



City of Williamsport

245 West 4th Street · Williamsport, PA 17701
(570) 327-7500

Bureau of Codes

(570) 327-7517

Pre-Occupancy Permit Application

Date: _____

Applicant Information

Property Owner/Agent First Name:

Property Owner/Agent Last Name:

Address:

City:

State:

Zip:

Phone:

Alternate Phone:

Email:

Property Information

Address:

City:

State:

Zip:

Business Information

Business Name:

Business Type:

Business Hours:

Compliance Information

Letter of intent is required in order to complete the application process.

I certify that I am the leaser/owner or authorized agent of the above-mentioned property and all information listed above is true and correct to the best of my knowledge.

Applicant Signature:

Official Use Only

Approved by:

Zoning Administrator

Fees Due: \$90.00

Paid

Method of Payment:

Check

Money Order

Fees processed by: