



City of Williamsport

245 West 4th Street · Williamsport, PA 17701
(570) 327-7500

Bureau of Codes

(570) 327-7517

Building/Zoning Permit Application

Date: _____

Property Information

Address:

City:

State:

Zip:

Owner Information

Owner First Name:

Owner Last Name:

Address:

City:

State:

Zip:

Phone:

Email:

General Contractor Information

Business Name:

Address:

City:

State:

Zip:

Phone:

Please attach contractor state registration certificate.

Construction Information

Type of Structure:

- Single Family
- 2 Family
- Educational
- Institutional

- Multi Family
- Business
- Assembly
- Industrial

Plumbing work? <input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical work? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, name of plumber (licensed in city of Williamsport):	If yes, name of electrician (electrical inspector list):
Estimated Cost:	
Description of work to be completed:	
This permit is VOID if building operations are not started within six (6) months of the date of issuance or abandoned for a period of six (6) months, and MUST be completed within two (2) years. 20% will be retained on permits if withdrawn. IF THE PROPERTY IS SUBJECT TO A VIOLATION NOTICE, THE TIME LIMITS ON THE NOTICE SHALL PREVAIL.	

Official Use Only																
Approved by:	Approved by:															
Zoning Administrator	Building Administrator															
Fees Due:	Method of Payment:	Fees processed by:														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Construction Cost</th> <th style="text-align: left;">Permit Fee</th> </tr> </thead> <tbody> <tr> <td>\$0 – 999.99</td> <td>\$30</td> </tr> <tr> <td>\$1000 – 1499.99</td> <td>\$36</td> </tr> <tr> <td>\$1500 – 2499.99</td> <td>\$46</td> </tr> <tr> <td>\$2500 – 4999.99</td> <td>\$71</td> </tr> <tr> <td>\$5000 – 9999.99</td> <td>\$141</td> </tr> <tr> <td colspan="2">Over \$10,000: \$141.00 plus \$15.00 for each additional \$1,000.</td> </tr> </tbody> </table> (and an additional Act 45 fee of \$4.50)	Construction Cost	Permit Fee	\$0 – 999.99	\$30	\$1000 – 1499.99	\$36	\$1500 – 2499.99	\$46	\$2500 – 4999.99	\$71	\$5000 – 9999.99	\$141	Over \$10,000: \$141.00 plus \$15.00 for each additional \$1,000.		<input type="checkbox"/> Check <input type="checkbox"/> Money Order	<input type="checkbox"/> Paid
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Please note that the Building Permit process takes up to 15 business days.																