

Council President Randy Allison brought the meeting of the Williamsport City Council meeting to order on Thursday, September 9, 2021 at 7:00 PM per remote. Williamsport. The meeting was livestreamed..

**Council members present:**

Randy Allison, President  
Elizabeth Miele, Vice President  
Bonnie Katz, Councilwoman  
Adam Yoder, Councilman  
Vince Pulizzi, Councilman, absent  
Jon Mackey, Councilman,  
David Banks, Councilman

**Absent:**

Vince Pulizzi

**Also, Present:**

Derek Slaughter, Mayor,  
Mr. Joe Gerardi  
Mr. Joe Pawlak  
August Memmi  
Mark Killian, Fire Chief,  
Justin Snyder, Police Chief  
Solicitor Norman Lubin  
Janice Frank, City Clerk  
Adam Winder, RVT  
Josh Warful

Approval of the Williamsport City Council minutes for 8/12/21 & 8/30/21 were approved upon a motion **Mr. Yoder and a second from Mr. Mackey All were in favor. The vote was 5 to 0. Ms. Miele came after the vote and Mr. Pulizzi was absent.**

**Limited Courtesy of the Floor**

There were no requests.

Mr. Allison changed the order of the agenda.

**Resolution # 9184**  
**Real Estate Refund**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

Mr. Grimes could not be here so Mr. Allison is doing the resolution.

Mr. Allison stated the owner of this property lives out of town and unfortunately he was murdered. The family went to court to get his estate and his taxes were paid, so the family would like his taxes refunded. We have received the back up paper for this.

**Mr. Yoder made the motion and Mrs. Katz seconded it.**

Ms. Miele abstained from this.

Mr. Yoder stated we agreed and sent this to the full body of Council with a positive recommendation.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with five yes roll call votes. The vote was 5 to 0. One vote abstained.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Mr. Allison voted yes, Ms. Miele abstained and Mr. Pulizzi was absent.**

**Tabled**

**Resolution to Approve a CDBG-CY Multi-purpose Public Service Project**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mr. Yoder made the motion and it was seconded by Mrs. Katz.**

Mrs. Katz stated with the discussion they had in finance, she would like to **make a motion to table this.**

**Ms. Miele seconded it.**

**The resolution was tabled with six yes roll call votes. The vote was 6 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent.**

**Resolution #9185**

**Resolution Awarding 2021 Contracts for Street Line Painting & Bituminous Seal Coating for City**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mr. Yoder made the motion and it was seconded by Mrs. Katz.**

Mr. Winder stated this is our annual resolution and we team up with West Branch Cog. This is to award two bids for street line painting and seal coating. Mid Atlantic has always done the street line painting. It is budgeted.

Ms. Miele stated this was reviewed in finance and forwarded to the full body of Council with a positive recommendation. She did ask Mr. Winder if this year we could do painting for bikes. He will look into it.

Mr. Allison asked for the vote.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent.**

**Resolution #9186**

**Resolution Approving Change Order #1 for the Bowman Field Scoreboard Project**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mr. Yoder made the motion and it was seconded by Mrs. Katz.**

Mr. Sander stated this is for the Bowman Field Scoreboard. This is starting next week . This was designed and stamped by professional engineer Datronics. They are looking to install this three weeks from now. He brought this

to Finance and the major issue was to find funding. He looked through the project with Mr. Pawlak and they couldn't find the money. '

Mr. Memmi stated there is a possibility that CDBG funds can be used and he will check with their consultant.

Ms. Miele stated this was reviewed in Finance and the original estimate was \$150,000 and we received a substantial savings on this. We are committed to provide a new scoreboard and we took issue with the fact that the administration could not find a funding source beside the ARPA funding. We know we received some of the funding. We know we will eventually receive the remainder. We know that recreation is one of the items that falls under that funding, however we have committed as a Council and administration to not extending that funding until we have developed a plan for the funding and what we would like to do with it and the finance committee felt that it was the administration's responsibility to find that funding elsewhere until such a time as we really made a full plan for this. So if indeed we can use funding I think out make the Finance committee more comfortable with this. I defer to other members, but our discussion around it is that we needed to find the funding within the existing city budget and however that needs to happen. You know, if I suppose this of course is not really a City Council finding the money to cover items the administration brings to us is the responsibility of the administration overseeing the way in which the city spends its funds is the purvey of council, but if it were to require assistance, if the administration could not take it on itself I'm sure the members of the finance many could help in this particular instance if absolutely necessary, but I would prefer not to go that route. I'm happy to see that Skip has brought up a table and might be able to find funding for this item. I will defer to other members of finance I might have other comment on this. Thank you, Randy.

Mr. Allison You are welcome councilmember Miele. I was able to listen to finance over the phone on Tuesday so I am pretty familiar with all of these situations. Most of which was in finance. So other finance committee members, Mr. Yoder you had your hand up?

Mr. Yoder: Ms. Miele summed it up eloquently. I'm just going to say a more accountable going the route, and I thank Skip for working with Jon and identifying that. Jon, I don't know what kind of time crunch this change order is under good I would be comfortable tabling this and waiting two weeks to give Skip the ample time to perform his analysis of what have you and bring it back in two weeks to make sure where countable using that. Additionally that may give you more time to look through other channels as well. So that's the only thing I would add to Ms. Miele's comments.

Mr. Sander: They are starting construction next week. I am being as honest as I can be. So delaying it two weeks could be troublesome. It could be trouble.

Mr. Yoder: There's nothing in the general scope of work that we approved that they could start over in the next couple of weeks?

Mr. Sander: There is running conduit, running wire, but the first thing they're going - the very first thing the country plans to do is demolish and take down the existing scoreboard. Simultaneously start installing a new one, which is 18 foot deep pylon foundations, with steel in them.

Mr. Yoder: Okay. Those are just my thoughts I will - defer to other members of Council I appreciate it across the board.

Mrs. Katz There are things that come to us like this that have a time crunch. It's a shame that everybody is put in this position. To go off track for a few minutes Jon is the scoreboard going in the same place as the old scoreboard?

Mr. Sander actually once I compared the new scoreboard is going in left-center. Time crunch wise I did notify all seven council members on May 25, August 6, August 20 and August 31 of this issue. Just letting you guys know. That's May 24, May 25, August 6, August 16, August 30th, and August 31. Bear with me one moment. The reason I could not take it to Council was because of the Little League World Series. That's the reason I had to wait until today. So the new scoreboard to answer your question directly Bonnie is it is going into left-center, which is more suitable for the Cross Cutters is there is no glare with the sun setting in the West. That's where they wanted it originally anyway.

Mrs. Katz: I wanted to clarify for the public because there have been questions about that yes, we got your emails and understood where you're coming from with all of this and it just - it is not up to us to find the funding. It really isn't. It is up to the administration to bring the funding to us and this is where the problem comes in and I think this is where Adam and Liz are coming from and I think that's where the discussion was. You right now, Jon we are using and talking to you because so many times these incidents do happen. We want administration to be aware that we feel that they should be more responsible and looking for things. Okay? We should not have to go looking.

Mr. Sander: I did bring two viable options to you.

Mrs. Katz: I know you did, Jon.

