

**Thursday April 2, 2020
Williamsport, PA**

Council President Randy Allison brought the Williamsport City Council meeting to order on Thursday April 2, 2020 at 7:30 PM on Zoom Chris Cooley did livestream the meeting. The invocation was given by Councilman Randy Allison and was immediately followed by the "Pledge of Allegiance".

Council members present:

*Randy Allison, President
Elizabeth Miele, Vice President
Bonnie Katz, Councilwoman
Adam Yoder, Councilman
Vince Pulizzi, Councilman
Jon Mackey, Councilman
David Banks, Councilman*
Absent:

Also, Present:

*Derek Slaughter, Mayor
Mr. Joe Gerardi
Mr. Joe Pawlak
Mr. Gary Knarr
Damon Hagan, Police Chief
Sol. Austin White, Solicitor
Janice Frank, City Clerk
Adam Winder, S&P
Chris Cooley
Stephanie Young
Guests for Web site & demo*

Approval of the Williamsport City Council minutes for the 03/05/20 & 03/17/20 were approved upon a motion **Mrs. Katz** and a second from **Mr. Yoder**. **All were in favor. The vote was 7 to 0.**

Motion to Suspend the Rules

Mr. Allison asked for a motion to suspend the rules

Mrs. Katz made the motion and it was seconded by Adam Yoder.

Mr. Allison stated in article 111.01, the meetings for City Council ...he read that all meetings will be held in City Council at City Hall....special meetings may be called by the president of Council. The department we are addressing is the quorum under emergency restrictions, it is not possible to fulfill the requirement of being present and he asked for a motion to suspend that rule so we ca vote remote.

Mrs. Katz made the motion and it was seconded by Mr. Mackey.

Mr. Allison asked for a vote to suspend the rules.

The motion to suspend the rules was approved with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Approval of the Williamsport City Council minutes for the 03/05/20 & 03/17/20 were approved upon a motion **Mrs. Katz** and a second from **Mr. Yoder**. **All were in favor. The vote was 7 to 0.**

Mr. Yoder called Point of Order to have limited courtesy of the floor moved back up.

Limited Courtesy of the Floor

This is Bruce Huffman, 1000 Cherry Street.

Let me first say that I hope everyone is staying well, and I'm glad that a way was found to have a meeting, allowing for public comment, during these challenging times.

My comment pertains to several of the items on the agenda in this respect: Normally, per the Administrative Code, it is possible for the public to understand more about a particular agenda item, prior to a City Council meeting, by requesting a copy of it from the City Clerk. But since there were no Committee meetings this week, that was not possible because of the way the Code reads and I quote:

Copies of agenda items such as resolutions, ordinances and the like may be made available to the public prior to the City Council meeting only if:

- (A) The agenda item has been provided by the Administration for release; or
- (B) The agenda item has already been brought before a committee of City Council for discussion.

I realize that you will do the in-depth discussion tonight for each item, but by then it's too late for the public to decide whether to make a comment during limited courtesy. Not much can be known about the detail of an agenda item just by its title.

Now I understand that COVID-19 has caused this to be a difficult few weeks for everyone in many, many ways. But, if we are going to be in this situation for a while and if Committees don't meet prior to Council Meetings, it would be good to look at alternate options that allow the public to still access background information regarding agenda items. I know of one at least one Optional Charter city in PA that has links on its website for **proposed** resolutions and **proposed** ordinances.

Perhaps later in tonight's meeting you might have a discussion, along with the mayor, and city clerk, to come up with ways that something similar could be achieved.

Thank you and stay safe!

Mr. Allison stated it is our full intention to hold committee meetings through zoom and we will take your suggestions to make the material available for City Council Committee Meetings.

Mr. Allison changed the order of the agenda.

Resolution #9004

Resolution to Approve Suspending City Council Meetings from Trade & Transit II to Remote - ZOOM

The City Clerk read the resolution.

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Mr. Allison asked for a motion to approve the resolution.

Mrs. Katz made the motion and it was seconded by Ms. Miele.

