennsylvania Department of Conservation and Natural Resources grant programs
- Pennsylvania Assistive Technology Foundation
- Weatherization Program
- Pennsylvania Housing Finance Agency
- Pennsylvania Municipal Liquid Fuels Program
- Public Housing Developments
- Section 8 Rental Assistance Program
- U.S. Department of Agriculture (USDA) Rural Development single Family Housing Programs

Other resources that may be available to the City of Williamsport in FFY 2022 to address needs identified in the FFY 2020-2024 Five Year Consolidated Plan are listed below:

- FFY 2016-2021 CDBG Funds
- Local general funds
- Pennsylvania Municipal Liquid Fuels Program

No funding source has a match requirement.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Lose School Park is maintained by the City's Department of Public Works. FFY 2020 and 2022 CDBG funds are allocated to park improvements. In addition, the road infrastructure that will be reconstructed utilizing CDBG funds are publicly owned.

**Discussion**

The City of Williamsport will continue to work cooperatively with private, public and non-profit agencies and partners to address the needs identified in the Consolidated Plan. The City of Williamsport anticipates that projects funded in FFY 2022 will require minimal additional matching funds. Other goals identified in the Consolidated Plan, and not funded utilizing CDBG or HOME funds in FFY 2022, may utilize other public or private funds, as necessary.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives

## Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Infrastructure	2020	2024	Non-Housing Community Development	City-wide	Public Facilities	CDBG: \$645,638	Public facility or infrastructure; Activities other than low-moderate income housing benefit: 29,339 Persons Assisted; Other: 1
2	Housing Rehabilitation	2020	20204	Affordable Housing	City-Wide	Affordable Housing	CDBG: \$72,091 HOME: \$202,711	Homeowner Housing Rehabilitation: Household Housing Unit 3; Other:1
3	Accessible Housing	2020	2024	Affordable Housing	City-Wide	Affordable Housing	CDBG: \$40,359	Homeowner Housing Rehabilitated: 3 Household Housing Unit Other: 1
4	Blight Elimination	2020	2024	Blight Elimination	City-Wide	Blight Elimination	CDBG: \$66,920	Buildings Demolished: 1 Other: 1
5	Home Ownership	2020	2024	Affordable Housing	City-Wide	Affordable Housing	HOME: \$45,000	Direct Financial Assistance to Homebuyers: 1 Household Assisted
6	Administration	2020	2024	Administration	City-Wide	Affordable housing; blight elimination; homelessness prevention; public facilities	CDBG: \$208,500 HOME: \$24,500	Other: 1

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>GOAL NAME</b>	Affordable Housing
	<b>GOAL DESCRIPTION</b>	This goal assists income eligible households to make code, safety and other needed repairs to their homes; in addition, this program offers grants of up to \$5,000 for accessibility improvements for residential properties occupied by income eligible persons with disabling conditions. Also, the homebuyer assistance program makes the purchase of homes more affordable for residents. The City offers a gap financing program to help eligible households purchase a single-family home in the City. The city offers up to 20% of the home purchase price as a deferred repayment, 0% interest loan. Applicants must meet federal household income limits. The city will also assist with home ownership activities working with one of its two CHDO's.
2	<b>GOAL NAME</b>	Other Special Needs
		This goal is addressed through accessibility improvements via the installation and reconstruction of curb ramps in the city for severely handicapped adults and the elderly.
3	<b>GOAL NAME</b>	Public Facilities and Infrastructure
	<b>GOAL DESCRIPTION</b>	Public facilities and infrastructure projects include street reconstruction and related improvements; park and recreational facility improvement.
4	<b>GOAL NAME</b>	Blight Elimination

	<b>GOAL DESCRIPTION</b>	Blight elimination activities include codes related demolition, codes enforcement activities and blight elimination on a spot and area basis.
<b>5</b>	<b>GOAL NAME</b>	Administration
	<b>GOAL DESCRIPTION</b>	The goal is to administer the CDBG and HOME programs according to HUD regulations.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City is using FFY 2022 CDBG funds to address the following public facilities needs throughout the City:

- Reconstruction of streets located in low/moderate income areas
- Removal of Architectural Barriers activity
- Lose School Park Improvements.

The City will continue its housing rehabilitation programs in 2022 including the CDBG/HOME funded Owner-Occupied Single-Family Rehabilitation program. The CBDG funds will be used to address emergency housing situations. CDBG funds will also be used for the Handicapped Accessibility Rehabilitation Program. The HOME CHDO activity will be for the construction of new housing.

The City will address blight elimination through the Codes Related Blight Elimination activity, which provides for the demolition of blighted properties.