Ms. Miele All I was gonna say is that you brought one nonviable option and one potential option. All we are waiting to do is to see if the potential option could iron out. To your point Jon so we know where we stand from an administrative and Council perspective is that the administration has known that it needs to find a foundation for Bowman Field and the administration has not found the funding. So I know since May that we are putting foundation on the field. - - For the fund. Within our existing budget. That is all I wanted to add. Bonnie sorry that I broke in there and that Skip sorry for interrupting.

Mayor Slaughter I take a little offense to it to be quite honest because as we all know since January 2020 when I took over there has been issue with the finances. So when we look at the finances they're not exactly as they appear to be and we know since shortly after January 2020 there has been an Attorney General investigation. I sent it to DA Ryan Gardner because I concerns with the finances and he sent it directly to the Attorney General office. So we are trained to go to the budget is difficult and I don't even know what money we are working with. So I take great offense to that when almost everybody, if not everybody on this call right now knows what we have been dealing with related to the finances. So to try to say that the administration-cannot find money. Part of it is that we don't have a 2019 audit, we don't have a 2020 audit and a lot if that is because of the fact that we have yet to even understand and untangle the financial issues that we are facing. We don't have that on the administration side. Beyond that until we have 2019 audit, until the investigation is finished up, and I don't say too much because I don't want to jeopardize the investigation. I take offense to that - - of course we cannot because when we are looking at finances they have been co-mingled and done so much with that we cant determine what is what. I apologize I'm in the hospital right no because my daughter has a broken wrist, but I take offense to that to say the administration is not doing due diligence when we have been nothing but diligent in bringing stuff to Council given the extreme circumstances we have been working with.

Ms. Miele: Derek can I break in please? Thank you. Okay, if your home or another home was financially under investigation for (WORD?) doesn't mean you won't pay your electrical?

Mayor Slaughter: First of all I would not be under financial investigation at home so I don't understand.

Ms. Miele I would try not to either. None of us want to be under financial investigation. My point is that you can't default on all of your financial obligations because you're having one financial issue.

Mayor Slaughter stated and That one financial issue is related to everything because the money we are looking at, I do not know what we are looking at.

Ms. Miele: I understand that, Derek, Everybody feels that way. My point is that we have to continue to run a city despite this issue.

Mayor Slaughter So we should be working hand-in-hand, not saying the administration is not doing their job. You

understand what we are dealing with so you - the way it should have been presented is that given the circumstances we are under we are doing the best we can to find this money.

Ms. Miele: That is great, Derek I'm saying since May we have been trying to find the money and we still don't have it. If we knew it was going to be an issue it would have been great for the administration to come to us and say, hey you don't have this money.

Mayor Slaughter: We did come to you and say that. That's exactly what we did. We said here's an option right here. You do not want the option so we emailed and said, we are open to ideas because we are under obviously extreme circumstances that everybody is aware of. That is exactly what we did do and no you are saying that the administration did not do their due diligence. We are saying to you you cannot get blood from a stone and without the audits.

Ms. Miele We need to approve this today. You are saying to me that we need to approve today. We're telling you yesterday we did not know where the funding was.

Mayor Slaughter: You knew before. What we are saying is that you knew all of the financial issues to say that this is somehow related to us, no it is not.

Ms. Miele: Derek is - it is YOUR job. It is not our job! It is not my job to tell you where the money is coming from.

Mayor answered: How many times have we sat down and said Liz, and you have sat in these meetings seeing that the money is almost up. You know that. Don't sit here and act like you do not know.

Ms. Miele Derek I know that. I know that if I owe money for a whole house and I don't know that's coming from that doesn't mean I don't pay my electric bill.

Mayor Slaughter: What it does mean is that I cannot pay - pull money from somewhere I don't know. They are seeing some of that money in that account should have never been there so you cannot do that either. What I'm saying to you is, I don't know what we are going to do with this money. That is what I'm saying because every account I look at they are like, no that's messed up. No, that's messed up too. No that is messed up too. What I'm coming to you and saying is.

Ms. Miele: Derek if that's the case in the city's budget then you have not disclosed that to me and I have not.

Mayor Slaughter: Oh come on Liz. Stop. Okay. Okay. Come on Stop playing.

Mr. Allison We are not getting anywhere. I appreciate everybody's perspective on this. I think we are all.

Mayor Slaughter: My daughter is being discharged no so I will sign back on as soon as I get home.

Mr. Allison: Okay. This whole project started, what? Three years ago? It has been a Herculean task to work through it even through the best of circumstances when we knew what all the finances were. The previous administration fumbled the bids twice. So fumbled the bids twice, which delayed everything. There were discussions about what we were going to do and one of the problems is that Senator Yaw went to bat for the city and went to bat for Bowman Field to get this in and get the grant for the city and lobbied hard for it with the governor and we were able to get the money. Once we accepted that we - for all intensive purposes we committed to finishing the project. Legally knowing we could have walked away from it, but we would have put ourselves in a terrible situation as far as our credibility as a city and a governmental institution and as elected officials. So it is a very very troubling to everybody but at the last minute under all kinds of duress and different circumstances that are all legitimate, but at the same time we have needed to find a solution of funding this. I guess my only point is, , but what I am focused on is there are a lot of extenuating circumstances with this particular bid. All the way through that have made it very difficult and maybe it is not the best practice all the time, but I really feel like we are going to have to work together to get this done at the end to bring it across the finish line and then going forward, yes we can set some parameters and other things. My personal preference is that we pass this, but that we asked the administration to come up with the funding plan ASAP and that there may be other options other than what has been mentioned so far besides CDBG money and ARPA money good once things are - once it is put on the front burner and really cut.

Mr. Sander: One more thing. There was a law between May and August where the Daktronics was designing it so it took time for them to compile the design and get me what they needed, what I needed to ask you guys so as soon as I got it I gave it to you. I cannot do anything about the design parameters. Sorry to interrupt you.

Mr. Allison Yes. I think we are all frustrated. There's no doubt about it and it is all legitimate, but we need to get this done. That is just my perspective from being in on it from the beginning and of the twists and turns that it has taken. So I will leave it at that.

>SPEAKER: A grant from the state and they use the money for other stuff probably.

Mr. Allison: Pardon me? Who said that?

Mr. Sander: It is a gentleman by the name of James.

>SPEAKER: Sorry My name is Edward I have never done zoom. I am sorry.

Mr. Allison: Alright. The money was not used for something else. That is in the public now. I am going to correct that right now and right here. The money has been public and everything about this project has been public. You can mute your self. Other council members do you have comments?

Ms. Miele Randy can I chime in, not to start any more fights? I sorta got. I apologize Derek for that with you. It was a poor timing and choice. To clarify the funding matrix for Bowman Field a little bit. We received a \$600,000 grant from the state for the scoreboard. The scoreboard has no gone significantly over that amount. So if we are looking at the question of whether or not we had missed the funds at Bowman Field that would be inaccurate. The truth of the matter is that - - as well know and the increasing cost of materials at this point as well would be the original amount of funding that we had for the scoreboard simply is not sufficient to cover it. So sorry Randy just wanted to put that out and some numbers there so that we are all on the same page.

Mr. Allison: Thank you, Liz. Mr. Banks?

Mr. Banks: I want to clarify. What is being proposed tonight is that we pass this - if we were to pass this we would say in the interim we are using ARPA funding while we wait for the CDBG money to possibly open up? Is that correct?