Mr. Banks stated we need to make it general because of zoom might be an issue, so if we could just put some additional language instead of zoom.

Mr. Yoder stated a wording that might be more flexible would be remotely, it will cover all.

Ms. Miele made a motion to change the title of the resolution to say remotely, remotely via video conferencing and to insert that language back into the resolution.

Mr. White stated it will be fine if any of those words would be inserted.

Mr. Yoder stated we discussed the time change to 6:30 PM.

It was suggested to make that amendment separately.

Mr. Yoder seconded the motion made by Ms. Miele.

Mr. Allison asked for any more comments and the vote on the amendment.

The amendment to the resolution was approved with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Ms. Miele made a motion to say be it further resolved to say while the pandemic is occurring, we will move the meetings to 6:30 PM.

Mr. Yoder seconded it.

Mr. Allison asked for a vote on the amendment.

The amendment was approved with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Allison stated that brings us back to the original resolution and asked for a vote.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Banks called Point of Order, the live feed cut out at 8:23 PM

Declaration of Disaster Extension

Chief Killian stated it wanted to offer the floor if Council had any questions on this, this is just to extend this 90 days from the original date and the County did this as well.

Mr. Yoder asked to have an update from the Mayor to give us an up date on the COVID-19.

Mr. Allison asked Mayor Slaughter to do that.

Mayor Slaughter stated we have done number of things, the playgrounds, daily contacts with UPMC and the county. We have a number of emergency protocols as far as police, fire, emergency situations. He asked Chief Killian to give a brief update.

Chief Killian stated going back several weeks ago, This began in March and along with Chief Hagan we have been in touch with UPMC and the County Director to kick off our City. It has been all encompassing for all of us updating procedures and our team has been working diligently on this.

Mayor Slaughter said we have been receiving donations and he posted an online donation site .

Mr. Yoder thanked them both for the update, and asked if there is anything we can do as a City.

Mayor Slaughter stated we will be able to get the address of folks that have tested positive. He is trying to get that information out to our first responders.

Mayor stated we put other measures in place for our transit employees and also for the police to ensure that when in contact, what to wear, also phone calls regarding tennis courts, etc. He spoke about social distancing and the facilities in the City. The measures are temporary.

Chief Killian stated what our residents can do is STAY HOME, until we get a handle on this.

Chief Hagan stated some calls can be handled over the phone and we have eliminated some of the shifts meetings and we have eliminated having two officers in a vehicle at one time. To limit the spread, we are discussing a response to our work force ...inaudible

Mayor Slaughter stated he wanted to remind everyone that it is working and it is working because people are being responsible...don't go to grocery store as family People can call our office for questions or the City Clerk's office for questions from Council. Mayor Slaughter continued to give list of supplies and donations that are needed. Pennsylvania Municipal League is sending a resolution as far as relief for people

Mr. Allison thanked everyone for their due diligence and commended the Mayor and his administration for everything that has been done

Mr. Allison stated we do have public comment at the end of the meeting, and there will be a phone number for you to call in and our IT dept will field the call and get you into the meeting.

Ordinance #6384

Ordinance Providing for Residency Requirements for City Employees (final reading)Bill#1750-20

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in final reading.

Mr. Yoder make the motion and it was seconded by Mrs. Katz

Mr. Allison asked any further comments.

Mrs. Katz stated with the passing of the new ordinance we firmly believe that you should abide by it. If you work for the City, you should live in the City and look out for our taxpayers who pay your salary and it is what your neighbors think and expect.

Mr. Allison asked for questions or comments.

The ordinance was carried in final reading with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Ordinance Amending Article 195 Blighted Property Review Committee (first reading) Bill#1751-20

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

Mr. Yoder made the motion and it was seconded by Mr. Banks.

Mr. Gerardi stated this is a revision for this ordinance and the biggest change is changing the numbers from 5 to 7. He reviewed the changes with Council. 3 citizens at large instead of one, the terms were changed also. One member of Planning Commission will be on this commission, there is one member on the Redevelopment Authority. The terms are staggered.

