

Council President Randy Allison brought the meeting of the Williamsport City Council meeting to order on Thursday, March 4, 2021 at 7:00 PM per remote. Chris Cooley did livestream the meeting.

**Council members present:**

Randy Allison, President  
Elizabeth Miele, Vice President  
Bonnie Katz, Councilwoman  
Adam Yoder, Councilman  
Vince Pulizzi, Councilman  
Jon Mackey, Councilman,  
David Banks, Councilman  
**Absent:**

**Also, Present:**

Derek Slaughter, Mayor  
Mr. Joe Gerardi  
Mr. Joe Pawlak  
Gary Knarr,  
Mark Killian, Fire Chief,  
Damon Hagan, Police Chief  
Norman Lubin, Sol.  
Janice Frank, City Clerk  
Adam Winder, RVT

Approval of the Williamsport City Council minutes for the 02/10/21 & 2/18/21 were approved upon a motion **Mr. Yoder and a second from Mrs. Katz. All were in favor. The vote was 7 to 0.** Mr. Allison announced that there was an executive session at 6 :00 PM just before this City Council meeting.

There was no requests for courtesy of the floor.  
**Mr. Allison changed the order of the agenda.**

**Resolution #9114**

**Resolution Authorizing a Consultant Agreement Between City of Williamsport & Keller Partners & Co.**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.**

Mayor Slaughter stated this is a three-year agreement with the language in on suggestion of the finance committee that was removed by the solicitor so three-year with annual review and renewal, not to exceed \$7,000 per month. With a 60-day out termination clause. Mr. Keller asked for that due to hopefully not having it use that but in the event if they are working on grants or anything, it would take time to wind those down. So this was reviewed in finance and reviewed by solicitor. Mr. Keller is here this evening to answer any questions.

Mr. Allison Thank you, Mayor Slaughter and thank you, Mr. Keller for being here, for your presence tonight. Ms. Miele, anything from finance?

Ms. Miele stated. It is difficult to discuss this item without discussing kind of the global RFP process for consultant services that we just completed. That is to say we have two different agreements on the agenda tonight. And we need it treat both of them a little bit together. The city has always had service two of consultants especially between city's projects and river valley transit's projects. We generally speaking require consultants with slightly different areas of expertise. We have a lot of items out there right now. And for which we might want funding. Projects like the levy, park avenue project. Ongoing projects like east third street development. And then of course, as I said, transit and s basic city services that city hall renovation we are about to be undertaking. All of those project -- any of those projects are things we might utilize our consultants on primarily to search for grant funds and administer grant funds and you know, Mayor Slaughter an administration completed and RFP process for consulting services and judge the two firms that will be looking at this evening, Keller as well as Delta development, to be the best applicants. The applicants best suited for h city's needs. Finance committee did look at both contracts. They both seemed fair. The total amount of the two contracts will be \$168,000 for the coming year, coming calendar year. You will note that that is about \$43,000 over what the city budgeted but the difference between what the city budgeted and total contract cost is designated to be services to RBT to grant administration and consulting services. So the discussion and one notification process we today make certain that we were not, the city was not expending more funds than we had budgeted and we were assured we would be kept up-to-date by the administration as well as by consultants themselves in you know, sort of quarterly reports of council on both activities and the percentage of funds expended through city use versus for the transit use. The other suggestion that the finance committee made was that it was both contracts were a one-year contract and it is our opinion that the one-year contract wouldn't give either of the consultants time to settle in. Delta development works with the city for quite a while. But Keller hasn't officially worked for the city in the past. And it seemed Weiss to create a contract of alliances that would allow a consultant to know that they were, they could really settle into a project and get attached to a certain project the city had moving forward. Consequently we recommended looking at three-year term with annual review. This was forwarded to the full body of Council with a positive recommendation.

Mrs. Katz stated I want to thank Mr. Keller, and Teresa, I always have a hard time pronouncing your last name. I apologize. Thank you both for being here. I know Delta has been with the city for a long, long time. In fact, if I remember correctly, I think Delta was our only consultant for a long time. We didn't have anybody else until we had Penn Strategies for a few years. Therefore, you are very familiar with working and wants and needs of the city. I think where we want to come from at this point is we want to know where we are going to go. Where our objectives are for the future. And we have missed out on a lot of opportunities this past year as far as what we can accumulate with COVID through both of you. What we could have accumulated. We have missed the boat on a lot of grants that

were available. I think what we want to do with the city at this point, I think we would like to, put both of you on the wish list of what to see and if there are things available both in Harrisburg and Washington, D.C. an Mr. Keller, you are more really involved with Washington, D.C. from what my relationship with you has been through the county. And what you have been done and you've done a remarkable job with the county and you've been muscle working on the levy. And bringing a lot of different things to the table through the county with the levy project. And we are looking for more positive grants to come from that, what your company does. I know we have lost out on a couple but that doesn't say there aren't more out there. You have been beating down the doors in Washington, D.C. with the county as far as trying to establish good funds for us with the levy and hopefully at this point also, I think very much with that, that you know, for I think several of us on council we would really like to, you know, give you our wish list. It is your job to go after and pound on the doors and beat on the doors to bring us as much of what is available to us. We are not familiar with what is available. You two are on the forefront and you know, be it Harrisburg or Washington, that are more familiar with everything that is going on and your ears to those walls it figure out what we can accomplish for us. One of the questions that we did have during finance is Mr. Keller, working with the county, and we have heard that you are guaranteeing that we won't double-dip here. You are working on the levy, there are reports from city, that we are going to need answers and grants for but you are also looking through the county for grants. Teresa, I understand you are still closing out grants with the east third street projects. I would like to know why it is taking so long for everything to close out. So who needs the money in their hands at this point. And I would like to see that closed out as quick as possible and we do have more projects we would like to see going on in the city. Other than that, I would like to see maybe a few lines monthly what is out there from both of you. So we can keep in touch with and hopefully hear from both of you with reports. Thank you for listening.