Mr. Allison I cannot speak to that. Is there anybody from the administration that can answer that question?

Ms. Miele: If I could chime in Randy. I would pass this by saying that we would not use ARPA funding and it would come back to us for another vote if ARPA is the only funding they could find. But they can move forward with CDBG or another funding source. That's not personally what I would say.

Mr. Yoder Not to cut you off. I agree with that. Do we want to amend the motion to formally do that?

Ms. Miele stated Adam the only thing I would say is that we would be amending it with the understanding, it's possible the item will come back to us in two weeks and all of us will have looked at it and there will still be no funding source and we will go with ARPA funding. I would say two weeks and if they want to move forward in the next two weeks we need to find a different funding source. I would put that out there as my sort of solution to what we currently have going on, but really it all depends on other members of Council and how they feel about this.

Mr. Yoder: Okay if that's what we want to do I am fine with that. I would definitely like to see this - if Skip's option does not work out for sure. I will support this given the time crunch and what have you.

Mr. Winder: Mr. Allison can I throw something out there.

In the current budget we ordered a truck for streets and parks that is roughly \$60,000. It does not sound promising that we will receive that this year. I mean if I can confirm from the dealership that it is not going to be here this year we

could always use that funding for the scoreboard. I would just require counsel to commit to putting that money back in the budget for next year.

Mr. Allison: Okay. Thank you for that.

Mr. Winder: It is a viable option and I can confirm with the dealership that it will not be here so it will lessen the amount that we have to find some respite.

Mr. Allison: Thank you Mr. Winder. That is a generous offer and that is outside of the box thinking. I appreciate that and from what I understand Mr. Sander you went through the budget with Mr. (NAME?). To see if there's any line item that was dedicated to this. Is that correct?

Mr. Sander: If there is any line item that was not already used or was not going to be used this year. We did not find any.

Mr. Allison: Okay. So that goes to the point that other than CDBG money or ARPA money there may be some one or two other things that could be paired together that would take care of this bill and allow us to move on and get the project done. So I really think it is there. It will take a little bit of digging and putting some heads together. Not just having people having to do all of their own research. In any case other comments from Council members on that?

Mrs. Katz: Randy I think what we are all saying from the finance committee is that we don't want to see money allocated from ARPA at this point. We have not sat down and come up with a plan. We all are aware of what money we have there, but we want a plan for that. We don't want to just - okay we need money for this let's use that. You cannot just do that and we don't want to see that done because we do not have the money in our budget left over from anything. So we have to be careful with what we are going to do with this money. It is a godsend, yes, but it cannot be used for things that we have to use this. You know where we stand with the budget and hopefully they are starting to work on the budget to see where we stand with all of this.

Mr. Allison: Good point Mrs. Katz and I think Councilwoman Miele, and as I said I listened into the finance committee and I saw the conversation. I think the intent of the finance committee is that as Councilwoman Miele said, we can spend the money, but we need parameters, we need a plan, we need dedicated projects or areas that we agree to spend that money on and then we are on solid ground because we are not grab a bagging or plugging holes in the bike. So I really think when you get down to it we are all on the same page and we will come to an agreement, but - so. I do not want to dominate the conversation or anything. Anything from other Council people? Mr. Mackey, yes?

Mr. Mackey: Yeah, Randy I mean I agree with what you're saying, but to Bonnie's point, to Adam's point, to Liz's point, and from past conversations that this Council has had on other issues we are all about not setting a precedent for making bad decisions or undermining anything. So, you know, this ARPA money, there is a lot of it, but we have to be careful with how we spend it. If that means that the cross cutters scoreboard gets delayed a little bit then I think that is what has to happen. I also understand what you're saying. This has been a long process and we want to get this done, but I personally, you know, it is going to be hard - if we start doing this like Bonnie said. If we start, well we just need a little bit so let's take a little bit. Next thing you know it is all gone. I would feel better if we can just come up with a solution to this tonight and figure out exactly how can we get this - how can we keep the scoreboard on track, but not use the ARPA money. It sounds to me that Adam Winder has a viable option for that. Does that mean that when maybe need to table this and come back in two weeks. John is two weeks really going to set this whole project back? Be honest.

Mr. Sander answered they are supposed to start Sept. 13, Monday.

Mr. Mackey That's a start date, we don't have to pay the bill until they are finished, right?

Mr. Sander: Daktronics has asked me where the approval is. I told him it's not here yet and we don't have the approval he appeared.

Mr. Allison: They are not going to go on goodwill or good intentions. They want it signed on the dotted line. To be clear I was not advocating using ARPA money. I guess I was not clear enough on that. I was advocating that we should work together to get this over the finish line. I think we are all on the same page there.

Mr. Mackey I would say that as far as Council is considered we are on the same page but I don't want to speak for Dave and Vince, but I have heard from everybody else.

Mr. Sander I did get a call from the Cross Cutters today and they were concerned about this targeting past. Just putting that out there.

Ms. Miele I think there is a solution to that. We are going to pass it on the condition that we find another pot of money to use other than the 1015 fund. I think we have two viable options on the board so we are looking pretty good.

Mr. Allison: Yeah exactly paired I will repeat what I just said. Daktronics is concerned that we sign on the dotted line. They could care less how we work it out internally with the funding. That is on us legally. They want it committed to and I don't think that we are in disagreement on that and I think we are confident that it can be found outside of ARPA. I was just worried that the issue was slipping away quick there. So is somebody going to move on that suggestion? Mr. Yoder.

Mr. Yoder: I move that we move on the matter and condition of not using ARPA at the moment.

Mr. Allison: I'm not sure if that has to be amended. Mr. Lupin is on by phone.

Mr. Lubin: You would have to make an amendment to say that you are approving the solution and adding an amendment to it that administration is not to use the ARPA funding. It will need counsel approval.

Mr. Yoder Randy I **move to make an amendment to the motion to add that American rescue plan funding is not to be used for this project without further council approval.**

**Mrs. Katz I will second that.**

Mr. Allison asked: Is there any other further discussion on this amendment? Okay we will have the vote Mrs. Frank.

**The amendment to the resolution was carried with six yes roll call votes. The vote was 6 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent**

Mr. Allison asked for a vote on the original resolution.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent**

Mr. Allison . Motion passes 6-0. Good job counsel and everyone. Mr. Sanders, Mr. Winder, Mr. Memmi, Mayor Slaughter. If I forgot anybody. It was a spirited discussion, but that is democracy in action and that is how it is supposed to function in the public .

Mrs. Katz: Randy if I can add to that. This is how the administration should work. Whisk it, with Winder, this is how it should work to see how we can overcome our problems financially. I think this is what we are seeing. The administration can come up with creative ideas. I do think Skip and Adam, and thank you Jon I guess it in the finance meeting. You brought it from 150 grand to \$64,000. Thank goodness we don't have to find \$150,000 paid.

Mr. Winder: Can I ask one quick question because my idea for the truck.

So if we were to use that line item it would have to come back in front of counsel for a transfer of that line item where we could ask the Council to make that resolution that says to put the money back in next year, correct? Are you following what I'm saying?

Mr. Allison: So if we are requesting that money to be transferred from the line item to the truck, to the item for the scoreboard. That has to come before counsel to move that money, correct?

Mr. Winder: So at that time we could at the line which that since we are doing this we know that we ordered the truck in 2021. Council will put the money back in the budget in 2022.

Mr. Allison: Yes. The truck has been ordered, correct?

Mr. Winder: Corrected it was ordered in January, but due to the major issue with the chips it just - I will call it reordered, but they resubmitted the order through Chevrolet and they are not sure when they are going to start assembling them so our 2021 truck may actually be a 2022 truck until we get it because they may not manufacture it until next year.

Mr. Allison: Okay. Yeah, I mean that is a legal commitment that we made to purchase that. It is all a part of working out a budget.

Ms. Miele stated Randy, Adam makes a good point. Well the only potential issue with choosing to extend at this way, Mr. Winder I guess I would say if we have money and CDBG that would be a wiser source if we can utilize CDBG for this. Mr. Winder we will not be able to fund your truck through ARPA funds if we so choose. I know that, but I am just saying that Council needs to be aware of that. That we cannot - this is not the since I went on making, it is just not an expense that we are making in 2021 and consequently we are deferring expenditures. We are stealing from Peter to pay Paul. The items that we will then be - that Peter will need to be reimbursed for cannot be reimbursed through ARPA funding. So it would be my suggestion that we fully explore the idea of CDBG funding or other elements of the budget that we don't necessarily need to put that in next year before we take Adams nuclear option there. Okay?

Mr. Allison: I totally agree. That should be down the list - that is a failsafe.

Mr. Winder: Correct. I think there are a few other options that we could really look at. Maybe trimming some things, whether it is streets and parks, look at what is left in the facility maintenance budget over at Bowman Field I don't know what is left there. Not sure because I was not involved with John and Joe on all that they looked at, but we could definitely look at some areas and look at some savings to accumulate the money.

Mr. Allison: Okay, thank you again Mr. Winder. Much appreciated. Let's move on to item 10 then.

### **Resolution #9187**

#### **Resolution to Approve the 2021 James David Robinson Cultural Arts Grant Program**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mr. Yoder made the motion and it was seconded by Mr. Banks.**

Ms. Drummond: The resolution you have in front of you is for our 2021 cultural grant. This grant goes out citywide. Different organizations are able to apply for it. We only had two recipients this year that actually applied and were able to complete their programs with the restrictions that the CDC had been one is for the community art center for a student summer stock program and the other one is the Bald Eagle art league for their ways garden art show. Both of these programs were completed and their final report were turned in and they are no just awaiting your approval to receive their funds.

Mr. Allison: Thank you Ms. Drummond. This was reviewed in finance?

Ms. Miele: This was reviewed and finance fortunately for everybody that attended the Council meeting they will hear my voice. This was reviewed in the Council meeting and approved. The only point we made was that both of these events are somewhat long past I think the summer stock musical happened in July in the art league happened in June. We noted with Kayla it would be nice if we looked over our existing regulation for this item, which is a completely city on a grant to make it possible for organizations to receive notification of their funding prior to their event that is to say, it seems as though it would be helpful to know whether you are getting \$800 or \$1500 through funding before you held your event and sort of spent the money. So we did discuss with Kayla that we could perhaps it done in January and look at modifying the requirements to make that a reality. Aside from that we passed it to the full body of counsel. Thank you.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0. All were in favor.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent**

### **Resolution #9188**

#### **Resolution to Approve & Renew the Partnership Agreement between the City & STEP AmeriCorps for a Full-Time Service Member in the Recreation Department**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mrs. Katz made the motion and it was seconded by Ms. Miele.**

Ms. Miele: Yes indeed, Finance viewed this item and finance holds more discussion relating to it. This is to hire a new full-time AmeriCorps member in the Recreation Department. It is pretty nominal. As between eight and \$9000 for a full-time person for an entire year and it is possible that we can actually reduce the amount of funding required through use of AmeriCorps through making rescue plan funding. That would make it more reasonable. That said the finance committee had a lengthy discussion about the need for a full-time AmeriCorps member in the recreation apartment. That - as Ms. Drummond put it up her two was a full-time AmeriCorps member when she was hired by the city and, you know, she worked for AmeriCorps before she was hired on as the recreation director. That said Ms. Drummond was hired in February towards the beginning of the recreation season, which is why I think there was not quite so much question about her hiring. Ms. Drummond did tell us what she had accomplished and what she and Jesse (NAME?) who was the prior recreation director worked on together during the winter months in the past and we had asked her, correct me if I'm wrong anybody, but we asked her to give a description to the full body of counsel of the projects that she saw in the future for the person who she will be hiring from AmeriCorps would we have not identified the person imprudent there's a handful of candidates that we will interview after we commit to a full-time hybrid as you know, I think is just Bonnie and I at that point had asked Kayla to give us a summary and I think really to sort of prepare a work plan for the winter for this candidate so that we knew that we would be starting off on the right foot and giving the person a sense that they were working and there was work for them to do in the city. You know, the first month or two of implementation really sets the stage for the remaining months moving forward and we will need the person to be working hard come next summer. Ms. Drummond did you have anything that you had time to put together between Tuesday and now? I know we have a number of winter events coming up, but will you talk to us a little bit about your plans for this person here for the next several months until next May, next April?

Ms. Drummond: I do have four upcoming events between October to December as well as plans starting tomorrow to continue on the project for the local community swimming pool, memorial pool, splash Cove. So that is taking a lot of

my time currently and I apologize for not getting you the list of projects and the day-to-day things that that person would be expected to be doing. There are plenty of things that go on in recreation, not just those summer months. When this is what we call my off-season, I'm going over everything that is prior to the summer passed. Getting those bills together. I know we are doing budget so we would be doing - that person would be helping with that as well. Doing check requisitions. Day-to-day changes for the needs of the department as far as recreation and Parks. No, I cannot speak on the behalf of the public works because I may work directly with them, but their system and the way they operate is completely different from how my office is operated. There is a lot to be learned in the recreation. I was with AmeriCorps and Jesse three years prior to being hired on and to this day I'm still learning everything new. Things are constantly changing. I have things I go to the pool, parks, playgrounds that I myself have to continue obtaining, training certifications and I require this person as well to be able to help me when needed as well as helping the office answer phones. Reaching out to communities for volunteers. Reaching out to the community as to what needs need to be provided. There are many many things and that list continues on.

Ms. Miele: Thank you Miss Drummond. That is really what we were hoping to hear. So Randy I think the discussion is thus obviously a full-time AmeriCorps member in the recreation department gives us staff in the heaviest parts of our recreation season and that's just to make certain that that person is put to work and is working hard from the minute they arrive with the city and, you know, but the person really even though they are here through AmeriCorps becomes an employee of the city and learns both about the public elements, but also about the city operations and recreational operations. With hopes that this will also enable the individual to go out and much has Ms. Drummond has moved into a path because they receive training from the city. I will defer to other members of finance and Council for further comments

Mrs. Katz stated this resolution was sent to the full body of Council with a positive recommendation.

Mr. Mackey If you can hear me could we make sure that everybody is muted. We have some people that are on muted and it is causing a lot of background noise. Aside from that, while we are in the Kayla section of the agenda. I just wanted to commend her for the welcome to the world. It was a really great event. I was down there for a couple of hours helping place vendors, but I think Kayla got there at 8:00 a.m. in the morning and Kayla, remind me again what time did you get home that night?