Mrs. Katz stated the changes are for the benefit of bringing this up to modern code, this is the Mayor's commission and it is up to him as to who he is placing on the board. This was sent to the full body of Council with a positive recommendation.

Mr. Allison asked for a vote on the ordinance in first reading.

The ordinance was carried in first reading with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill# 1752-20

Ordinance Amend & Close 2011 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

Ms. Miele made the motion and it was seconded by Mr. Yoder.

Ms. Young stated these are a series of close outs for the Home budget, the remaining years will be transferred to the 2016 Home Budget. The City is required to allocate 15% of its budget to the CHODO. The CHODO is with the Habit for Humanity.

Mr. White stated we can handle these items all together someone can make a motion.

Ms. Young stated she doesn't have a problem with that because the move forward on each other.

Mr. Allison stated to vote on the first one and do the rest as a group.

The Ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill # 1753-20

Ordinance Amend & Close 2012 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinances in first reading.

Ms. Miele made the motion and it was seconded by Mr. Yoder.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill #1754-20

Ordinance Amend & Close 2013 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill#1755-20

Ordinance Amend & Close 2014 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill#1756-20

Ordinance Amend & Close 2015 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill #1757-20

Ordinance Amend 2016 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

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Bill #1758-20

Ordinance Amend 2017 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill #1759-20

Ordinance Amend 2018 Home Budget (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion to adopt the ordinance in first reading.

The ordinance was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution # 9005

Resolution to further extend Mayors' Proclamation of March 13, 2020

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mr. Yoder made the motion and it was seconded by Mrs. Katz.

Mr. Allison stated the original proclamation expires tomorrow and we want to make arrangements to extend it. He asked for discussion from Council.

Mr. Yoder stated the Federal Administration has extended the guidelines through April 30, and we do have a Council meeting on the 30th and we would be wise to extend it and also change the number from 50 to 20.

Mr. Banks asked solicitor about the stay at home order.

Mr. White stated the governor's orders will take precedence over this .

Mr. Banks stated then it would be wise to go down to 10 people.

Ms. Miele asked if we should reference the governor's proclamation? It seems that the only need we would need to pass this order, if governor didn't extend.

Mr. White stated there is a provision in the 3rd class city's code about the violation and the police can enforce the law.

Chief Hagan stated we do have enforcement authority along with the governors order. There is a provision in regards to Council. We are giving warnings to people who are not complying.

Mayor Slaughter stated he heard from the DOA and each case will be based on individual cases.

Ms. Miele made a motion to change the number from 50 to 10. Mr. Yoder seconded it.

Mr. Pulizzi asked what is the difference between this and a shelter in place?

Mayor Slaughter answered if we are only make a central run, it is not changing much what we are doing here locally and as long as you are only going on to the grocery store or pharmacy, you will only run into trouble if you are not following the guidelines.

Chief Hagan stated shelter place is public safety to a specific incident like a chemical spill and shelter in place could involve you staying in your business and not leaving.

Mr. Gerardi stated to add to this, people can do emergency repairs and no major construction.

Mr. Allison stated we have a motion to amend and extend this to April 30.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Allison then asked for a vote on the original resolution.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9006

Resolution Authorizing Approval of Extension to the Declaration of Disaster for the City of Williamsport

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mr. Yoder made the motion and it was seconded by Mrs. Katz.

Chief Killian stated right now there are 32 counties out of 37 that have signed disaster declaration and since we are really in unchartered waters, we have to extend and the County has extended their for 90 days and we would like to do the same and we feel that 90 days would be adequate.

Mr. Allison asked for comments and the voted.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9007

Resolution Authorizing Execution of Agreement for SMS Push Notification Between City & Citibot

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.

Mayor Slaughter stated this is an agreement for SMS text messaging services which would allow us to push out Covid updates to the City and we could push these out via text messages. One of the things we are seeing if the information issues. This is a tool and it is a free 60 day trail. Mr. Riley is here from Citibot. Mr. Yoder asked if this is for a short term during COVID-19 or were thinking of longer?

