

**Thursday, March 1, 2018  
Williamsport, PA**

Council President Jonathan Williamson brought the Williamsport City Council meeting to order on Thursday, March 1, 2018 at 7:30 PM in City Hall Council Chambers. Chris Cooley did televise the meeting. The invocation was given by Councilman Jonathan Williamson and was immediately followed by the "Pledge of Allegiance".

**Council members present:**

*Jonathan Williamson, President  
Randy Allison, Vice President  
Bonnie Katz, Councilwoman  
Derek Slaughter  
Don Noviello, Councilman  
Elizabeth Miele, Councilwoman  
Joel Henderson, Councilman*

**Absent:**

**Also, Present:**

*Gabriel J. Campana, Mayor  
Rebecca Haladay, City Engineer  
Mr. William Nichols, Jr.  
Mr. Joe Pawlak  
Mr. Gary Knarr absent  
Megan Page HR absent  
Adam Winder  
Jody Miller, Police Chief  
Sol. Austin White  
Janice Frank, City Clerk,  
Todd Heckman, Fire Chief  
Mr. Joe Gerardi*

Approval of the Williamsport City Council minutes of February 15, 2018 was approved upon a motion from **and Mrs. Katz made** a second from **Mr. Slaughter**. All were in favor. **The vote was 6 to 0. Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes. Mr. Slaughter voted yes, Mr. Allison voted yes. Ms. Miele had not yet arrived.**

**Limited Courtesy of the Floor**

There were no requests for limited courtesy of the floor.

Appointment

**Board of Health**

Sarah Updegraff, 868 Hollywood Circle appointed to a 5-year term commencing 3/1/18 & ending 3/1/23  
Dr. Williamson asked for a motion and a second.

**Mr. Noviello made the motion and it was seconded by Mr. Slaughter.**

Dr. Williamson stated that he was quite impressed by her resume. The Board of Health deals with challenges in our community that connect to public health that is exactly her background as a family nurse practitioner and she has a Master's degree and has quite an impressive career in health care.

Mr. Henderson had the opportunity to talk with Sarah at the Public Safety meeting, her resume is quite incredible and she is very qualified for this position. But we were also impressed with her desire to be involved in the community. Her questions for us was how can I be more involved and how can I know this community even better? It was a great response and everyone was very excited and impressed and more than happy to have her fill this role.

Dr. Williamson stated separate from her specific appointment, the City has a number of appointments where people voluntarily contribute their time and their expertise. There are times when both Council's and the Mayor's appointments get behind. We have all the positions that need to be filled as well as the Mayor has positions that need to be filled. We are all trying to play catch up a little bit and he thanked Mr. Slaughter for his contributions and he stated that Council will be more aware and he asked the Mayor to be more aware of appointments.

Mr. Slaughter stated that Sarah was out of the area for number of years, returned home and wanted to get involved. So he reached out to her through a mutual friend, Sarah responded immediately and actually wants to get more involved. He appreciates her stepping up to the plate and he has known her since high school and she will be a great member and an asset to our community. He thanked her.

Mrs. Katz stated that she has made her appearance downtown and it is much appreciated and she wanted to welcome her.

Dr. Williamson asked for a vote on the appointment.

**The appointment was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes.**

The City Clerk swore her in to the Board of Health and she signed the book.

**Dr. Williamson changed the order of the agenda.**

**Resolution to Approve Submitting a Redevelopment Assistance Capital Program Grant  
Application to the Commonwealth of PA**

The City Clerk read the resolution.

Dr. Williamson asked for a motion to approve the resolution.

**Mr. Allison made the motion and it was seconded by Mr. Henderson.**

Mr. Nichols stated this resolution is to acknowledge the initial submission of a single application for Redevelopment Assistance capital program for the Levy project. The submission is one of a number of steps that need to happen through Council and others to secure a RCAP Grant and in this case it is \$5 million, that hopefully will match the federal dollars. The County has agreed to be the guarantee with the City of Williamsport the recipient. He acknowledged that that there is a great partnership. One of the things that was apparent when we met with the Finance Committee on Tuesday that there seems to be a need for more details as to the responsibility of both parties. For not only securing the grant but delivering the duties to each entity, each roles and responsibilities of meeting the requirements. The administration would feel more comfortable if this were tabled. Jason Fitzgerald is here and has taken the lead in this, and a resolution is not needed for this step, it is a placeholder. Commissioner McKernan is here to speak about the partnership.

Mr. Fitzgerald stated Mr. Nichols advised us to put together a memorandum of understanding between the County and the City which would be about our arrangement and bond financing. From the technical

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aspects that will be our next step. The County authorized the admission of the grant application. What we want is a general understanding that the city and the County will be working together collaboratively.