Ms. Drummond: I did not leave until the last vendor left and I was a little after 10:00 p.m..

Mr. Mackey Again, it was a great event and Kayla really worked hard on that and I just wanted to say great job. I think iMr. Allison Well said Mr. Mackey. Other comments from Council member's? Hearing none, Mrs. Frank on the motion please.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0. All were in favor. Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, Mr. Allison voted yes, and Mr. Pulizzi was absent**

#### **Lot Consolidation – Revapuri LLC First St**

Mr. Knarr Thank you . What I'm presenting to you is a Lot consolidation request from the lands of Revapuri LLC. The property is located at the corner of First Street and Main Street. There's a total of six parcels. They are located within the commercial zoning district. What he is requesting to do is to combine them all as one for a future development that he is looking and working on with us in the city to develop the property as far as a commercial property. It was reviewed by both County planning as well as our city planning and they passed it with a positive recommendation and I do have a representative and I can answer any additional questions.

Mr. Allison: Questions or comments from Council members?

Mrs. Katz: It is Bonnie, Randy. I'm just happy that this will be utilized into the properties - the properties will be utilized for something that will be - it is not residential, you are talking business I take it.

Mr. Knarr It is within the commercial zoning and it would have to be meeting commercial. Tentatively what he is looking at is that the first floor will be commercial uses whether it be restaurants or laundromats in the upper floor would be residential housing.

**The lot consolidation was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent..**

#### **Sub Division – James Hepler 917 Arch St**

Mr. Knarr I am presenting to you as a one subdivision request the property is located at 917 arch Street and it's within the commercial zoning district. Lot 1 will contain 2984 square feet and it does have a building on it and the residual will contain 7900 square feet. Each again will contain a structure on them. They are within the commercial zone. This did go before the zoning hearing board for the Lot consolidation because the rear yard setbacks are currently not met and is nonconforming and under the zoning rules whenever you subdivide you are supposed to meet at currently. So does not meet the rear yard setback of 15 feet so they are asking - they had asked from the zoning hearing board a nine foot variance and the zoning hearing Board to grant them. Again, the property was existing. The building had already been there. They already did not meet the rear yard setbacks. It was a part of that subdivision and it did require to go to the zoning hearing board. Zoning hearing board to grant the variance. So therefore at this point he is requesting to subdivide it and they will have two structures on it. It is within the commercial zoning district. It was reviewed both by the County planning as well as the city planning and tested with a positive regulation.

Mr. Allison asked for motion and a second on the sub division.

**Mr. Yoder made the motion and it was seconded by Mr. Banks.**

**The sub division was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent..**

#### **Demolition - 971 Second Street Penn College**

Mr. Knarr: What I'm presenting to you is a demolition request from Penn College for the structure located at 971 Second Street. It is located within the institutional zoning district. The property had been in a trust and Penn College had purchased it, the structure was used as a single family dwelling and is currently vacant. The pictures that you do have before you, the property had a lot of structural damage and again had sat vacant for a while because it had belonged to a trust and therefore Penn College purchased it and are requesting to demolish the building to create more light within the area.

Mr. Allison asked for a motion and second

**Mrs. Katz made the motion and it was seconded by Mr. Mackey.**

Mr. Allison asked for a vote on the demolition.

**The demolition was carried with five yes roll call votes. The vote was 5 to 0. One abstained.**

**Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted**

**yes. Mr. Yoder abstained. Mr. Pulizzi was absent**

#### **Certificate of Appropriateness 202 W. Fourth St**

Mr. Knarr: What I present to you tonight is a certificate of appropriateness request from 202 W. Fourth Street. It is the current genetic hotel. What they're requesting to do is place two signs on the corner of the building. One facing West fourth Street and one will face William Street. You have attached drawings showing you what the signs will look like. Currently those signs that are there are actually just banners, but they are going to put a more permanent signage up there. Without the size of that will be a three foot by five foot, by 30 inch. It will be a vinyl covering to look liquid. It will be internally illuminated and at this point in time like I said I can answer any questions at this time.

Mr. Allison Thank you Mr. Knarr. Are there any questions tonight?

Mrs. Katz: When I saw the signs and saw the material I wondered when this would come to us but I think this is going to look really good when it is lit up..

Mr. Allison: Other comments or questions? Thank you Councilman Katz I agree. Is there a motion?

**Mr. Yoder made the motion and it was seconded by Mrs. Katz..**

**The certificate of appropriateness was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent..**

#### **Certificate of Appropriateness – 339 Market St**

Mr. Knarr: The certificate of appropriateness request is to be located at 339 Market Street. It is called the bar and market. It is a part of that structure. What they are requesting to do is basically paint the attached attorney's office the same color as the restaurant that they have next-door. The color of the restaurant had been previously approved by Council, probably over a year or two years ago for the city Council and it's a black coloring is what they use. So what they are requesting to do is the picture you have is painted to match the property to the right. They are going to match that black with it as well as paint the trim on the second and third floor. It will basically bring that whole building in harmony and again, council did approve this several years ago. That color of black for the actual establishment at the bar and market.

Mr. Allison: Thank you Mr. Knarr. Any other questions or comments from councilmembers? Mrs. Katz.

Mrs. Katz: I think that will make the whole area wonderful to look at. You have always done a good job with it and this is just going to clean it up a little more.

Mr. Mussare: Thank you very much. We are really excited to finally get this building, being one of the oldest buildings in downtown Williamsport, built in 1821. We are super excited to get everything repaired and back to looking the way it should.

**Mr. Yoder made the motion and it was seconded by Mrs. Katz..**

**The certificate of appropriateness was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent..**

**Tabled**

#### **Resolution Appointment of Director of Public Safety**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution.

**Mrs. Katz made the motion and it was seconded by Mr. Banks.**

Mayor Slaughter: What I have before you is a resolution for the appointment of chief Justin Snyder to Director of Public Safety. We had a conversation in Finance This was just discussed and it was sent to the full body of Council with no recommendation. There was conversation around many of the directors, Director of finance, director of administration, director Public Safety, etc. and what that might look like moving forward. The need to possibly revisit the administration of code. So that is kind of where that went, but it was reviewed in finance and sent with no recommendation.

Mr. Allison: Thank you Mayor Slaughter. Councilwoman Miele with finance?

Ms. Miele: Yeah, thank you Randy. It was reviewed by the finance committee and sent with no recognition. I don't believe, although I cannot speak for other numbers of finance that our intent was to encourage anyone to not vote for Chief Snyder is the head of public safety, but we wanted to encourage some robust discussion related to the nature of the department heads and what we feel our department has a role in, which is the city. No, and I actually think Mr. Yoder if you would mind, could I pass this on to you? Adam Yoder really led the discussion and made some excellent points and I think perhaps it would be better if he represented some of the initial discussion and the rest was done.