Mr. Thomas Keller stated First of all, thank you, Mr. Allison. And I do want to thank the review committee. on the RFP. And of course, Mayor Slaughter and everyone involved. And I think making a good choice. It is true, councilmember Katz, that the city may have missed out on funding but you have to make sure we do produce a good return on investment and address some of the needs that you have. And let me just mention in a couple of things. One is, what we like to do is when we are newly hired is come together and talk through with the city's testimony in a process we call a review and analysis process of every project that you have.

And spend an entire day of going through your needs. That becomes the wish list. Then we match the funding to that list. So we expect to be doing that fairly soon. We have already had discussions.

But so that, I can assure you, will take place and there are all kinds ever funding sources available that are not in conflict with the county that we can go after. And I will also just mention that Congress right now, this week, are talking about getting back a practice called earmarking. This is something that I have already put feelers out on capitol hill with some of our friends thereabout what can be done for Williamsport on the earmarking side. So it is very new right now. We will see where Congress goes with this. Chances are we will see progress goes back and that opens up yet another avenue of funding for all kinds of needs in addition to the ones that we already know about.

Mrs. Katz I'm happy to hear that. In the past we did lose some grants because they weren't earmarked. As you said, this has not been used for a while. Now we have to get na that practice again of earmarking. So at left we are out there on the table when people know this is what we need and want.

Mr. Keller answered I couldn't agree more. Like I said, we have feelers out already. To try to get ahead of the process. Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.**

### Resolution #9113

#### Resolution Authorizing a Consultant Agreement Between City of Williamsport & Delta Development

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.**

Mayor Slaughter stated this is the same agreement but from Delta Development who we have worked with in the past.

Ms. Miele , I already pretty much covered this one. As I said, finance committee forwarded both items to council with positive recommendation.

Mayor Slaughter added it is the same, Ms. Sparacino agreed to regular reports it council and keeping everybody up-to-date with what we are working on and meeting with us on a regular basis.

Mr. Yoder asked I think that's a monthly written report and quarterly in-person report and via Zoom. And at a council meeting, correct?

Mayor answered Yes. Ms. Sparacino, the team will provide that and Mr. Keller said he would provide that as well.

Mr. Allison stated Ms. Sparacino, thank you for the work you have done.

Ms. Sparacino stated We are pleased to be selected along with Mr. Keller to work with you to start to advance some of your priorities. I know we've been focused more on old city over the past few years.

And to answer councilmember Katz's comment, I think finishing I think in November, finally paying the final invoice. We need copies of canceled checks and payments before we can submit reimbursements. So we have provide all of the information to PENNDOT for the large project. East Third street project. Which is close to a million in reimbursement. Joe Pawlak has signed off on that. That will be submitted to Harrisburg along with the payment excess. When I get a copy of the canceled check. So they are ready to reimburse that. It should probably take three to four weeks to get the reimbursement from Harrisburg. Because it takes a while to go through the controller's office. Aaron Crist, that reimbursement is \$105,000, he signed off on that today. So I will be compiling all of the paperwork. And with the reimbursement requests, because this has been one of the more challenging, because we had five funding sources, and the scheduled payments, the payment apps didn't break that down by project component. We had to break those quantities down. We had to reconcile those and then put those into the format required by each funding agency. It does take time to put together because we don't want to be rejected by PCD or PENNDOT. You should see those reimbursements within the next six to eight weeks. And DCD, we will close out as well, because that grant agreement does expire in June. So we will close that out and submit close-out paperwork. As it relates and we have priorities and projects to work on, is looking at your plan this evening, there are a lot of recommendations in there. I think what you

need to keep in mind, too, is we are planners as well. So along with the funding, I think where we can be of assistance is to bring other tools to help you. Whether it is land bank in order to start it fire some vacant parcels. And get those redeveloped. We like to bring more tools to the table than just state and federal. We do do federal funding. We have done projects in past for the city. They were in Trade & Transit projects. They didn't get other thing to keep in mind coming through D.C. is the recovery plan. Right now there is a \$106 billion allotment for counties and municipalities. That money and current legislation could be changes as it moves through senate. Doesn't have an expiration date. So unlike the COVID moneys or CARE moneys that came out last spring, where you had to apply to the county, this money will come to you, block granted through the state for municipalities with 50,000 or more in population. They get a direct allocation from the treasury for municipalities under 50,000 your allocation is block granted to the state. And then you have to submit a form on how you would like to spend that. But with no expiration that could be a way that you could use those federal dollars to match some state dollars to get some of your infrastructure projects done. The cares act could not replace lost revenue. One of the places is to replace lost revenue from last year. So having that replacement could allow to you put this money aside and then use that for other -- because let's face it, that's more times than not some of the challenge when you want to advance infrastructure projects. That's something to keep in mind. We're keeping our eyes on that as well. I think it supposed to be done and go to Biden for signature by the 15th of March. They are reading right now. Reading the bill. Then we are tracking that and we have a person in D.C. as well that is tracking a lot of that legislation and amendments. But long story short, and long-winded, and I tend to talk a lot. But we are excited to be working with you.

Mayor Slaughter, if I could just touch on one thing Ms. Sparacino said, land bank, we have that in motion so we can join forces on that soon. Our community development, part of one of the first land banks in the common wealth and down in Dauphin county. So we had that in motion and so we will be exploring that here very soon.

Mr. Allison stated I'm pleased you mentioned the park avenue project. It was delayed last year because of everything else. But we are shortly ready to gear that back up. And I think one of the first things is that having a steering committee locally to oversee that process. We are excited to stabilize and bring development in.

I'm glad that is picked up off the radar. There are some sm good things in the future. Other comments or questions? Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.**

#### **Demolition 971 Second Street – Jeffrey and John Hughes**

Mr. Gerardi Good evening, President Allison. What you have before you is request for demolition for Mr. Jeffrey and John Hughs for the structure located at 971 Ssecond street, located in institutional zoning district. Structure was used for a single family dwelling that is currently vacant. Once moved, the owner tends to instruct a new four-unit residential structure. What I did is attach drawings, first one back is the picture of the house they will be demolishing. They own the lot next to it. If you look at the site plan you will see 971, the one with the green background. 971 is the house number. Corner lot. Consolidate lots wil come back before council for land development plan. I'm showing parking, drainage, that kind of stuff. And there is also a picture attached because of what they intend to put up. Any more questions, I would be more than happy to answer those.

Mr. Allison asked for a motion and second.

**Mr. Yoder made the motion and it was seconded by Mrs. Katz.**

Mr. Allison asked for a vote on the demolition.

**The demolition was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.**

#### Appointments/Reappointments

##### **WMWA & WMSA**

Johnny Meyer, 1745 Malvin Place is reappointed for a 5 year term commencing 03/04/21 & ending 01/05/26 r  
Thomas Marnon, 2312 Spring Garden St is reappointed to a 5 year term commencing 03/04/21 & ending 01/05/26

Mr. Allison asked for a motion and a second.

**Mr. Pulizzi made the motion and it was seconded by Mr. Banks**

Mr. Allison We will start with John Meyer now. Our ad hoc water authority appointment committee.

For council that we established a couple years ago to interview appointments and but council put a new interview process in place for us to be able to ask questions. Because the water and sewer authority is one of the greatest assets we have. And it is not just in the study but regional in a lot of ways. And but we oversee it and the mayor makes a point. So Mr. Mayor, would you like to open pup.

Mayor Slaughter What we have before us tonight is reappointment of Mr. Johnny Meyer to another five-year term under water and sanitary authority. He has been on there for a number of years. He is very familiar with the workings of the water and sanitary authority. He has been a valuable asset on that board. And I'm very happy that he has agreed to continue his service. I believe he is a good appointment on that board. He has done a good job. And I think he will do a good job moving forward pending council appovement tonight.

Mr. Allison Thank you, Mayor Slaughter. We did have an interview session, myself and Mr. Banks and Mr. Mackey. And do either of you gentlemen care to comment on our interview? We had a very good discussion.

Mr. Banks stated he is pleased that this gentleman is staying on the board. It is hard to gain that expertise over time and there a lot of technical expertise you gain, as we know, retaining members is really important as well as must members. We just lost a lot of a section with the water and sewer authority that has involved the city and part of the discussion centered on development and that was very interesting conversation.

But that's, we're very interested in economic development in the city and that's one of our goals. And also, for the water and sewer authority. We were glad to hear that. He did with infrastructure projects which we are all familiar with. And Mr. Meyer has served two terms. And this will be his third five-year term. He has first appointed in 2011. And Mr.

Marnin has served three terms already. So he was first appointed in 2006.

So there are water and sewer boards. So it is nice to have people that have a great knowledge of the infrastructure and

institutional knowledge of the history of the two authorities.

Since this is my baby, I should probably go into a little more detail. What we did talk about is the fact this the water authority and sewer authority have greater amount of capacity to serve far more customers than they are currently serving. So the city is open for business and to draw people in here to supply water and their capability of expanding the system, they have good capability of expanding to the east and to the west and everyone to north and west. And potentially to the south. But there is the river there. By it was encouraging to hear the water district has far more capacity. And we did have a discussion about storm water. Which we just finalized that agreement where they are going to take over the water system. They share on Campbell street. And that is laid in brick. So you can imagine how old it was. There are similar ones throughout the city and they replaced it with a 48-inch diameter plastic pipe. That was 3 or 4-inches thick. We need the new system. There is infrastructure that is outdated that is replaced and just so happens to fall in our laps just like the levy at this time and place. So we will be working automatic.

Mr. Allison stated So if there is no other comments or questions, I will ask for motion and second on Johnny Meyer for water and sewer authorities.

**The reappointment of Johnny Meyer was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.**

Mr. Allison asked for a motion and second on the ReAppointment of Thomas Marnin.

**Mr. Banks made the motion and it was seconded by Mr. Pulizzi.**

**The reappointment of Thomas Marnin was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.**

### Williamsport Civil Service Commission

Gregory Forsburg, 401 Glenwood Ave, is reappointed for a staggered term commencing 03/04/21 & ending 04/04/24  
Dr. Craig Miller, is reappointed from an alternative to full member for a staggered term commencing 03/04/21 & ending 03/04/25

Don Noviello, 3<sup>rd</sup> St, is appointed as an alternate for a term commencing 03/04/21 & ending 03/04/23

Neil Hensler is appointed as an alternate for a term commencing 03/04/21 & ending 03/04/25

Mr. Allison asked for a motion and a second.

There is three appointments.

There is. Dr. Craig Miller is reappointed for alternative full member for staggered term from March 4, '21 to March 4, '25. That's four years. Don, former councilman, is appointed as alternate for return commencing March 4, '21 and ending March 4, '23. And Neil Hans letter with a term March 4, 21 and ending March 4, '25. Mayor Slaughter?

Are we able to take those all together as one? Anyway, so you are familiar with Mr. Forsburg, former councilman, we are glad that they have agreed and Mr. Hensler is here tonight. It is kind of a quiet board but the work they do is extremely important. This year we will have new police list and new fire list and it cannot be certified without this board. So the civil service is very, very important, hence the reason we need to make sure we have the board filled and also alternates in the case none of the permanent members won't make it and we need one of these lists for the police or fire. So I'm again thankful that they are continuing and have agreed to continue to serve. And I'm glad for Mr. Hensler and Mr. Noviello Are joining the board and Mr. Hensler is here. Chief Hagan?

I also have Mr. Noviello here with me. Dr. Miller is not able to be here. Neil is here on Zoom.

But Don and Greg are here if you would like it speak with them.

And making Dr. Miller permanent member. Should have mentioned that. Thank you.

Mrs. Katz stated Chief brought this to public works and we did talk with Neil Hensler and even though he is retired, he is coming back and helping out on this commission. And we are really pleased. I'm also happy to see where we have Dr. Craig Miller and Dr. Forsburg. They are very much committed to the city. And we have Don, who we also know has been committed to the city. So like you said, mayor, this is a quiet board but a very necessary board. And I think we have four good people here. I really do. And Neil, appreciate that you are here tonight.

Mr. Allison Yes, we have seen in the pass that we have some vacancies there and making due and turned out, and I want to thank all of those who are here tonight. Mr. Hensler and Mr. Forsburg and Mr. Noviello. We deeply appreciate. Do you have any comments you would like to make?

Mr. Hensler Mr. Mayor, I would like to thank everybody for me being able to continue my service to the city.

Mr. Noviello I would like to thank Mr. Jeffrey Reeder for forwarding my name. Chief Hagan for supporting me in this process. And for those I have worked with in the past, maybe I will have the chance to work with other council as well. I'm happy for the chance to continue a little bit of service for the city. Thank you.

Mr. Foresburg Hello, council. I appreciate the chance of serving the next four years again. I have enjoyed what I've experienced so far. And hopefully everything goes as well as it has in the past.

Mr. Allison stated One additional thing, council, we mentioned this in the city, I don't think it was earlier, but we would like to recognize the long and great service of Harold Anthony, Butch Anthony, retired fire chief, who served our city for decades honorably as a firefighter and in many positions and then as chief. Then later on civil service commission. A very important part of hiring both police and firefighters here for the past several years. He recently decided to step down and that put some of this into action for us here recently. So we just want to recognize him and thank him for his many years.

Mayor Slaughter I echo those sentiments. Chief Anthony, yes, thank you.

Mr. Allison asked is there a motion and second from council to appoint/reappoint Gregory Forsburg, reappoint Dr. Craig Miller to full membership, appoint Don noviello as alternate and appoint Neil Hensler as alternate.

**Mr. Yoder, I make a motion we appoint Greg Foresburg, Dr. Craig Miller, and Neil Hensler and Don Noviello.**

**Mr. Banks seconded it.**

**The appointments/reappointments were carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes,**

**Ms. Miele voted yes and Mr. Allison voted yes.**

**Resolution #9112**  
**Resolution Real Estate Refund – Bests Home Design**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mr. Yoder made the motion and it was seconded by Mr. Mackey.**

Mr. Grimes stated In front of you is a resolution for a refund of real estate taxes. This was from best homes design and remodeling LLC. They purchased a home at a county upset sale in 2018. Paid their city taxes in 2019. The previous owner of that home challenged that the sale was invalid. The common wealth court held that the sale was invalid because proper notification was not given to them prior to the upset sale. So best homes design has asked for a refund of those taxes that were paid since they had no legal ownership or right to that property. So this is for refund of the 2019 taxes. The taxes are paid in the amount of \$2,871.23 with the interest that has accumulated since then, since we are required to pay interest on that, it would be a refund of \$3,083.32.

These taxes are still due and payable. What will happen is if this refund is approved, we will refund the taxes to best homes design. And then that bill will go to delinquency to still be collected. That lien will still be on the property, just under the previous owner. Ultimately the taxes should be collected.

Is just being refunded to the person who thought they bought the property and then later found out it was an invalid sale.

Mr. Yoder asked So is the lien, \$3,083 or original Estate amount?

Mr. Grimes answered It would be the original tax bill plus penalty and interest that would have accumulated at county tax claim office since that time.

Mr. Allison Question or commentes from councilmembers ?

Mrs. Katz asked > So then they will be reimbursing us eventually over \$3,000 then, right?

Because that would -- the penalties?