#### Projects

#	Project Name
1	Street Reconstruction
2	Removal of Architectural Barriers
3	Lose School Park Improvements
4	Owner-Occupied Single-Family Rehabilitation
5	Handicapped Accessibility Rehabilitation
6	Homebuyer Assistance
7	Codes Related Blight Elimination
8	General Program Administration

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

According to the 2011-2015 LMISD, the city has a 55.4% low- to moderate-income population.

**STREET RECONSTRUCTION:** Street reconstruction includes curbing, sidewalks, landscaping, street rehabilitation, and drainage improvements. Streets throughout the City are deteriorated due to use and limited general funds to finance street reconstruction. This can include lack of proper crowning, deteriorated subbase, inadequate curbing, and improper drainage. Through ongoing street inspections conducted by the City of Williamsport, it has been determined that the best investment of funds is the

reconstruction of the following streets:

- 4<sup>th</sup> Avenue between Park and Rafferty Lane
- Lilac Lane
- West Street between 3<sup>rd</sup> and 4<sup>th</sup> Streets
- Lycoming Street between Walnut and Elmira Street
- Elmira Street between Lycoming and 3<sup>rd</sup>
- Rose Street between Rural and High Streets
- Rose Street from Dix to the railroad
- Dix Street
- Scott Street between Rose St and Beeber St

These streets serve low- to moderate-income neighborhoods and block groups, and thus are eligible projects and meet the national objective on an area-wide basis.

**REMOVAL OF ARCHITECTURAL BARRIERS:** Architectural barrier removal will primarily consist of constructing or reconstructing approximately 20 curb ramps. This will provide an access route that is safe for both the elderly and severely handicapped adults. The installation and/or reconstruction of curb ramps and the required truncated domes in these areas will allow these identified limited-clientele persons to safely navigate intersections throughout the city.

**LOSE SCHOOL PARK IMPROVEMENTS:** Finally, the Lose School Park Improvement project serves to rehabilitate and further develop the park. Funds will be used to the basketball court, construct a pavilion and pedestrian walkways, install new play equipment with required safety surfacing, lighting and utilities, as well as ADA access, landscaping, project signate and other ancillary site improvements. Design and construction management are also part of this project. This park primarily serves Block Group 3, Census Tract 6, and thus is located in a predominantly low- to moderate-income area and is eligible as recreation.

**OWNER-OCCUPIED SINGLE-FAMILY REHABILITATION:** Housing rehabilitation and preservation activities will improve accessibility and affordability of housing to Williamsport residents. This is especially for low- to moderate-income households who have difficulties maintaining their homes due to housing costs and the City's aging housing stock. According to the 2011-2015 ACS data, the median year of structures built in Williamsport is older than 1939. Homeowners who meet the income qualification criteria are eligible for various code-related improvements to their homes.

**HANDICAPPED ACCESSIBILITY REHABILITATION:** As housing rehabilitation, the city offers \$5,000 for accessibility improvements for residential properties occupied by income eligible persons with disabling conditions. This allows these individuals and families to remain in their homes, and oftentimes to be released from institutionalized care such as nursing homes or long-term care facilities.

**HOMEBUYER ASSISTANCE:** The City offers a gap financing program to help eligible households purchase a single-family home in the City. The city offers up to 20% of the home purchase price as a deferred repayment, 0% interest loan. Applicants must meet federal household income limits. The city will also

assist with home ownership activities working with one of its two CHDO's.

**CODES RELATED BLIGHT ELIMINATION:** The removal of slum and blight from the city is an important component of revitalization efforts, and maintaining neighborhood stability. The city uses blight elimination to demolish structures that are a threat to the public health and safety. This project is eligible and meets the national objection of the removal of slum and blight. The city will select structures for demolition based on the opinion of the code enforcement personnel, and through the official channels that govern this process. The city will conform to its Residential Anti-Displacement and Relocation Assistance Plan.



**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	<b>Street Reconstruction</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Public facilities and infrastructure
	<b>Needs Addressed</b>	Public facilities
	<b>Funding</b>	CDBG: \$411,757
	<b>Description</b>	Street Reconstruction and Streetscape work
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	29,339 – the street reconstruction projects have a City-wide benefit; the city has LMI over 51%. In addition, the street reconstruction projects occur in census tracts that have greater than 51% LMI.
	<b>Location Description</b>	Streets targeted for reconstruction include: <ul style="list-style-type: none"> <li>- 4<sup>th</sup> Avenue between Park and Rafferty Lane</li> <li>- Lilac Lane</li> <li>- West Street between 3<sup>rd</sup> and 4<sup>th</sup> Streets</li> <li>- Lycoming Street between Walnut and Elmira Street</li> <li>- Elmira Street between Lycoming and 3<sup>rd</sup></li> <li>- Rose Street between Rural and High Streets</li> <li>- Rose Street from Dix to the railroad</li> <li>- Dix Street</li> <li>- Scott Street between Rose St and Beeber St</li> </ul>
<b>Planned Activities</b>	Work will include curbing, sidewalks, landscaping and drainage improvements.	
2	<b>Project Name</b>	<b>Removal of Architectural Barriers</b>
	<b>Target Area</b>	City-wide

	<b>Goals Supported</b>	Public facilities and infrastructure
	<b>Needs Addressed</b>	Public facilities
	<b>Funding</b>	CDBG: \$154,301
	<b>Description</b>	This activity is for the removal of architectural barriers of handicap accessibility curb ramps at various intersections throughout the city.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 4,359 severely disabled adults will benefit from the removal of architectural barriers at curb ramps throughout the city.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Construction and/or reconstruction of handicapped accessibility curb ramps at various locations throughout the city
3	<b>Project Name</b>	<b>Lose School Park Improvements</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Public facilities and infrastructure
	<b>Needs Addressed</b>	Public facilities
	<b>Funding</b>	CDBG: \$88,580
	<b>Description</b>	The project includes lighting, pathways, a new pavilion, landscaping and playground upgrades.
	<b>Target Date</b>	12/31/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	843 persons in Block Group 6, Census Tract 3
	<b>Location Description</b>	Lose School Park is located between Memorial Avenue and Chester Street on the north and south, and 8 <sup>th</sup> Avenue and Lose Parkway on the west and east, respectively, in Census Tract 3, Block Group 6.
	<b>Planned Activities</b>	Upgrades to amenities and facilities in Lose School Park.
4	<b>Project Name</b>	<b>Owner-Occupied Single-Family Rehabilitation</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$72,091 HOME: \$202,711
	<b>Description</b>	This project provides funds for the rehabilitation of income-qualified, owner-occupied single-family homes to a minimum code standard.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated that 3 families will benefit from this project.
	<b>Location Description</b>	City-wide; locations to be determined by need and income eligibility
	<b>Planned Activities</b>	Housing rehabilitation activities for income-eligible owners of single-family homes in the City will be provided to ensure safe and decent housing. Eligible rehabilitation activities include, but are not limited to, electrical, roofing, spouting, sidewalks, insulation and plumbing. The CDBG funds are used for emergency repairs.

5	<b>Project Name</b>	<b>Handicapped Accessibility Rehabilitation</b>
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Accessible Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$40,359
	<b>Description</b>	Accessibility improvements will be made to properties owned by income eligible residents in need of improvements for handicap accessibility to their home.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 3-5 households can be assisted with the allocated funds from FFY 2022
	<b>Location Description</b>	City-wide; locations to be determined by need and income eligibility
	<b>Planned Activities</b>	The City offers grants of up to \$5,000 for accessibility improvements to residential properties occupied by low-income persons with disabling conditions. Work items under this program include installation of railings, ramps, doorway adjustments and bathroom modifications.
6	<b>Project Name</b>	<b>Homebuyer Assistance/CHDO</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Home Ownership
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$45,000

	<b>Description</b>	Homebuyer assistance program to help eligible households purchase a single-family home.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated that 1 family will benefit from this project.
	<b>Location Description</b>	City-wide; locations to be determined by need and income eligibility
	<b>Planned Activities</b>	The program offers a maximum of 20% of the home purchase price as a deferred repayment, 0% interest loan
7	<b>Project Name</b>	<b>Codes Related Blight Elimination</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Blight Elimination
	<b>Needs Addressed</b>	Blight Elimination
	<b>Funding</b>	CDBG: \$66,920
	<b>Description</b>	This project is for the demolition of properties that the City Codes Enforcement Department has determined are health and safety hazards.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately one (1) structure will be demolished utilizing the available FFY 2022 CDBG funds
	<b>Location Description</b>	Specific location to be determined
	<b>Planned Activities</b>	The project will involve the demolition of a blighted structure that is determined to be a health and safety hazard.

8	<b>Project Name</b>	<b>General Program Administration</b>
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Affordable Housing Public Facilities Blight Elimination Public Services
	<b>Funding</b>	CDBG: \$208,500 HOME: \$24,500
	<b>Description</b>	Program Administration
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	This activity is for the administration of the CDBG and HOME programs.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Generally, expenditures will be made on a City-wide basis, or in areas with predominant low- to moderate-income households.

#### Geographic Distribution

Target Area	Percentage of Funds
City-Wide	100%

Table 8 - Geographic Distribution

#### Rationale for the priorities for allocating investments geographically

The entire City of Williamsport qualifies as a low-income area. Projects taking place within specific areas of the city are based on need, and the importance of the project to the City's goals and objectives.

#### Discussion

According to the 2011-2015 LMISD, 55.4% of the residents of Williamsport City are low- to moderate-income households. Many of the activities selected for funding are projects that benefit all city residents.

Additionally, Census Tract 4 in the City of Williamsport meets HUD's definition of racially/ethnically concentrated area of poverty (R/ECAP) HUD defines concentration of racial and ethnicity minorities as a census tract with a non-White population of 50% or more. A concentrated area of poverty is defined as a census tract with 40% or more individuals living at or below the poverty line. Census Tract 8 also meets the poverty threshold for HUD's definition of R/ECAP but does not have a non-White concentration of greater than 50%.

Selection of projects to be financed with CDBG and HOME funds is orchestrated by the City of Williamsport's adopted Citizen Participation Plan. Criteria necessary to have a project funded includes but is not exclusively limited to the project's eligibility, financial need, and consistency with the FFY 2020-20244 Five-Year Consolidated Plan. Service area of a project is also of great importance, particularly given that at least 70% of the City's CDBG project funds must be expended on low- to moderate-income benefit activities. The majority of the city's CDBG funded have a benefit to low- to moderate-income families or persons. The following geographic areas are predominately low- to moderate-income based on the 2011-2015 ACS data:

CENSUS TRACT	BLOCK GROUP	LMI %
3	3	64.00%
3	4	73.54%
3	6	59.88%

3	7	72.48%
4	1	80.37%
4	3	76.99%
4	4	79.19%
4	5	87.50%
5	2	59.60%
5	3	86.96%
6	1	52.44%
6	2	59.41%
6	3	71.43%
8	1	95.74%
8	2	91.14%
9	2	63.97%
10	3	58.77%

The geographic locations for the FFY 2022 activities are as follows:

<b>Project Name</b>	
Street Reconstruction	
4 <sup>th</sup> Avenue	Census Tract 3, Block Group 7
Lilac Lane	Census Tract 10, Block Group 3
West Street	Census Tract 6, Block Group 3
Lycoming Street	Census Tract 4, Block Group 4
Elmira Street	Census Tract 4, Block Group 4 and 5
Rose Street	Census Tract 3, Block Group 2 and 3
Dix Street	Census Tract 8, Block Group 2
Scott Street	Census Tract 3, Block Group 4 and 5
Removal of Architectural Barriers	In areas of need of curb ramp construction/reconstruction (LMC)
Lose School Park Improvements	Census Tract 3, Block Group 6
Owner-Occupied Single-Family Rehabilitation	City-wide (LMH)
Handicapped Accessibility Rehabilitation	City-wide
Homebuyer Assistance	City-wide
Codes Related Blight Elimination	City-wide
Administration	City-wide

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City’s annual goals for affordable housing include the following:

1. Increasing home ownership opportunities for City residents.

The City of Williamsport sought to increase the percentage of homeowners in the community by assisting current City renters make the transition to home ownership. There is an overlap between low-income households and minority households. By continuing to pursue increased home ownership among low-income households, the City of Williamsport is also supporting increased home ownership by minority households in agreement with National goals.

2. Reduce housing blight and deterioration among owner-occupied households

Older housing units that require significant maintenance occupied by households with limited incomes results in deferred maintenance leading to disinvestment, declining property values, and possibly abandonment. Supporting programs and activities to assist homeowners in the City of Williamsport to make improvements to housing will protect the existing stock in the community. Assisting households with maintaining their housing is also important to sub-populations, such as the elderly and disabled who have fixed and limited incomes, to continue to own their homes and avoid being institutionalized or becoming homeless.

3. Improve rental housing opportunities

Improving rental housing opportunities will reduce the potential for renters to experience a housing crisis and allow them to improve the overall status of their lives. It will also assist households with avoiding homelessness. The older units in the City of Williamsport were developed without consideration of the need for access by the physically disabled and elderly. Persons aged 75 and over are an increasing portion of the population, and while many of the elderly and frail elderly desire to stay in their homes rather than move to apartments, this is not always feasible.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	4
Special-Needs	3
Total	7

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	6
Acquisition of Existing Units	1
Total	7

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### **Discussion**

The City is expecting to assist three (3) families with its owner-occupied single-family rehabilitation activities using HOME funds. The City program offers grants and low-interest loans for repairs to owner-occupied single-family homes to income eligible homeowners. CDBG funds will be used for emergency cases that are not permitted under the HOME program.

The City plans to assist three (3) to five (5) families through its Handicapped Accessibility Rehabilitation program. This program offers grants of up to \$5,000 for accessibility improvements to residential properties occupied by persons with disabling conditions. Work items covered include railings, ramps, doorway adjustments and bathroom modifications.

The city is expecting to provide homebuyer assistance to one household in 2022. The City's Homebuyer program offers gap financing to assist eligible households purchase single-family homes. The program offers a maximum of 20% of the home purchase price as a deferred repayment, 0% interest loan.