Mr. Yoder, thank you Ms. Miele. We had a vigorous discussion on this. It is related to the Director Public Safety. The discussion was really surrounded on, do we really need this role or not? When we amended a law of the code last year to get it up to speed to modernize the checks and balances that are in the third class charter law, . This was one of the roles that we knew was still kind of fluid and needed fleshed out. So we had discussion on, do we really need this role and if we do should we or shouldn't we actually find the money to fund it and hire a professional staff member and that certainly, given some of the discussion we have had tonight would not be without its challenges, but if it is something that is important to have we had discussion on whether it should or should not be funded and are broadly speaking, similar conversation with a lot of the other apartment heads. There was discussion with public works and some of the - I think challenges that the administration has had in trying to fill that role there certainly discussion and I think an eagerness from the finance committee specifically to help if there are any changes to law that need to be made or what have you. I think that we are here to aid those efforts. We had some discussion on RVT falls into that. We wrote that out as a new department and have not had a confirmation there. Had more discussion on finance and administration something that has been lacking in the city for a long time I think we are still missing, I think finance agreed was really the strategic nature of the role of the former director of administration and now their amended finance and ministration. What does that look like and, you know, when we figure out what that looks like, how do we find it? So that kind of hit everything. I will defer to other members of the finance committee, Bonnie. You aided the conversation and council. So if you find anything just chime in.

Mrs. Katz. One of the things we did discuss was that it was one person holding two positions. That's one thing and I think that's in the administrative code. Not that we don't trust the judgment of what is going on with the chief. I mean he is doing a really remarkable job. I think where finance is coming from is we are trying to help clean up everything in the city to make everything more organized and more running smoothly. I think that's what our objective is. At least that is what my objective is. This is of Public Safety and I do note the chief does not live in the city. There is a residency clause. That is one of the things that we did not discuss. I did question, is it the city code, do we need a public safety director because we've looked at what the chief has done. What Marc Killian has done, but the fire

department, what the codes do when there are situations that come about that we need all hands on deck. I think the department heads really do take charge and I do think they do a wonderful job. We have seen that in the last two years as far as some of the what has been presented to us with protest and so many other things did we know what they have done for that we know what they have accomplished, I am going to say, do we need a public safety director? I know that these men have done remarkable jobs.

Mr. Yoder: Randy if I could jump in on that question for the third Class charter we do not have to. We don't really technically have to have any - nothing is really laid out aside from a reference to director of administration, which is optional to answer your question, Bonnie. A couple of the specific points that Bonnie was starting to hit on that we discussed particularly about this directorship that I had expressed were the root of my hesitation to support this. There's no specific direction of Chief Snyder. I agree with you Bonnie, he is doing a fantastic job so far. There's a lot of good stuff going on the police department. From a strategic planning perspective, which we discussed briefly at a different meeting, one of our lost ones in person recently paid I am excited to see and in addition to that he is still learning the job and, you know, I think pulling that focus off of him a little bit may not be wise given the needs of our Police Department and the impact of the police department has on our community year after year. Those were some of the specific points we discussed in finance. I will yield the floor this time. I have spoken enough probably.

Mr. Allison: Yes and as I said before. I was able to listen in to that conversation. It was very interesting and we have talked a lot about administration. A couple thoughts came to me and the mayor and Chief Snyder could answer some of these. I am not familiar and I'm not sure any of us are familiar how much being public safety director affects the chief of police who has been holding that before the former mayor held it for a while. How much that, that comes into play on a daily basis because as I thought about the public safety director, it seems like you come to the forefront when there is a crisis or an emergency kind of situation and it does not need to be negative. We had protests downtown early last year and they were all peaceful and great, but we still had to organize and have caution. So I do think, my thinking, when there is something like that or when we have the national social show up in Brandon Park. I think it does have to be somebody from Public Safety in charge as a coordinator. So that is just the way things function. Somebody has to be tying all of the loose ends together. So as I was listening to the conversation on Tuesday I thought, do we need a public safety director or do we need an emergency, a public safety emergency coordinator position. Someone that would be responsible in those particular instances to work and bring everything together. As I said I don't know how much the public safety director comes into play on a daily basis in the job. So perhaps the mayor and Chief Snyder could talk a little bit about that.

Mayor Slaughter: Sure on a day-to-day basis I would say not a whole lot. Obviously as you mentioned we had some events and if there's some type of critical emergency or event happening in the city the director of Public Safety would clearly take the lead and coordinate some of the Public Safety personnel with others. Whether it's local county, state, federal, whatever the case may be. As far as the internal operations and things of that nature. I will defer to chief Snyder because obviously on a day-to-day I am not doing the actual operational side of things as far as it relates to the police and fire codes, etc. So I will defer to chief Snyder on that one. I will also say to come of the conversation a little bit when we talked about multiple roles as any person holding it. That's kind of what led to the discussion around director of an administration and the director of finance as it stands right now for the administrative code that is the same person. So that's what led to our discussion. We want to split that out and not have the same person be director of administration, director of finance because then technically the director of finance would be reporting to themselves, which is kind of what we want to get away from.

Mr. Allison: A little counterproductive there. Chief Snyder. We would love to hear your look on all this.

Chief Snyder: From a standpoint as a chief it is not something that would be interfering with day-to-day operations but it's more or less as you kind of pointed out there. It is going to be more or less being prepared and it set, and ready to go for when that major incident does happen. I did notice that we have not updated our emergency preparedness operational plan since 2017 and I also have been looking to see if there is a job description and I've not found one that is for the city. I don't know if anyone has one available or knows of one from when we had those positions from before, but yeah it is not something that is going to be a day-to-day that you are dealing with. It is just being prepared for when the major incident does happen and what it does is it establishes a clear chain of command for when we deal with those instances. I look forward to working collectively with Chief Killian and some other stakeholders within the community to make sure that we have a plan in place so that if something were to happen that we need to deal with, we can deal with the things efficiently and appropriately. So I don't know if that answers your question sir.

Mr. Allison: It does actually. In a sense, well it's a part of the third class city optional code about a director, but other than that, in some ways that's a legal definition, but that is semantics of what we call a person. The - there will be someone involved in a public safety crisis or emergency - - law enforcement agencies up and down the whole spectrum, but - so we need somebody in that position I believe, but yeah. What form, function or shape does not take in terms of leaving I guess, or designating?

Ms. Miele: Randy, I think and I interject a little bit of historical perspective on the position?

Mr. Allison: Yes. So to my recollection and some correct me if I'm wrong.

Ms. Miele: It seems that under Mary Wolf, it organized the initiative code to add the department codes in the city. One of them was the director of safety. The concept behind it was either at the outset was actually less the person that did, I would imagine emergency preparedness, but I think it was also budgetary oversight in particular of the police and fire department. The idea was that that person would help manage claims within the police and fire departments and sort of manage our overarching Public Safety policy. I am not saying that that position is - that that happening within the city is necessary, but to the point of whether or not we need a public safety director I would say, we also perhaps need a definition of that for us to resolve a public safety director. If the job of who is the public safety director is to organize preparedness amongst the department, obviously that safety director could and should, from within our public safety. - The sort of boroughs, bureaus within Public Safety then that person should probably not be a chief of one of the departments and bureaus. So I think that is really the discussion that we need to have and we do not need to have it this evening, but that to me was the meat of the discussion about public safety director. What is that role? How do we define it and how do we codify. I don't think we need to codify by ordinance, but we codify it by ordinance in the city. Then that determines whether or not we want someone from our existing Public Safety forces serving us as a director or not. As I said we're not codifying that this evening. Chief Snyder is clearly the person, or would clearly do an excellent job in organizing preparedness in the city so I see no reason to withstand this evening. Thanks.