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Mayor Slaughter answered this is something we can look at later if this is a tool that we like and it is easy to do and if we use it for 60 days and we find it usual, then ok. It is really what is needed for right now without cost or obligation.

Mr. Yoder asked how level of use that similar municipalities have found, he stated the continuing us is based upon increments?

Mayor Slaughter answered if we have 10,000 subscribers, we can see that and control that.

Mr. Riley thanked everyone and said that this product can help you get the word out and it is a good opportunity to push it out, 97% of adults do text. The City of Boulder announced available housing and got an 86% response. We want to help you get the word out and if you are not happy with it, we can cancel it. We pick a 10 digit number and promote that to the public and we help you get the word out to your public. We handle things digitally and residents with text to the number and the City will respond. We give you streamline ways.

Mrs. Katz stated a couple years ago we did a 311 app and it didn't work because of human error.

Mr. Riley stated they work with municipalities and we have found that our difference is you don't have to download an app and it is shown that residents prefer to text than use an app. We can help you build your level of trust with residents. For example, asking a question about COVID 19 and if on your website, we will be answering the questions through your website and they can search it through communications. We filter out the frequently asked questions and we also have employees answer.

Mrs. Katz stated we are not website rich and she doesn't think we are capable of doing it.

Mr. Riley stated there is no City that is content with their website and we do a google search.

Mayor Slaughter stated what we are looking at now is to get COVID-19 information out

Mrs. Katz asked how are we going to know if this is working or not?

Mayor answered typically from the back stream that Mr. Riley will be working on. After 60 days, we can re-evaluate, there are a number of calls we get daily and it pushes the ones out that can't be answered.

Mrs. Katz stated what is people keep on asking foolish questions..etc

Mr. Riley stated we have never had that happen and in the back end, we allow you to communicate and we have a feature where you can send them a direct communications with your residents. We start by explaining how important times are right now.

Mr. Banks stated we know the next two or three weeks are going to get worse, how soon can we roll this out.

Mr. Riley explained it could probably be out Tuesday or Wednesday of next week and it normally takes about three days. We will have marketing materials and he can train someone in the City, it will take 45 minutes or so.

Mayor stated then we can look into this and see if it is something we can look into the further.

Mr. Banks asked if there was anyway we can limit this to Williamsport.

Mayor answered there is a potential, but it would be crazy for them to want to get information that concerns Williamsport, we can measure that from the back end. He stated we can push out information.

Mr. Yoder asked where in the budget this is coming from?

Mayor answered that we haven't addressed that yet with the virus going on, but if this works well, after the 60 days, we can look and see where this will come from. We have no obligation beyond 60 days, it shows a year so you can see beyond the 60 days. I hope it is a tool that we like and move on from the 60 days.

Mr. Yoder asked where there any other system that you have looked at?

Mayor answered in looking at the other ones and Citibot, it was the 60 days free that attracted me to it.

Ms. Miele stated from reading this, she doesn't think we are even obligated to a 60 day time, but it seems that we are seeing self control of crowds, do you think people will take advantage of the system and will hacking be a problem? Is that something that will happen?

Mr. Riley answered it is not something that we have seen or heard, our system has a firm end, when you sign in you will get a 6 digit code. There are connecting to your web site and not anything that will be compromised.

Ms. Miele asked we are not paying a tax fee, but would we pay if someone were to register a foreign number?

Mr. Riley answered not if it under the 10,000 messages.

Ms. Miele stated it is over 100 for every message over 10,000 and once we get passed the first 60 days, it will be 300 dollars.

Mr. Riley answered he will look into it after 60 days.

Ms. Miele asked how many subscribers do your largest users have?

Mr. Riley answered its hard, because we are tied to have to communicate this out and if you get a crucial mass to sign up, I hope you get to that 10,000 mark and we do pay per text message fee and I am trying to offer this thing free for you.

Ms. Miele stated this looks like a wish decision for the next 60 days, but she feels we should decide on a certain amount of numbers, and she thinks it is is an excellent choice

Mr. Yoder stated he agrees and encouraging the administration to look into how we can manage and pay for this in the future.

Mayor Slaughter answered that is something he is planning to do and will work with Council on this.

Mrs. Katz stated this is a fantastic idea but lets also remember that people are not living their normal lifestyle.

Mayor stated yes, there are things that we can implement after the 60 days and when thing return to normal.

Mr. Riley stated if you chose to go with this, Id hope you'd consider helping us get the word out.

Mayor Slaughter answered we will.

Mr. Allison expressed that in conversation with different citizens they are looking to us for information and there is a need out there that been identified. Going forward we have been technically deficient and we need to move forward with things such as this We need to be able to access things, quickly and timely. He asked for a vote on the resolution.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Allison changed the order of the agenda and moved another resolution up.

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Resolution to approve an agreement for website design and development services.

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mrs. Katz made the motion and it was seconded by Mr. Banks.

Mr. Cooley stated this is a resolution to award an agreement, it is for 6,000 fee to redesign and fix our website to be more ADA compliant. Mr. Kremshaw has been working with us since November with RVT in redeveloping the RVT website so he is well aware of ADA requirements.

Mr. Allison stated since we did not have an opportunity to discuss this in committee.

Mr. Yoder asked, so we have an IT position open and advertised to maintain and develop the City's website, what is the difference between..

Mr. Cooley answered that is for daily maintenance and help department heads and do minor things, no way would that position be able to deal with this...it is a whole other train of thought.

Mr. Yoder asked if there was any plan to engage the stakeholders, public officials and get feedback and input?

Mr. Cooley answered we have done that through the development phases, but we absolutely will engage department heads and public officials.

Mr. Yoder asked if there is anything in place now to do that?

Mr. Cooley answered no, there is not right now.

Mr. Yoder stated he understands that we have done this at least 2 times before, any lessons learned or gained?

Mr. Cooley replied that it has been more than two times before, the second one you referenced when the process was done, the company did not respond correctly and they built a template that didn't work for a City of our size and there were a lot of back issues. The most recent one internally, there was someone in place that worked for RVT and that person is no longer with us. It does function but there are more issues on the back side. We have learned and he feels that having someone local will be helpful.

Mr. Banks stated that we don't know what we are paying for, he'd like to see some things that are needed, calendar, links etc.

Mr. Cooley stated Spike is willing to learn what we need and develop what we need and want and he feels confident. He can do pretty much whatever we ask of him.

Spike thanked everyone for having him here, and stated the proposal is pretty general and he has had meetings with Mayor and Mr. Cooley. It is in his plan to meet with everyone that has input on the website to meet their needs. He is willing to do anything to get the website up.

Mrs. Katz state from the first day she was elected, nine years ago the web site has always been important to her, This goes back to the first web site that costs us close to \$48,000 and it was astronomically and then Justin Wray came aboard and he hired this company and again the company did not give us a website that was functional. Then when we got Chris Cooley, the first question I asked him waspeople go to the website to find this out. So the first question I asked when you were hired Chris, was are you going to do the web site and you said yes. I don't know how this did not come about. Now we are going to our 4th person here, so how are we going to rely on this. The web site is only as good as the information, so it is also a human factor. Where is the money budgeted for?

Mr. Cooley replied it is budgeted in his line item.

Mayor stated we will make sure that every department is doing to keep their individual information updated. He was well aware and just as frustrated as Mrs. Katz. With Mr. Kemshaw we decided to expand more and this web site will function and we won't just kick it by the waist side.

Mrs. Katz stated this has been frustrating her for a number of years and it is important that people are engaged in this.

Mayor stated we will ensure that folks know how to use it, Mr. Kemshaw is a professor at Penn College and many of us have ties and he is going to want to do a good job for us. Clearly, we don't want to waste the money.

Mr. Pulizzi asked Mr. Cooley about the budget line item under contract services and is it the same we pay consultants?

Mr. Cooley stated no this is for IT line item.

MR. Pulizzi asked if he will be doing work for City and RVT website?

Mr. Cooley replied this is strictly for the City website and he will be tweaking to make the site compatible.

Mr. Pulizzi stated so he is already working for the City?