Rental units in need of rehabilitation will utilize PHARE funds.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

As of May 2022, the Lycoming County Housing Authority (LCHA) provides 466 units of public housing and administers 675 Housing Choice Vouchers (HCVs). There are currently 2,246 families on the public housing waiting list and 966 families on the Section 8 waiting list.

### **Actions planned during the next year to address the needs to public housing**

Capital fund activities planned for 2022 include:

- New Flooring in 36 units, replace kitchen appliances, cabinets, sinks, faucets and plumbing at the P.D. Mitchell facility
- New flooring in 19 units and addition of equipment for hearing/visually impaired accessibility at the Round Houses;
- Installation of ADA compliant entrance door at the Peter Herdic facility;
- Intercom, security cameras and recorders, and phone system installation, addition of equipment for hearing/visually impaired accessibility at Robert Montgomery
- Window replacement at 605 W 4<sup>th</sup> Street facility
- Addition of 80 living room and ceiling lights, screen door replacement, addition of equipment for hearing/visually impaired accessibility, and concrete slab and dumpster at the Michael Ross facility;
- Replacement of Trane heating/cooling units at the William Hepburn facility;
- Installation of 2,500 square feet of concrete around the warehouse at Penn Vale

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

LCHA posts employment and housing opportunities on its website and in its quarterly newsletter that is distributed to all public housing residents and at each job site. Housing opportunities include information on the Section 32 program and FSS program. There are currently three Section 32 Homeownership participants and 32 FSS participants.

The Section 32 Homeownership program is intended to assist public housing or Section 8 participants in purchasing their own home through the disposition of public housing units. LCHA identified that the down payment is the primary barrier to homeownership for program participants. LCHA assists prospective homeowners by holding the note on the property and providing assistance and counseling to program participants. One Section 32 participant is in the process of obtaining financing to purchase a Section 32 home.

In addition to the disposition program for LCHA participants, LCHA has a Resident Advisory Board that offers insight and feedback on its Annual and Five-Year Plan. The Board reviews the capital fund plan as well as any programmatic changes, development plans or disposition plans. A Section 8 participant also

has a reserved position on LCHA's Board of Directors. LCHA posts all changes to the administrative plans and policies at all development sites and welcomes resident comments and feedback.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not designated as troubled. LCHA received a High Performer designation for both Public Housing and Section 8.

**Discussion**

The City is not anticipated using CDBG or HOME funds for public housing activities in FY 2022. LCHA is a county authority.

While there was no loss of landlords in the last year, there appears to be a reduction in the number of available rental units in Lycoming County. This may be due to renters not relocating or moving during COVID, as well as the moratorium on evictions, and rental assistance programs that have been available as a result of the pandemic. LCHA is currently recruiting new landlords.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Strategy, goals and action steps for ending chronic homelessness are formulated at the Commonwealth. Each region has formed a Regional Homeless Advisory Board comprised of representatives of local entities involved in housing and homeless services. The City of Williamsport is in the Northern Tier of the PA Eastern Continuum of Care Collaborative.

The City's priority homeless objectives are to:

- Support emergency shelter and transitional housing services through local nonprofit organizations and social service agencies; and
- Support services to assist homeless persons and families make the transition to permanent housing and independent living.

The City's one-year goals to service the housing and supportive needs of homeless populations and non-homeless special needs populations include continued participation on the Coordinated Task Force and meetings and contact with agencies that serve special needs populations including the Office of Aging, Center for Independent Living, AIDS Resource, West Branch Drug and Alcohol and the Lycoming County Housing Authority. However, FY 2022 CDBG funds from the City of Williamsport will not be used to support activities directly addressing homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The larger population of homeless people in the City of Williamsport does not meet HUD's definition of chronically homeless. The city is combating chronic homelessness by supporting the emergency shelters, transitional housing facilities, and permanent housing facilities. Wrap-around social services provided by these and other organizations help to break the cycle of chronic homelessness.

The city is a member of the Coordinated Services Task Force that meets once per month. The Task Force is comprised of approximately 80 organizations that meet to share information and resources. The Task force's responsibilities include obtaining the information needed to apply for Continuum of Care and related Housing Assistance Program funding. The coordinated Task Force shares information and resources regarding homeless individuals/households and their needs.

The most recent Point-in-Time survey for which data is available at the County level, which was conducted in January 2021, did not conduct an unsheltered count due to COVID-19. In January 2020,

there was 1 unsheltered person identified in Lycoming County.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency shelter and transitional housing services are provided by a number of organizations in Williamsport.

The Point-In-Time survey conducted for Lycoming County over a period of one night in January 2021 found that there were 58 persons in emergency shelter and 39 persons in transitional shelter.

In 2022, the city will continue to support emergency shelter and transitional housing services through local nonprofit organizations and social service agencies by working closely with the Coordinated Task Force.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In 2022, the city will continue to support services to assist homeless persons and families make the transition to permanent housing and independent living. The city will continue assisting Lycoming County with any funding applications to PHFA for additional PHARE funding for the Master Leasing Program.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Homeless prevention services are administered by a combination of public and private agencies.

In 2022, the city will continue to participate in the Coordinated Task Force and the Lycoming County Housing Coalition to support the efforts of Lycoming County and social service providers in helping low-income individuals and families avoid becoming homeless.

### **Discussion**

With the continued pandemic, a high demand for emergency shelter and rapid re-housing was identified. Emergency shelters have been at capacity and struggle to comply with changing CDC

guidelines including social distancing, quarantine, and isolation.

In addition, the City of Williamsport accepts requests from agencies of permanent supportive housing, particularly those that show results-oriented projects that address a gap in agreement with the Continuum of Care. The city provides letters of support and Certifications of Consistency with the Consolidated Plan for activities that expand housing choice and assist the homeless in making the transition to permanent housing. With funding limitations, the city does what is possible to support shelter and supportive services provided by social service and non-profit organization.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

There are a variety of barriers to affordable housing. There are developmental barriers that include land acquisition costs, construction costs and permit fees. Often developers face timing obstacles that can delay projects due to public funding and financing requirements, municipal ordinance delays, delays in sewer and water approvals and NIMBY-ism. Land use barriers such as minimum lot sizes and other dimensional requirements effect density and can create a situation that makes affordable housing development uneconomical. The City of Williamsport requires Zoning Hearing Board approval for variances, conditional uses and special exceptions, which can result in timing delays and additional engineering and design costs.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Williamsport updated its Analysis of Impediments to Fair Housing Choice (AI) in 2020. The AI is a review of a jurisdiction's laws, regulations, and administrative policies, procedures and practices affecting the location, availability and accessibility of housing, as well as an assessment of conditions, both public and private, affecting fair housing choice. The chart in the discussion includes recommended actions to affirmatively further fair housing choice planned through 2024, many of which are ongoing and will be taken into consideration for 2022. Additionally, as mentioned in the 2020-2024 Consolidated Plan, the city will continue to explore inclusionary options such as adjustment of minimum parting requirements for new units and incentives for or partnerships with developers to provide a variety of affordable housing options for low- to moderate-income households. A total of \$112,450 in CDBG funds and \$202,711 in HOME funds have been allocated toward housing rehabilitation activities. This will expand the availability of affordable housing to low-income renter households and improve the quality of life for these households.

**Discussion:**

#	Impediment	Action	Measurable Benchmark	Time Frame	Proposed Actions to Meet Goals
1	Racially/Ethnicly Concentrated Areas of Poverty (R/ECAPs)	Education of housing service providers and developers on fair and affordable housing needs.	Number of Program Participants	Ongoing	<ol style="list-style-type: none"> <li>1. Participate in Fair Housing Month to raise awareness about fair housing rights and how to file complaints.</li> <li>2. Issue an annual proclamation to recognize someone who has made a positive contribution to fair housing in the local community during Fair Housing Week</li> <li>3. Explore the feasibility of developing a mandatory landlord education program.</li> <li>4. Ensure that CDBG/HOME subrecipients fulfill the obligation to affirmatively further fair housing by including a clause in the contract and technical support.</li> <li>5. Continue to submit an annual right-to-know request to the PHRC and address any complaints that are received.</li> <li>6. Pass and enforce an Anti-Discrimination Ordinance.</li> <li>7. Ensure that municipal staff have access to and understand fair housing educational materials so that these can be shared with the public as needed.</li> <li>8. Include tenant rights information on the Fair Housing Hub.</li> <li>9. Create a Fair Housing Hub on the SEDA-COG website and promote it to residents, municipalities, social service and</li> </ol>

					government agencies, and housing and lending professionals.
					10. Publicize and promote an annual fair housing hearing to provide residents with the opportunity to ask questions and/or share concerns related to fair housing.
2	Racially/Ethnicity Concentrated Areas of Poverty (R/ECAPs)	Continue funding existing housing programs	Number of Individuals/households assisted	Ongoing	<p>1. Inform the Local Center for independent Living (MyCIL) about new projects.</p> <p>2. Explore feasibility of creating a program that provides resources to help older adults age in place</p> <p>3. Have materials about utility assistance programs available at City Hall.</p> <p>4. Create a link to SEDA-COG's weatherization program on the Fair Housing Hub.</p> <p>5. Continue to address blight by allocating CDBG funding</p> <p>6. When opportunities arise, support public and private efforts to create new units of affordable housing.</p> <p>7. Consider affordable housing needs when allocating CDBG funding</p>
3	Access to opportunity	Continue funding public services targeted at vulnerable populations, such as low-and moderate-income households. Examples include after school	Number of individuals/households assisted	Ongoing	<p>1. Explore feasibility of creating a program that provides resources to help older adults age in place</p> <p>2. Support MyCIL outreach efforts by sharing information.</p>