Mr. Allison: So a hypothetical. Suppose we were not having this discussion the night and emergency came up next week. I assume that we would revert to the model that has been used all along with the person called the person called the public safety director. The mayor designating who is going to be in charge at that moment and overseeing it.

Chief Killian To add a little bit to the conversation here and this is not by any means to, you know, sway discussion one way or another, but to answer your question a little bit. The Bureau fires had responsibly for emergency management. No for about 15 years with the fire chiefs typically holding a role of emergency management correlator, which I have no for - since I became chief and we work - all of our public safety agencies work close together. So to your point I think regardless of the position we are all going to, you know use our areas of expertise. It is that - if that emergency is a protest we are going to lean more heavily on the police department with their expertise in the area.

That emergency is a flooding of them or a large disaster we are going to lean more on fire department and emergency management because of our expense in the area. There's definitely a collaborative effort there no matter what. Regardless of a person designated as to who is in charge. Our goal is Public Safety. You mentioned emergency preparedness a couple times and Chief Snyder mentioned that emergency operations plan, that is something we maintain consistently the last full scale update of the as Chief Snyder mentioned was in 2017 and that's under revision no and some substantial revisions and changes through work from the public safety department spit just to add some context to the conversation regarding the roles that we are all currently filling right now.

Chief Snyder: I think to that point little bit, to add a little bit further his chief Killian is able to bash his chief of fire obviously and also emergency management and that does not take away from his daily operations as the chief of our fire department. I think in the same manner, obviously it is up to city Council, but I don't think director public safety would necessarily take away from the daily operations of the Police Department. If we do want to revisit as far as having that discussion around what we want the director of public safety job to look like. That's whether we want it to be the operational side as far as doing events and things of that nature. That's your emergency situation, or do we want it to be around the oversight of the financials and the general direction of the public safety department. As Councilwoman Miele said that's a conversation we can have and I'm happy to have that conversation.

Mr. Allison asked: Is there - is this an urgent decision that we need to make?

Mayor Slaughter: As you mentioned I think you know if we were, hopefully not, but if there was to be a natural disaster next week obviously the public safety personnel works extremely well together and at that point I would designate someone clearly, but - - while back and watching everyone interact in all the volunteer departments. As Chief Killian said, they are accustomed to working really well together and I don't believe there would be any breakdown in the command structure necessarily, but if there is another, if there is a major event. If we have a flood or something of that nature, and interim I would designate - you know, if they are absent of council proving or appointing the directorship.

Mr. Allison: Anybody else from council? Anybody have any comments? So we have talked about a lot of different things. So should we, what is Council's consensus to table this and have more of a discussion with the administration on what it will look like or are most people okay with passing this tonight?

Ms. Miele, : Randy I think the only person who has brought up a perhaps realistic objection was Bonnie when she mentioned that Chief Snyder does not live in the city and that we require the department.

Mr. Allison stated: That is a good point..

Ms. Miele: So I don't know Mayor slaughter if there was a mechanism to correct that or if that is actually something that we need to address a little further for speed.

Mayor Slaughter: That is probably something we need to address little further first in my opinion.

Ms. Miele: That had not occurred to any of us. I don't think during Tuesday's finance meeting and that to me is the one reason why we might not be able to complete this item today. So Norm is there any - what would the procedure before council to pass this without - for council to passes without Chief Snyder living in the city? Do we need to amend the resolution?

Mayor Slaughter : The other thing that I wanted to add is that Chief Hagan did not live in the city, but that would we need to do?

Ms. Miele: I think he did Derek when we initially appointed him, correct?

Mayor: Maybe he did. Maybe he did.

Mr. Lubin: At one time there was a provision giving the appointee, telling him to move into the city. I don't have the ordinance book with me.

Ms. Miele: I think there still is Norm. I think it is 60 days, but the issue is that I don't think the chief is intending to move into the city. Mayor Slaughter am I wrong?

Mayor answered: I don't think he is at this point.

Ms. Miele: So it may not apply.

Mr. Lubin: You would have to amend the resolution to waive the residency requirement.

Ms. Miele: So I guess that is the sticking point city Council. If the question of whether we should continue this discussion about department heads with the ordinance, B do we want to waive the residency requirement or make that part of the larger discussion. Sorry, and some residents I don't have a dog in this fight. I am just pointing it out there.

Mr. Allison: I don't think that we are going to solve most of that tonight. My suggestion would be that we at least table it. I hear crickets.

Mrs. Katz: **If nobody is going to say anything I am going to make a motion to table it.**

**Ms. Miele** Yeah if we feel that's the best route to go then I will **second that motion.**

**The resolution was tabled with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent**

#### **Resolution #9189**

#### **Resolution Authorizing Execution of Agreement between ADA Coordinator Janetta Green & City**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mr. Yoder made the motion and it was seconded by Mrs. Katz.**

Mayor Slaughter this is to serve as ADA coordinator and the City of Williamsport. This is with our decree for city and the Center of Independent Living and it is the court order that we entered into that we have to retain an ADA coordinator. Ms. Green checks all of the boxes. She is qualified, she is certified and that she would be more - we had a discussion around this and finance but this was during finance. She would be on the policies, procedures. Making sure that all of the nonphysical items are in alignment with the ADA and were in compliance. So this was reviewed by Austin White, the City Solicitor, and finance and sent to the full body of council with a positive recommendation.

Mr. Allison: Thank you Mayor slaughter. This did go to finance.

Mayor Slaughter: Sorry we had a conversation also around, between the ADA court Nader and also Mr. Derry who will serve as our accessibility consultant. He looks at the physical side. It is probably going to be somewhere around the \$15-\$20,000 range in our recommendation tonight after speaking to Mr. Paul bought the couple days is the contingency legislation line for the ADA positions.

Ms. Miele I think this is a contingency here. It is a legal contingency today. Yes, this was reviewed by the finance committee and we had discussion around the specific role between Ms. Green and Mr. Derry. The resolution is making sure we have policies in place and Mr. Derry is making sure that we have appropriate physical structures in place to serve the handicap publishing. Ms. Green has all of the appropriate certifications. She has estimated the time that she will need to serve as our court adminitor before we perform Mr. (NAME?) is trying to occupation the role. About 33 hours to put policies and procedures to oversee Mr. (NAME?)'s treatment and etc. She believes that she can do the vast majority of that work from her home base in Harrisburg and will not need to obviously do a lot of travel to and from Williamsport to accomplish that goal. And so the finance committee, Bonnie I don't know why, but I cannot remember anything today. The finance committee forwarded this to the full body council with some sort of recommendation,

Randy. This was sent to the full body of Council with a positive recommendation.

With the caveat that the administration has to find it and they have. So we forward this to you with a positive recognition.

Mr. Allison: Great. Any other comments or questions from council?

Mayor Slaughter: Can I add one more. It would also be the HR. She will work with Molly Steel, also related to our policies, which may or may not affect the insurance side of things as well. So just upgrading everything to make sure across the board that we are in compliance even as it relates to insurance and items around that.