Mr. Grimes answered It should be that. I haven't calculated the interest from the county.

But I mean, I imagine it will be that much. If taxes aren't paid, it could still go to tax sale. And there are certain circumstances where in the tax sale it might p settle the full amount of delinquency owns the property.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes**

**Resolution #9115**  
**Resolution Authorizing Working Agreement between WBP & Crime Watch Technologies, Inc.**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mrs. Katz made the motion and it was seconded by Mr. Yoder.**

Chief Hagan Hello and thank you. This resolution before you members of council is pertaining to as stated a working agreement with crime watch technologies Inc. With us tonight is Douglas, retired county detective in york county and representative from crime watch. With us the other day when we presented this and we are going to do a similar with your patience here, we will do a similar presentation tonight. Albeit, much shorter, given the fact this it's been reviewed by a committee already. This involves an agreement that will cost \$6332.39 for a one-year agreement. District attorney's office has offered to pay half of that for the first year. Or \$3166.20. So the city or city police will be responsible for that amount, 3166.20. An amount that we plan on transferring or requesting a transfer from our initial issue line item we're going to change a policy on the purchase of class A jackets. We believe that for this year. We believe that crime watch is more important and that the need to update our website and change our appearance on-line for many reasons, our communication with the public, recruiting, solving crime, apprehending wanted people, and many other reasons that I will get into here in a minute, are the reasons why we believe this is more important at this point. A similar size agency near to us in the Lancaster area, 64 officers, 16 full and part-time employees and accredited police department with a very, very good reputation, one that we can learn a lot from. There are many departments like this. This is one not too far away. I will go over the website. There are a lot of features.

Mr. Yoder Chief, I don't know how long you were going to go.

But you did a very thorough presentation in the public safety committee meeting. It might be wise just for time to defer this and anybody that wants to see it can watch the replay from public safety.

Chief Hagan I will scale it down greatly. You see the face page there under crime information, wanted people, daily blotter posts, all sorts of information that will be updated on a daily and weekly basis. Need a report. There will be instructions on how to get reports. And how much they cost and things like that.

Services is a to be where we will show what services we have. And how the public can access them. Outside resources as you can imagine, police department gets a number of phone calls about other agencies and how to this happens in resources. This would give the public instant access to that information without having to call here and would allow us to be much more efficient. About us, put us in a position where the chief could put out a letter. We could talk about special services. Contact us is somewhere where we could have direct contact numbers for commanders, information on how it get complaint forms. Our township would be a link back to our city. So there are several ings this in here we could immolate.

But just to give you some idea you could have wanted posters in here. A button in there for how to submit a tip. Things like that. Much more interactive. Same thing we talked about before in discussion with both committees on a camera registry which is a big part of this and then information that we put in here automatically gets pushed out it Facebook, Twitter, and other social media sites that we identify as sites we want to push out to. So we can begin this program essentially right away. Train our commanders and then the supervisors who we want to be part of this, and who can update it on a daily basis. And we think that this will have a major effect again on our on-line appearance on our recruiting abuilt, and most importantly, in our ability to be transparent and communicate effectively without citizens here in Williamsport and in an effort it make our city safer and more secure. So we are all for it, Mr. Demagonge is here for questions if there are any.

The presentation was very informative. We learned a lot and first of all, welcome, Douglas, Demagonge again. Would you call this a website? I guess you would, sort of. Crime watch. Will be very beneficial as another tool for the police department to work with. It is going to be one of the most interesting things, we are all interested in, is what the use of

cameras will be throughout the city and how hoim owners can register their own cameras so it can be a help for any crime and what is going on in the city. We will have more information in the public to let them know how this is going to be accomplished.

Mrs. Katz From what I understand in talking to both Mr. Demangone and the chief, they will be trained, and we have two officers and what is their names, maybe help me.

Chief Hagan Snyder is our PIO, public information officer, he will be updating the daily incident blotter, significant incidents and arrests, and then captain bull, who has the most experience of any officer on our department with social media and I.T. investigations will assist captain Snyder and ultimately will oversee our efforts on social media overall. So the two of them are going to ensure at the outset that this is kept updated on a daily basis as appropriate and want people when they are arrested or removed and that this doesn't just follow to the way side. Councilwoman, Vice President Miele brought this up in committee for discussion that she wanted to see a plan. Our plan is simple. Two captains will run it. I will oversee it. Limited access to supervisor and watch commanders so they can make after hour updates that we can't necessarily do from home. However, I will say a lot of this can be done from home even over a phone. So it is very convenient in that way. You don't necessarily have to be at work to do that. But we are going to eventually give access to supervisors so that, and train them, so they can update it too and that they have some buy-in to system and so it is not just two people doing it. So it doesn't fall to the way side like old efforts at websites and things have. Also, the one, the Williamsport PD.org that you may have seen that looks very old, I have talked to Mr. Cooley and that website can be redirected. So if someone were to click on that, they would get crime watch. And also, if they click on the police portion of the new city website, it is going to go directly to this. So you're going to get this irregardless of where you go

whether it is an old website or a new website or the city website. If it says police, it will automatically go to this.

Mrs. Katz Thank you, Chief. The other things we discussed was this is a one-year contract. And as chief said, this will be taken out of their budget for dressing and their cost out of this is \$5,000. This will be covered within that. Over the year we will see how this program is progressing. If we have any questions, I'm sure the chief will let us get back to Douglas Demangone an let us know where to go from here. This program can go in so many different directions. We are just going in some of the directions right now, looking a the what we are being presented. This will be, like I said, another valuable tool for the police department and this is passed on from public safety to council with the positive recommendation.