		programs, jobs and soft skills training, and childcare.			<ul style="list-style-type: none"> <li>3. Contribute to Seda-Cog's Transportation feasibility study and advocate for Williamsport's inclusion in the pilot route.</li> <li>4. Establish a partnership between social service agencies and local banks to help them connect with, prepare, and assist first-time homebuyers.</li> </ul>
4	Access to opportunity	Increase supply of housing.	Number of housing units added	Ongoing	<ul style="list-style-type: none"> <li>1. Inform the Local Center for independent Living (MyCIL) about new projects.</li> <li>2. Have materials about utility assistance programs available at City Hall.</li> <li>3. Create a link to SEDA-COG's weatherization program on the Fair Housing Hub.</li> <li>4. Organize outreach with materials in Spanish to connect with local Hispanic or Latino(a) mortgage applicants.</li> <li>5. Establish a relationship with a HUD-approved housing counseling agency to offer financial education including improving credit and a first-time homebuyer program in the region.</li> <li>6. Explore the feasibility of incentivizing the creation of affordable and/or accessible housing on lots where blighted properties are razed</li> </ul>
5	Community Health	Improve quality of existing housing, including home repairs and handicap accessibility modifications.	Number of individual/ households assisted	Ongoing	<ul style="list-style-type: none"> <li>1. Inform the Local Center for independent Living (MyCIL) about new projects.</li> <li>2. Have materials about utility assistance programs available at City Hall.</li> </ul>

					<p>3. Create a link to SEDA-COG's weatherization program on the Fair Housing Hub.</p> <p>4. Establish a relationship between code enforcement staff and social service agencies that encounter housing quality issues so that the City can address landlords that are reluctant to make needed repairs.</p> <p>5. Ensure that new multi-unit developments include accessible housing as required by the ADA.</p> <p>6. Ensure that rentals owned by out-of-town landlords that have housing quality issues are addressed by code enforcement staff.</p>
6	Community Health	Continue Funding health-related public services such as foodbanks, healthcare providers.	Number of individuals/households assisted	Ongoing	<p>1. Support MyCIL outreach efforts by sharing information.</p> <p>2. Establish a partnership between social service agencies and local banks to help them connect with, prepare, and assist first-time homebuyers.</p> <p>3. Explore feasibility of creating a program that provides resources to help older adults age in place</p>
7	Public Transit	Maintain key partnerships with STEP and RVT to ensure transit service is provided to lower opportunity areas to link LMI persons with employment and other amenities.	Ridership	Ongoing	<p>1. Contribute to Seda-Cog's Transportation feasibility study and advocate for Williamsport's inclusion in the pilot route.</p> <p>2. Assess the accessibility of sidewalks and other public spaces and identify other public spaces and identify other priority projects.</p>

8	Lending Discrimination	Continue supporting fair housing services offered by the City of Williamsport's Fair Housing Commission and continue partnership with West Branch Valley Association of Realtors to promote fair housing throughout Lycoming County	Number of program participants-potential homebuyers, housing developers, landlords	Ongoing	<ol style="list-style-type: none"> <li>1. Establish a partnership between social service agencies and local banks to help them connect with, prepare, and assist first-time homebuyers.</li> <li>2. Ensure that municipal staff have access to and understand fair housing educational materials so that these can be shared with the public as needed.</li> <li>3. Create a link to the Fair Housing Hub on the City Website and promote the Fair Housing Hub through one mailing to inform residents and partners that is has been created.</li> <li>4. Participate in Fair Housing Month to raise awareness about fair housing rights and how to file complaints.</li> <li>5. Issue an annual proclamation to recognize someone who has made a positive contribution to fair housing in the local community during Fair Housing Week</li> <li>6. Establish a relationship with a HUD-approved housing counseling agency to offer financial education including improving credit and a first-time homebuyer program in the region.</li> <li>7. Create a Fair Housing Hub on the SEDA-COG website and promote it to residents, municipalities, social service and government agencies, and housing and lending professionals.</li> </ol>
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9	Access to opportunity	Conduct four-factor analysis to ensure meaningful access to Limited English Proficiency persons.	Frequency with which LEP persons come into contact with public services	FY2022	1. Organize outreach with materials in Spanish to connect with local Hispanic or Latino(a) mortgage applicants.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The city will continue to seek additional funding sources to address underserved needs. The city will support activities that create a positive business climate, which encourages retention, expansion and growth. The city pursues economic development opportunities through revitalization efforts. The City of Williamsport receives Act 13 funds and uses these funds for improvements to existing infrastructure.