Mr. Cooley replied yes.

Mr. Yoder stated in going back and looking over the proposal, it strikes me as a vague proposal and he stated he is a little nervous about having a vague proposal for the City, can we define what the proposal is?

Mr. Cooley stated he has seen proposals that have less information in it and we paid more money than this, he stated he is not at all concerned about Mr. Kemshaw.

Mayor Slaughter stated he is sure that Mr. Kemshaw will give us what we want and meet our expectations.

Mr. Kemshaw stated the proposal was left that way for a reason, he wasn't sure if it was going to be a one day proposal and he can assure everyone that he will meet the needs.

Mr. Cooley stated he is confident that Mr. Kemshaw can meet all the needs.

Mr. Yoder stated he doesn't doubt Mr. Kemshaw's abilities but he is not quite sure that we know exactly what is needed.

Mayor Slaughter explained that this was started pre Covid-19 and he is sure that once meeting with everyone that all needs will be met.

Mr. Kemshaw stated the initial discussion were pre Covid and we wanted to go live by Little League week, and again we can play them out and we can set up meetings via zoom or anything.

Mr. Pulizzi asked we are bringing you on to work on the web site for the City, is that 100 hours, or completion or what? What time frame?

Mr. Kemshaw answered that even when the web site is up and running, he keeps in touch. This is a relationship that he wants to have and maintain and he will be available.

Mr. Pulizzi thanked the Mayor and Mr. Kemshaw and stated he is a firm believer of being a local supporter and supporting local business.

Ms. Miele stated since we did not have committee meetings, she feels that Council should communicate further and she is happy with what Mr. Kemshaw has proposed, but feels this should come back to Committee for more discussion. We might want to make a revision to the contract that says the web site is

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not considered completed until both Council and administration is completely satisfied. If the contract takes longer than 4 months are we looking at engaging in any further contracts?

Mayor Slaughter answered we will certainly look at this further and what we might want to see in the future but right now we are looking at just the website.

Ms. Miele suggested that we remove that first year clause and stated that the total amount is \$6,000, but it sounds like City Councilthings are not directed personally, it is directly about our previous experience with web site.

Mr. Allison stated this illustrates how essential committee meetings are and how we have to keep with the City moving and this reflects how we have a commitment to make sure things are done correctly.

Mrs. Katz stated I think we should table this until we can discuss it further.

Mr. Yoder stated it would be wiser to table this for two weeks.

Mr. Pulizzi made a motion to table this and it was seconded by Mr. Yoder.

Mr. Allison asked for a vote on the motion.

The resolution was tabled with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

UPMC Land Development -699 Rural Ave (remove from the table)

Mr. Allison asked for a motion to remove this from the table.

Mr. Yoder made the motion and it was seconded by Mrs. Katz.

The land development was removed from the table with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Knarr stated The location is 699 Rural Ave and the plan is to have that part of it grass and seeded and it will be to meet the handicapped requirement for parking. They wanted to add some parking and connect the parking lot so you can walk back and forth. There are no other plans at this time. In the future they may come back to us with a further plan.

Mr. Allison asked for comments or questions.

The land development was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Demolition – 699 Rural Avenue – UPMC Susquehanna Health(remove from the table)

Mr. Yoder made the motion and it was seconded by Mrs. Katz.

The land development was removed from the table with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Gerardi stated this is a request from UPMC to demolish the structure located at 699 Rural Ave. They will demolish the building and plant grass.

Mr. Allison asked for question.

The demolition was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9008

Resolution Real Estate Tax Deadline Extension

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mr. Pulizzi made the motion and it was seconded by Mr. Yoder.

Mr. Grimes stated this resolution is to extend because City Hall is closed and we are not available for the tax payers and this will be extended, also more importantly for our citizens who are burdened without their jobs, incomes due to Covid-19. This will extend this for two months.

Mr. Allison commended Mr. Grimes for bringing this forth for the citizens of Williamsport.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9009

Resolution for Extension of Business Taxes

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution.

Mr. Pulizzi made the motion and it was seconded by Mr. Banks.