Mr. Allison I guess the only thing I would add to that is that one of her duties, this will not be an ongoing thing. One of her duties will be to train the designated city ADA court Nader, which will be Mr. (NAME?) who will be trained to fulfill this position as part of his duties encodes. So this is not a black hole where we are going to be throwing thousands and thousands of dollars and continually. Going forward once the training is done we will have an ADA coordinator on staff to take care of those things because it is an ongoing need to have that advisement and that special skill, and knowledge. So that is helpful.

Mr. Allison asked for a vote on the resolution.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent**

#### **Resolution #9190**

#### **Resolution Authorizing Execution of Agreement between Accessibility Consultant, Mark Derry & City**

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second to approve the resolution

**Mrs. Katz made the motion and it was seconded by Mr. Yoder**

Mayor stated this is very similar resolution here as the previous one. As was noted just a minute ago, Mr. Derry will serve as the accessibility consultant, again per our consent decree. This is needed. He is East Lake, Derry and Associates LLC and he is qualified and certified. His roles and responsibilities will be as was noted on the physical aspects of the building and one item that we also talked about in finance on Tuesday was obviously we are going to be - we already vacated City Hall so in the interim as that is condemned until future mitigation and discussions between council and administration. That building will not be looked at at the moment by Mr. Derry or Ms. Green. We will get Trade & Transit I and II along with RVT to make sure they are in ADA complaint. So those are the buildings that Mr. Derry will review for ADA complaints. This was forwarded with a positive regulation with the caveat that we identify of where we are coming from. Again legislative contingency is our recognition.

Mr. Allison: Thank you Mayor slaughter.

Ms. Miele: Finance review this and forwarded it to the full body council to my recollection. The me of the discussion really, as of right now, maybe this is outlined by Mayor slaughter, the point is to have Mr. Derry come out and inspect our city buildings. We know that they pretty much have no handicap violations within those structures because those structures were all built within the last 20 years. It was my suggestion, and I think the other members of the finance committee agreed with me, I will refer to them in a moment. If Mr. Derry is coming into the area we make every effort that we can access the exterior and interior of the city building that we have recently been utilizing so that we can get a fuller picture of the needs within that structure, which would help us, I think develop a game plan moving forward with what we will be doing with that building as well, and frankly if the city were to decide that we were no longer utilizing that structure it would probably be of some use to any new owners. It seemed to me that it was likely to be a better use of our money to have them evaluate all of the structures within the city simultaneously if he is coming. Aside from that, Mr. Derry has said that he will make the most efficient use of his time possible because he would like us to give him a positive recognition and we appreciate that. It seems as though everything is in line with the country. Mr. Derry if you are still on the culprit remind me, you had said that you had a slightly lower hourly rate for another service. It was \$150 an hour and no I cannot remember what that service was.

Mrs. Katz: It was for plans.

Ms. Miele: So in terms of the ramps and the elevator work that we are having done. Mr. Derry also says that he is familiar with older structures and look for workarounds that don't hurt the budget and don't ruin the nature of older structures in terms of meeting handicap structures that might serve us in this case. That said Mr. Allison as I mentioned before this was forwarded - - thank you.

Mr. Allison: Thank you Ms. Miele. Other comments from councilmembers?

Mrs. Katz: The only other thing is that Mr. Derry said that he would try to get everything done as far as going to the buildings within two days and it would probably take him four days to get the reports together to us. He is very cost-conscious of what is going to be done here.

Mr. Allison: Yes. That was nice to hear that plan spelled out. Okay I hear no other comments or questions. Mrs. Frank with a motion please.

**The resolution was carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent**

Certificates of Appropriateness - HARB

Item 1. Fortunate Sons Properties LLC

857 West 3rd St

- A. Approximately 21" red stripe in Benjamin Moore color HC-181 Heritage Red on West, North, and East walls.
- B. Approximately 3" green stripe below red stripe and on corners of front foyer in Benjamin Moore #559.
- C. Crazy tomato sign attached to current sign posts on corner of Maynard and Third Street.

Item 2. Mirabito Properties

924 West 3rd St

- A. Scrape and sand loose and peeling paint
- B. Caulk all gaps and cracks
- C. Paint porch in same color
- D. Paint trim in same color
- E. Paint windows in same color

Item 3. McCormick Law Firm

835 West 4th

- A. Remove existing roof
- B. Install ice and water weather guard
- C. Wood repair, if necessary
- D. Install shingles (match existing)

Item 4. Ronald and June Wright

901 West 4th

- A. 3rd Floor Balcony/Roof: Install aluminum cover flat over wood caps – match to existing color
- B. 3rd Floor Balcony: remove and install new wood railing matching existing
- C. 3rd Floor Balcony/Roof: Remove and replace exterior weathertight caulking and sealants
- D. 3rd Floor Balcony: Prepare and Paint – color match to existing
- E. 2nd Floor Balcony: Repair Rubber Roof
- F. 2nd Floor Balcony: Repair and paint to match existing
- G. 1st Floor Porch: Repair and paint ceiling to match

Item 5. Fred and Darline Kellers

915 West 4th

- A. Install ornamental metal gate on driveway
- B. Install ornamental metal fence on west side of driveway and east side of house
- C. Install and stain hemlock fence to match existing on west side of driveway and southern part of backyard

Mr. Allison asked for a motion and a second to approve the Certificates for HARB

**Mrs. Katz made the motion and it was seconded by Mr. Mackey.**

**The certificates of appropriateness for HARB were carried with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent**

Accept for filing:

Controllers Report 06/30/21

Public Safety Minutes 06/06/21

Finance Minutes 08/10/21

Williamsport Municipal Water & Sanitary Authority Minutes of July 28, 2021

Mr. Allison asked for a motion and a second to accept these filing.

**Mrs. Katz made the motion and it was seconded by Mr. Yoder.**

**The minutes were accepted for filing with six yes roll call votes. The vote was 6 to 0.**

**Mr. Yoder voted yes, Mr. Mackey voted yes, Mrs. Katz votes yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes. Mr. Pulizzi was absent**

Announcements

The next regularly scheduled City Council meeting will be held on Thursday, September 23, 2021 at 7:00 PM, Remote.

Upcoming Meetings:

Friday, September 10	11:00 AM	ERC
Wednesday, Sept 15	10:00 AM	Blighted Property*
Thursday, Sept 16	10:30 AM	Zoning Hearing Board*
	3:00 PM	Accessibility Advisory Commission*
	4:00 PM	Board of Health
Tuesday, Sept 21	11:30 AM	Public Safety
	1:00 PM	Finance Meeting
	2:30 PM	Public Works Meeting
	6:30 PM	HARB
Wednesday, Sept 22	11:30 AM	Redevelopment Authority
Thursday, Sept 23	7:00 PM	City Council meeting

**All meetings are held remotely unless indicated with an \* asterisk, whereas will be held at Trade & Transit, II, 144 West Third St, 3<sup>rd</sup> Floor, Williamsport, PA.**

Mr. Allison asked for any comments from members of City Council.  
There were none.

Mr. Allison asked for any comments from the administration.  
There were none.

Mr. Allison asked for any comments from the general public.  
There were none.

Adjournment

Mr. Allison asked for a motion to adjourn

**Meeting adjourned upon motion by Mr. Yoder and a second by Mr. Pulizzi. Meeting adjourned at 9:01 PM with unanimous ayes.**

Submitted by:

**Janice M. Frank**  
City Clerk