### **Actions planned to address obstacles to meeting underserved needs**

The City and the Lycoming County Housing Authority recently updated its Fair Housing Plan in 2020 to affirmatively further fair housing for vulnerable individuals and households such as seniors, the disabled, and at-risk youth.

### **Actions planned to foster and maintain affordable housing**

CDBG and HOME funds are used to support the City's comprehensive housing programs including rehabilitation of owner-occupied single-family housing, and accessibility rehabilitation.

### **Actions planned to reduce lead-based paint hazards**

The guidelines for the City's Housing Rehabilitation program comply with the lead-based paint hazards as outlined in 24 CFR 35. Due to extensive lead abatement costs and the total number of highly probable lead contamination homes, the city is more likely to pursue lead hazard reduction procedures until the total number of lead contaminated homes has been significantly reduced.

### **Actions planned to reduce the number of poverty-level families**

The resources and opportunities that the city has for minimizing the number of families with incomes below the poverty line are limited. As poverty is a function of income, its effect on housing opportunity and choice is apparent. Conversely, without adequate, stable housing, alleviating poverty is more difficult. The means of addressing both issues are fragmented. Several structural barriers to poverty addressed through different local policies. For example, the City complies with the Section 3 which requires the employment of Section 3 households in construction contracts when possible; however, contractors often already have the workforce necessary to complete a construction project. The 2018 Community Needs Assessment for Lycoming County identified barriers to employment, lack of employment training and financial literacy as impediments to community and economic development.

In addition to CDBG and HOME activities included in the FY 2022 Annual Action Plan, the city is also continuing to promote and participate in local coordination with service providers and regional organizations to encourage public/private partnerships, develop new opportunities, and ensure that the goals and objectives of the Consolidated Plan are addressed in a holistic manner. This strategy provides

the best avenue to addressing poverty in the city.

### **Actions planned to develop institutional structure**

Williamsport's Office of Economic & Community Development is responsible for enhancing the coordination among housing providers, service agencies and public entities. The city joins with non-profit CHDO's, for-profit developers and various local organizations and groups to increase housing opportunities for targeted income groups. The city also provides information to housing service providers, banks, and realtors to make them aware of the City's programs.

The city will continue to work with community-based organization that effectively deliver program and services through monthly meetings with the Coordinated Services Task Force. This organization brings together representatives from various sectors of the community to improve the quality of life through a volunteer collaborative process. The city also plans to re-evaluate existing programs to ensure that funding amounts and other requirements are appropriate to meeting the community's needs.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Williamsport continues to interact with the various public and non-profit institutions that provide housing and supportive services to low-income residents. Although the agencies are independent of one another, they work together through the Coordinated Task Force to ensure coordination.

Most of the proposed activities in the 2022 Annual Action Plan involve coordinating and partnering with state agencies, neighborhood groups, or social service organizations to efficiently leverage limited resources.

### **Discussion:**

The City and the Lycoming County Housing Authority recently updated its Fair Housing Plan in 2020 to affirmatively further fair housing for vulnerable individuals and households such as seniors, the disabled, and at-risk youth. In addition, the city will continue to monitor the community and economic development challenges and opportunities that the residents of the city face. The baseline goals established in the Consolidated Plan to improve the housing and development needs of the city will be modified if warranted due to changing conditions. Otherwise, the current consolidated plan continues to serve as a guide for allocating CDBG and HOME funds and to provide direction to stakeholder organizations to address the community needs.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

**Introduction:**

The City of Williamsport receives an annual allocation of CDBG funds. Since the city receives this Federal allocation, the questions below have been completed, as applicable. The City of Williamsport will use 91.98% of its FFY 2022 CDBG program funds for the benefit of low- and moderate-income persons.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CCDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out:

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of the proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to other line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income</b>	<b>\$0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit – a consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify that years covered that include this Annual Action Plan	91.98%

**Discussion:**

The City of Williamsport is allocating 93.58% of the FFY 2022 annual allocation minus administration to LMI benefit activities. The City of Williamsport wishes to be evaluated over a three-year period (FFY

2022-2024) to determine that the minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income.

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

All forms of investment of City's Home funds are identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

See attached City of Williamsport HOME Investment Partnerships Program Resale/Recapture Policy for Homeownership Activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

See attached City of Williamsport HOME Investment Partnerships Program Resale/Recapture Policy for Homeownership Activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable

**ATTACH:**

- First public hearing proof of publication
- First Public hearing mailing list
- First public hearing sign in sheet
- First public hearing minutes
- Final public hearing proof of publication
- Final hearing minutes
- Final hearing sign-in sheet
- Summary of Plan Comments
- Proof of Council action/approval (Resolution)
- City of Williamsport HOME Investment Partnerships Program Resale/Recapture Policy for Homeownership Activities