Mr. Yoder Yeah. Couple things to add on to councilmember Katz's comments for public safety. She did mention this is a one-year contract to see how it goes and to feel it out. We did mention how fast this could get going. We could get it going very fast. I would reiterate that's a good thing. We are going to want as much time as we can to really get a comfort level and understand this is something we want to do long-term. And chief, just I guess maybe more of a follow-up point or ask for you, because you would reference various professionals in the police department having access to this and doing thing especially after hours related to the maintenance of the camera piece. I would like to understand what that procedure or how that is going to be managed. I don't want to see a lot of overtime getting incurred by doing this remotely, off hours, off duty, that kind of stuff. I trust that we won't.

But I would like to see what that will look like so we have a mechanism in place to ensure that is properly managed. Chief Hagan I can answer this now. The number is zero. The captains and chief make no overtime if we do something after hours, we're on salary. We get nothing. The reason for the other supervisors to be involved is if at 2:00 in the morning a crime occurs and the watch commander being a corporate sergeant lieutenant at the time wants to post something on there, a picture of a wanted person, please help us identify a suspect from security video, they will be able do that without having to call the on-call command staff and wake them up at 2:00 in the morning. But it will absolutely, with a you just described, will generate no overtime at any time in feut our.

I actually just add question. When you mention making a posting on at website, say a person to identify, will the post on this website, will they get mirrored on your Facebook page, that kind of thing?

Do you get what I'm saying? >> Will a post on your crime watch website post to other social media accounts as well?

Chief Hagan Some will. You can specifically identify according to Doug, what you want forward and certain information will automatically push forward. And not just Facebook. But Twitter and other accounts as well. The one we just showed you had Twitter or Facebook and Twitter. I believe it can be pushed out fourth and Doug can explain that better. Say for example you had an incident that occurred, a bad car crash at 3:00 in the morning and patrol supervisor wants it push out a main street will be closed, he would have the ability to do that from the field with his mobile phone. A smart phone. Push that information out and it would go to the website, anyone who sign had up for the mobile app, Twitter feed, e-mail notification, media contracts, so all of those people would have that information. What it is is a one-stop shop for to you get that information out as soon as possible and as quickly as possible. Does that answer your question, sir?

Mr. Pulizzi The question I had is, so the mobile app, does this allow for a two-way channel of communication?

For example, I saw on the website with screen share, that you had posted on there the most wanted criminals in that specific area. If you have the app, you happen to have a sighting of one of those particular criminals, are you able to send some sort of a notification through the app to the local police department and say, hey, this guy is right here.

Mr. Demangone Absolutely. And what is nice about it is, you designate certain persons to receive those tips. That if I'm, again, 2:00 in the morning we are looking for Doug Demangone and someone said he is hanging out at the hol diinn lobby they can submit that from the mobile app. It will come live to your guys, they have the information there, and if it is actionable intelligence, they can act upon it. That's what is nice about it. You don't have to triage that information. It is coming in live to you. If you do have an incident where you are pushing out looking for a missing juvenile or run away or some kind of incident like that, your guys will get that information live right from their phones. Right to the desktops where the main portal is, et cetera. All right there. A great way to interact with the community and how we share information but also obtain information from the community. That is willing to share it with you.

Mr. Allison asked Any other questions? Okay. Thank you, chief. Thank you, Mr. Demangone, for being here tonight.

Mrs. Frank the motion, please.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

**Resolution #9116**

**Resolution Authorizing Purchase of 2022 Chevy 3500 HD Pickup Streets & Parks**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mr. Yoder made the motion and it was seconded by Mr. Pulizzi.**

Mr. Winder This resolution is for the purchase of 2022 Chevrolet 3500HD pickup truck with a stall challenger ST2 service body. And this vehicle requesting purchases for our traffic control department, particularly the electrician, the electrician is required to go out for all types of issues and traffic light and street light and middle of the night all hours of the day. And our goal is to make this a fully equipped truck for just about every scenario he can get into.

P and if there a controller that goes bad, he would be able to take one right out with him, program is on-site. And the truck would have a power inverter, and the box of the truck is an enclosure as well. So during a Rainstorm, whatever may pop up, and he would be able to do the program on the bed of the truck and be out of the weather versus taking the control back to the shop and trying to program it and get it back out. And it would be a multipurpose vehicle. And purchase would be from Chevrolet for \$5 9,400. This was passed forward with positive recommendation by finance.

Ms. Miele This was reviewed by finance committee. We had a bit after procedural talk.

But we did establish that all funding is in place for the vehicle, that it is needed. And we forwarded this to the full body of Council with a positive recommendation. I will defer to other members of finance committee if I missed anything.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

**Resolution #9117**

**Resolution Authorizing Purchase of 2022 Chevy 3500 HD Pickup RVT**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mrs. Katz made the motion and it was seconded by Mr. Yoder.**

Mr. Winder stated this is a carbon copy. Same exact truck. This is for the RVT, with multiple buildings throughout the city. With the parking deck, main garage, it would basically give the facility maintenance individual here at RVT a vehicle to be fully equipped with tools, et cetera. That would be a lot better than what he is currently using, which is a minivan. Makes it very challenging to haul materials to do repairs. This was in the CCA that was approved on February 18, I believe, so the funding is all in place for this. And if you have any questions, I'll answer them. It was also approved by financing and passed on in positive recommendation.

Ms. Miele Yes. He is telling the truth. We gave a positive recommendation. I believe even less discussion on this item than the first pickup truck for parks department. This funding is obviously already directly allocated.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

**Resolution #9118**

**Resolution Authorizing the Purchase of 2 Administrative Support Vehicles from Apple Chevrolet**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.**

Mr. Winder This is for the purchase of two admin vehicles. One is a 2022 Chevy Tahoe. Other is 2021 Chevy traverse. They would be purchased from apple Chevrolet. Admin vehicles would be for the purpose of, as you are all aware, managing Best Transit and assist what is getting staff here to best transit and back. And they would also be utilized for numerous occasions. We will get questions from the police department for example, they have to get numerous individuals to training, what we have been using is using a minivan with RVT logo down the side, and triggers questions on why we're in a ver vice area that is not ours, so definitely utilized across the board by other departments as well. One of these vehicles would place, what year is the malibu? Or --

2002 impala that is not inspectable after April of this year. Other is just added to fleet. As a truck, this is also budgeted in CCA and approved by the state. Funding is in place.

Ms. Miele stated we sent this to the full body of Council with a positive recommendation.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

**Resolution #9119**

**Resolution Authorizing an Agreement between the City of Williamsport & Brycer, LLC**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

**Mrs. Katz made the motion and it was seconded by Mr. Yoder.**

Chief Killian Good evening. Members of council. The resolution before you is to enter into a service level agreement with Bryceer LLC for a product of a third party service they provide called the compliance engine. What the compliance engine is, international fire code, we are required to maintain records of required testing done on fire suppression systems, sprinkler systems, fire alarm systems, and other types of safety systems and buildings throughout the city. Those are tests performed by third party companies. So spank letter companies that come in to perform the tests set set are and reports are required to be submitted to the fire department, you know, when they are due either on yearly basis or biannual basis depending on the sift people due to staffing and time limitations, we never had accurate requirement of the code. So the company we were led to here over the last year by some of our other third class cities across the state, compliance engine manages those inspections. Basically they are the reporting source for the third party inspection companies to submit reports to. They provide us with the dashboard to examine the reports that are submitted by the companies to ensure compliance with our sprinkler systems and fire alarm systems and buildings throughout the city. It is at no, the surface they provide is free for the city. There is no charge to business owners.

They do, the third party vendors who perform the inspections to pay a fee to upload reports.

We did, as I outlined, it is a \$15 fee paid directly to Bryceer. We had the ability to request a fee which would be an additional amount per report to come back to the city. We did request a fee of \$5 per report that would come back to the fire department for our fire prevention programs.

Specifically our smoke alarm installations, fire classes, children's classes, et cetera. Mr. George mantis was there on Tuesday. Gave a presentation, answers questions. We did have discussion back and forth. And it was forwarded with a positive recommendation from the finance committee. Of \$15 directed from the compliance and then an additional \$5 as he said. On that \$5, there is 7% fee with a processing fee.

But this third party inspection issue required to file paperwork and we will, as you can see, from documentation, there is a much higher level In hopes of keeping that short, I will open up to any questions from council.

Ms. Miele voice inaudible.....was reviewed by Finance and sent to the full body of Council with a positive recommendation. Of \$15 directed from the compliance and then an additional \$5 as he said. On that \$5, there is 7% fee with a processing fee. But this third party inspection issue required to file paperwork and we will, as you can see, from documentation, there is a much higher level

Mr. Yoder asked > Yeah. One of the questions I brought up in finance committee was how many organizations were registered with the compliance engine. Chief, thank you for sending that information over to me. I did a quick look. And it looks like very few to none are really local. By my quick math, I might have missed a couple.

I think this is a fantastic idea. My ask before anything goes out, and anything starts in this process, that we make sure we get some local contractors registered on this list. local contractors that benefit but more importantly let's make sure that we are not forcing our property owners and businesses to pay more for contractors to do this service coming from much further away. I think that would be a good idea so just kindly ask that you do that.

Chief Killian Sure. I can speak to that briefly. So looking at the list, a lot of them have addresses that are quite a ways out of town. , specifically dealing with over the last six or seven years, the majority of work done within the city is down by some of those companies that are rather large companies and that's just maybe where their corporate business is, and operating in the city on a regular basis, I did look through there and about top 10 companies that we see information from at least 6 of them are on the list. And we know, I know of a small number of the normal ones that are and part of what the compliance engine will do and we will reach out directly to them and make sure we are onboarding the system. And it is a pretty simple system for them to use and won't have any issue with it. I know the majority of them so we will make sure that happens.

Mr. Yoder And that's perfect. Only two I was familiar with were Johnson controls and Penn Fire. And I know there's a local Johnson person here in town. I'm familiar with a lot of the people over in that branch.

That's good to know. I appreciate that very much.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

Accept for filing:

Finance Committee Minutes 02/02/21

ERC 10/06/20

AD HOC City Hall 10/14/20

Public Works 02/15/21 & 04/04/20

HARB Minutes 02/16/21

City Hall AD Hoc Committee Summary 02/25/21

Mr. Allison stated we will vote to approve all with exception of the City Hall AD Hoc Committee Summary which will be done separately. He asked for a motion and second on the minutes.