Mr. Grimes stated this resolution is to extend the deadline for Business Taxes, it allows people to have more time and there are a lot of people struggling and don't have their normal people in place to handle this tax and have them available to do their taxes, this will be due by July 15, 2020.

Mr. Yoder thanked him and stated this is a great idea and he appreciates this. He wanted to know if there is anything more we can do to help our business in this town to stay stable and continue business

Mr. Grimes stated he would like to put together a task force to help with business and it is easier for us to take on that burden and it is really something we should look at is loans for our local small businesses. We shall continue to talk with our public officials.

Mr. Allison thanked Mr. Grimes for moving on this and it is definitely needed by our citizens and businesses, we should focus on helping as much as we can. We may need to make some budget moves so that we are prepared and take some things into account. He asked for a vote on the resolution.

CITY COUNCIL MEETING MINUTES OF APRIL 2, 2020

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9010

Resolution Real Estate Reduction Water Tower Square, Blackhorse holdings, Chartwell Church

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.

Mr. Grimes stated this covers 10 parcels in the City of Williamsport. All of these properties are in some part of the LERTA program so we are excoriating some portion.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9011

Resolution Real Estate Reduction – McKernan, Calvary Baptist Church, Lycoming College, Schneider

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mrs. Katz made the motion and Mr. Yoder seconded it.

Mr. Grimes stated this resolution is to reduce the real estate taxes for four properties in the City, They had them assessed and lower their taxes. Voice was inaudible because of remote zoom connection

Mr. Allison asked for a vote on the resolution

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9012

Resolution Real Estate Reduction – Schneider, Nicholas R.

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution

Mr. Yoder made the motion and it was seconded by Mr. Pulizzi.

Mr. Grimes stated this is for two properties and they combined their tax parcels, so the taxes went down. Ms. Miele stated so in the further we should be aware that combined lots are less valuable.

Mr. Allison asked for a vote on the resolution.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution Awarding the Contract for 2019 Street Reconstruction Hawbaker(tabled)

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution.

Mrs. Katz made the motion to remove this from the table and it was seconded by Mr. Yoder.

Mr. Winder stated he doesn't have the resolution in front of him, he was under the impression we were just going to remove this resolution from the agenda.

Mr. Allison asked if we can re-table this.

Mr. White stated if the administration is going to be recommending number 27, you can vote it down.

Mr. Pulizzi asked if it would be easier to vote it down.

The answer was yes, you can vote no.

The resolution was voted down with seven No roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted no, Mr. Mackey voted no, Mr. Pulizzi voted no, Mrs. Katz voted no, Mr. Banks voted no, Ms. Miele voted no and Mr. Allison voted no.

Resolution #9013

Resolution Awarding the Contract for 2019 Street Reconstruction Big Rock

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Winder stated this resolution is awarding the street reconstruction project to Big Rock Paving, of the 4 bidders received, they were the lowest. The administration had some concerns with a brand new company and the administration and council had a formal interview with them. After that, everyone felt comfortable with moving forward.

Ms. Miele stated she felt that everyone did their due diligence on this.

Mr. Banks stated he asked a question about a discrepancy of the contracts, for sidewalks and brick work.

Mr. Winder answered he will have to ask, but he is pretty sure its 280.

Mrs. Katz stated this came to public works and even though the company is young, we were impressed with all the experience they have all together.

Mr. Yoder stated the owner of the company reached out to him to share his thanks. The RFP we used was a little outdated, so I hope the administration has learned to update the forms and we also want to make sure that the process moving forward is done correctly

Mr. Winder stated Jon Sanders, our new engineer and has already reviewed the bid documents and made some changes, the street project will become his project soon and we have happy to have him.

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Mr. Yoder stated he looks forward to having Jon on board, let's make sure in the future, we follow the proper procedures and have the right people in place.

Mr. Allison asked for a vote.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9014

Resolution for Approving COVID-19 Emergency Action Modification of RVT Transit Fare Policy

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution.

Mr. Yoder made the motion and it was seconded by Mr. Banks.

Mr. Winder stated this is in place but needed for public safety. This is Covid-19 and it is governed by Penn Dot, since we are the only transit in Pa. that is governed by the City. This is guidelines for Penn Dot and FDA and would help with grants. They can't bring money in the fare boxes, the drivers are all front line in the epidemic, the goal is to protect the drivers as much as possible. We raised the front seats so no one can sit in the front of the bus with the drivers.

Mr. Allison thanked him for being proactive on this. He asked for a vote on the resolution.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9015

Resolution to Approve MOU between County & City for Levee Grant System

The City Clerk read the resolution.

Mr. Allison asked for a motion to approve the resolution.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

Mayor Slaughter introduced Jon Sander, the new engineer stated we are very fortunate to have him onboard.

Mr. Sander stated he is a licensed in the State of Pa and got his license in 2013. This resolution is in regards to the levee system. He explained the area involved and this is formally the responsibilities, this is for five years with all responsible parties, Joe Pawlak is financial leader, Mr. Sander is technical lead along with the county. This is needed for 4.9 million grant, \$800,000 of it is required city dollars for matching.

Mrs. Katz stated this is an opportunity that came up very quickly and we will come up with the \$800,000 because this is the most complicated part of the levee. She is very happy to have Jon on board.

Mr. Pawlak stated we still have the \$500,000 and this is some other residual money and we will look at the Act 13 money.

Everyone welcomed Mr. Sander aboard stating we are fortunate and happy to have him with us and he will be a great asset.

There was discussion about additional money that we could possibly get to help fund this.

Mr. Banks asked if they are going to have to reconstruct that bridge?

Mr. Sander answered he will talk with Penn Dot, possible they will have to raise the bridge, we are in early planning right now.

Mr. Allison asked for a vote on the resolution.

The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Accept for Filing:

- Economic Revitalization Committee Minutes 10/16/19
- Public Works Meeting Minutes 10/08/19
- Williamsport Water Authority Minutes 01/22/20
- Williamsport Sanitary Minutes 01/22/20
- Veteran's Memorial Park 2/3/20
- February Monthly Codes Report 2020

Mr. Allison asked for a motion to accept the minutes for filing.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

The minutes were accepted for filing with seven yes roll call votes. The vote was 7 to 0. All were in favor.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Mr. Allison stated Mr. Cooley will put number on screen. It is 570 329 3314 for people to call in for public comments.

Announcements

The next regularly scheduled City Council meeting will be held on Thursday April 16, 2020 at 6:30 PM, **TBA**

Upcoming Meetings:

- | | | | |
|--------------------|-------|----|-----------------------|
| Monday, April 6 | 12:00 | PM | Planning Commission |
| | 4:00 | PM | Recreation |
| Wednesday, April 8 | 3:30 | PM | O & E Pension |
| Thursday, April 9 | 3:00 | PM | ERC Committee |
| Friday, April 10 | | | GOOD FRIDAY |
| Tuesday, April 14 | 11:30 | AM | Public Safety Meeting |
| | 1:00 | PM | Finance Meeting |

CITY COUNCIL MEETING MINUTES OF APRIL 2, 2020

	2:30	PM	Public Works Meeting
Thursday, April 16	10:00	AM	Zoning Hearing Board
	4:00	PM	Board of Health
	7:30	PM	City Council meeting

[Meetings Held in Trade & Transit, Unless Otherwise Noted – [scr] = William Sechler Community Room]

Mr. Allison stated we are going to have some of our committee meetings that need to meet.

Mr. Banks wanted to remind everyone to pay attention to the News and our city news and go to a primary source.

Mayor Slaughter stated to everyone to stay home, stay well, and abide. He thanked everyone for their cooperation.

Mr. Cooley stated the phone rang twice, and he answered and there was no one there.

Adjournment

Mr. Allison asked for a motion to adjourn.

Meeting adjourned upon motion by **Mrs. Katz and a second by Mr. Pulizzi. Meeting adjourned at 12:10 PM with unanimous ayes.**

Submitted by:

Janice M. Frank
City Clerk