

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 8842

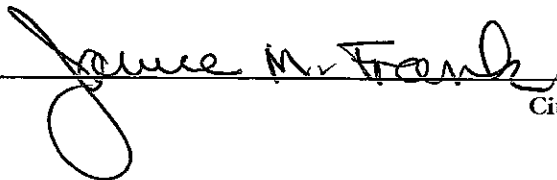
DATE 1-31-19

TITLE

**RESOLUTION TO APPROVE A GRANT AGREEMENT BETWEEN THE CITY
OF WILLIAMSPORT AND THE FIRST COMMUNITY FOUNDATION
PARTNERSHIP OF PENNSYLVANIA FOR THE BRANDON PARK BAND
SHELL IMPROVEMENT PROJECT**

BE IT HEREBY RESOLVED that the City Council of the City of Williamsport approves the attached grant agreement for \$150,000.00 from the First Community Foundation Partnership of Pennsylvania for improvements to the Brandon Park Band Shell.

BE IT FURTHER RESOLVED that the Mayor and the City Controller are authorized to execute the attached agreement.



City Clerk

Approved



President



CITY OF WILLIAMSPORT

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Mayor Gabriel J. Campana and Members of City Council

FROM: Stephanie P. Young

RE: **RESOLUTION TO APPROVE A GRANT AGREEMENT BETWEEN THE CITY OF WILLIAMSPORT AND THE FIRST COMMUNITY FOUNDATION PARTNERSHIP OF PENNSYLVANIA FOR THE BRANDON PARK BAND SHELL IMPROVEMENT PROJECT**

DATE: January 25, 2019

Attached is a resolution authorizing an agreement with the First Community Foundation Partnership of Pennsylvania (FCFP) for the Brandon Park Band Shell Improvement Project.

The grant amount from FCFP is \$150,000. Other funding sources for the project include \$110,000 of 2019 CDBG funds and \$20,000 from the County of Lycoming. The total project cost is \$280,000.00.

The scope of work for the Brandon Park Band Shell Improvement Project includes providing ADA accommodations, which will include a lift, new toilets, and railing modifications. Essential structural repairs include wood floor repair, roof replacement, repointing of the brick, and interior dome structural renovations that will be made to preserve the overall band shell of the building.

We are requesting City Council action on this resolution on January 31, 2019.



GRANT AGREEMENT - NON-EXPENDITURE RESPONSIBILITY
WILLIAMSPORT LYCOMING COMMUNITY FUND and DR. RANDALL F. HIPPLE FUND
Retain one copy for your records

Acceptance of Grant: The grant to your organization from the First Community Foundation Partnership of Pennsylvania (the Foundation) is for the explicit purpose described in your request, subject to any special terms or contingencies described below. Grants may not be used for and political or lobbying activity or for any purpose other than specified in section 170(c)(2)(b) of the IRS Code.

To confirm eligibility to receive the funds, please review this document, sign and date it and return it to the Foundation office within two (2) weeks of receipt.

Grantee: City of Williamsport	Purpose of Grant: Brandon Park Bandshell Rehabilitation	
Fund: Williamsport Lycoming Community Fund	Grant Amount: \$144,994	Grant #: 20188280
Fund: Dr. Randall F. Hipple Fund	Grant Amount: \$5,006	Grant #: 20188288
Date Authorized: December 20, 2018	Grant Period: One-year following release of grant funds	

Payment of Grant

Grant funds will be released upon written request when project is ready for construction.

Expenditure of Grant Funds

It is understood that these funds will be used in accordance with the budget included with your proposal. It is further understood that no substantial changes in the budget or the grant period may be made without prior written approval from the Foundation. A substantial change would be defined as anything which alters the originally expected outcome or timeframe of the project or which represents a 25% deviation in the original budget. Any funds not used for the purposes outlined in this grant agreement will revert to the Foundation. Charitable grant dollars must be maintained in a separate fund and segregated from your organization's non-charitable funds.

Reversion of Grant Funds

It is expected that your project or program will be completed and/or the conditions of your grant will be met within one (1) year from grant approval date. An extension may be possible under certain circumstances. If your organization is unable to meet the terms of the grant agreement, the grant may be rescinded and any grant monies paid to your organization must be returned to the Foundation.

Grant Recognition Requirements

Acknowledgment

In order to maintain the highest standards of public accountability and to ensure transparency regarding the distribution of funds, the Foundation has established *Grant Recognition Guidelines* for grantees - reference the enclosed guidelines before starting the recognition process.

In any recognition associated with this grant, acknowledgement should be made that funds for the project were from the Williamsport Lycoming Community Fund and Dr. Randall F. Hipple Fund at the First Community Foundation Partnership of Pennsylvania.

Press Release

Grant recipients must prepare a press release announcing the project and recognizing the Foundation's contribution within 3 months of the date of the grant award notification letter. If you are experiencing a delay, please contact us. An extension may be possible under certain circumstances. A copy of the press release must be approved by the Foundation prior to media submission. Submit a copy via email to Erin Ruhl, Director of Community Engagement, at ErinR@fcfpartnership.org. Note: you will be required to include a copy of the approved confirmation email from Erin Ruhl with your final evaluation.

Grant Recognition Contact - please provide the contact information for the person who will work directly with our Director of Community Engagement regarding your grant recognition.

Jessie Novinger	Recreation Director, City of Williamsport
Name	Title
570-327-7510	recreation@cityofwilliamsport.org
Phone	Email