**Mrs. Katz made the motion and it was seconded by Mr. Mackey.**

**The minutes were accepted for filing with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

Mr. Allison asked for a motion and second for AD Hoc Summary.

**Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.**

Mr. Allison And I'm going to turn the floor over to Mr. Yoder who chaired the city hall ad hoc committee and wrote the summary of their findings which we're going to make sure is posted on our city hall website or city government website so they can be referred to by the public. But we will get just a short summation tonight. Mr. Yoder, with the recommendations of the community, which has already been made public, but we will have council accept that tonight.

Mr. Yoder Thank you, President Allison. So I will try to be brief here.

Since about May, I believe, a collection of councilmembers and members of the administration have been working pretty diligently on looking at a number of options related to staying versus lifting city hall. We look at three options predominantly. Staying in city hall, including validating a lot of costs that have been floated out there for the past number of years and making sure that everything was understood and there was path there. Second option was looking at moving trade and transit 1 and 2. Trading transit 1 as well as public safety building for the police and third option was looking at moving into third street plaza with the county. The third option was looked at a couple of different types. And did not go very far. Mainly with a lot of political dynamics that happen with the county and some of the uncertainty that could result from being a leaser from another government agency. And that was not appealing to the committee. Over all. And additionally, a very similar scenario, committee ran in with the second option of moving trains 1 and 2. You can move to city hall. The police would have to stay to sit aye hall until the public safety building was validated, came to fruition, what have you. That in tern made both of those options much more costly and less advantageous to staying in city hall. Recommendation included in the document before you is a recommendation from the committee to stay in city hall and sp specifically with next steps to, first off, move to accessibility measures in stand alone project and in the near future there are funding mechanisms in place already. The 2021 budget we have approved as well as CDBG money out there and secondarily, the second part of the recommendation is to design bill contractors to really hone in on it and finalize a final scope as well as an implementation plan for the rest of the items related to city hall which would be HVAC, life safety, some other aesthetics, like the roof, et cetera. In the report you

will see a number of outside funding streams that were identified by the ad hoc committee. And you won't notice that many of, most of them were more in line with the option of staying in city hall just based on the grant mechanisms out there federally and at state level. That also played into the committee to stay at city hall. The committee voted normally on this recommendation. That recommendation was 6-0-1. There was one voting member absent at that last meeting. Which was Jon Sander, the city engineer. That's quick overview of the findings and recommendation from the ad hoc committee. And I would like to thank everybody on the ad hoc committee. My colleagues, councilmember Miele, councilmember Pulizzi, from administration, Mayor Slaughter, Jon Sander, city engineer and John Gerardi from codes. We add couple of nonvoting members as well that were very instrumental and in support of. Chief Hagan from the police department, Chris Cooley from I.T. and solicitor norm looingian. Thank you for a collaborative, though painful at times, and I recognize and know that. And I'm very pleased with the results and happy that we have finally I think put this issue behind us and we can now move forward comfortably as a group.

Mr. Allison And I also want to thank all of those who served on that committee. And especially I want to thank councilman Yoder. There is no hand book for how to run an ad hoc committee, to investigate different buildings and which is the most preferrable. He did an admirable job, great job, of organizing it and keeping the discussion moving and getting research done and everybody with councilman p and councilmember Miele, and administration, we all owe you a debt of gratitude for doing such a great job o and clear recommendation and moving forward with. And so again, it was a great commitment of time and of or the by everyone involved and especially councilman Yoder for organizing it all. And I'm happy with the process. It was great. Other questions or comment from councilmembers? So we have our recommendation and we will vote on accepting this for filing. And then we will be prepared it move ahead. And do what needs to be done to get us where we need to be as far as our city hall government and then we will move ahead. Mrs. Frank, then, motion, please.

**The AD HOC summary was accepted for filing with seven yes roll call votes. The vote was 7 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison**

#### Announcements

The next regularly scheduled City Council meeting will be held on Thursday, March 18, 2021 at 7:00 PM, Remote.

#### Upcoming Meetings:

Friday, March 5	11:00 AM ERC
	12:00 PM Housing Needs
Wednesday, March 10	3:30 PM O&E Pension
Tuesday, March 16	11:30 AM Public Safety
	1:00 PM Finance Meeting
	2:30 PM Public Works Meeting
	6:30 PM HARB*
Wednesday, March 17	10:00 AM Blighted Property*
Thursday, March 18	10:30 AM Zoning Hearing Board
	4:00 PM Board of Health
	7:00 PM City Council meeting

**All meetings are held remotely unless indicated with an \* asterisk, whereas will be held at Trade & Transit, II, 144 West Third St, 3<sup>rd</sup> Floor, Williamsport, PA.**

Mr. Allison asked if there were questions or comments from members of Council.

Mr. Mackey stated that the accessibility commission will be meeting again on March 11 at 3:00 via Zoom

Mr. Allison asked if there were questions or comments from members of the administration.  
There were no comments.

Mr. Allison asked if there were questions or comments from the general public.  
There were none.

#### Adjournment

Mr. Allison asked for a motion to adjourn

**Meeting adjourned** upon motion by **Mrs. Katz and a second by Mr. Pulizzi. Meeting adjourned at 8:38 PM with unanimous ayes.**

#### Submitted by:

**Janice M. Frank**  
City Clerk