Mr. McKernan stated last week the Commissioners did approve at our meeting applying for the RCAP grant and that is part of the process to find the money. The County is doing everything that we have to do to put this all together and he does not see any problems, but we do need to get together and to see what role everybody has to play. I do think the County will be able to handle this task very easily. We had a meeting this afternoon with a couple of people from the State and people from DCED and we were able to reason how important it is to get this grant. We had a conference call with Sen. Casey and his office is very receptive to help us get the funding or at least try to find it. He mentioned Fran McJunken and Rebecca who are going to Washington to find the funding as well. It is a high priority for the County and the City. He stated there is approximately \$5 billion of property value in Lycoming County and 2 billion of it is protected by this Levy. So it's very important that this be taken care of.

Dr. Williamson stated on behalf of Council, we have been working on this Levy situation for about three years, and up until a year or so ago, but we are recognizing tonight and moving forward with building a partnership and working together to try to figure this out. It is Williamsport and other communities it is a major part of the community. He thanked the commissioners for their commitment in this effort.

Dr. Williamson stated it makes sense that we take this opportunity to pause and wait and make sure that everyone in the City is on the same page...we need to know who is going to be responsible for what, etc

**Mr. Noviello made a motion to table this resolution and Ms. Miele seconded it.**

Dr. Williamson asked for a vote on the motion to table this resolution.

**The resolution was tabled with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes.**

**Resolution #8749**

**Resolution to Authorize a Master Service Agreement between the City & Wood**

The City Clerk read the resolution.

Dr. Williamson asked for a motion to approve the resolution.

**Mrs. Katz made the motion and it was seconded by Mr. Allison.**

Ms. Haladay stated this resolution is to authorize a Master Service agreement between the City and AMEC Foster Wheeler that will be addressed as Wood. With Council's approval, this will execute work orders to work and submit by Feb. 2019. The City needs more information to complete the SWIFT plan and this will allow AMEC to work with the administration. This was reviewed by Finance committee who gave a positive recommendation and they did add some additional rate schedule, which will not change from the date the agreement is completed. This was also reviewed by the solicitor before and after the addition.

Ms. Miele stated Finance did review this and did forward it to the full body Council with positive recommendation. And the expected rates pretty close mirrors the rates that we have passed before with Larson Design Group. This puts us on a continual contractual basis, but they would still have to come to us for any separate actions that they undertake. Our final date for submission is February 9, 2019 and we will submit our SWIFT plan. This just allows the administration what is necessary to accomplish the goals in a timely fashion. This was reviewed by Norm Lubin the city solicitor, and Williamsport now has the second-largest Levy in the State of Pennsylvania.

Mr. Allison stated that we did learn a lot and the other thing that was told to us is that this is going to be the first completed SWIFT Plan submitted in Baltimore and we are the front runners in this. We have been very active and our engineers have been driving this and we have a good track record. He thanked Ms. Haladay for her efforts.

Dr. Williamson asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

**Resolution #8751**

**Resolution to Approve an Early Excavation Cut Request from UGI Penn Natural Gas in Accordance with the Street Restoration Requirements**

The City Clerk read the Resolution.

Dr. Williamson asked for a motion to approve the resolution.

**Mrs. Katz made the motion and it was seconded by Mr. Slaughter.**

Mr. Gerardi stated this resolution is for request for two projects for UGI, one is the 7<sup>th</sup> St project and the other is for the Rose St. project. The ordinance reads that any cuts between November 1 to the end of March 31, except for emergency cuts, it comes through the city to determine when they are allowed to cut. If you read on any restoration requirements it says upon written request projects require excavation during this time period must be approved by the Mayor and Public Works. We discussed this at Public Works, and public works felt that these should go to the full body of Council so that Council could discuss. We will be changing that part of the ordinance. It is not part of the ordinance, it is part of the restoration requirements so I will be changing that it will state it has to come before the full body Council for your approval. It did go before Public Works committee.

Mr. Noviello stated we have had these types come before us in the past and most of them have been of a lesser nature. The others have been just general cuts for one property more or less. One of the issues here has been the maintenance of those cuts, and that in years past has changed from a two-year cuts to a five-year cuts. We have had things pointed out to us that make that necessary. Because there were only two of us at the meeting that day, we thought it would be best to go before Council to discuss this. This

Mr. Gerardi stated he did run this before our attorney, and he stated that there should be no issue because this is coming to Council.

Mrs. Katz stated when we started this, it was with Bill Wright because there were so many cuts done before the season and not getting enough done. Because UGI has all these unfunded mandates, this is the reason for this, they have a lot of work to do in the city because of these mandates. The only thing that we look at, is are we opening up a can of worms for everyone else that wants to start early? If the weather is good she doesn't see a problem with this. She felt that everyone would like to see this work get started so they can finish. The only problem is that UGI doesn't get things finished, and they come back to us to make more cuts.

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Mr. Gerardi stated, the Penn Street project got done right at the end of the year. Typically they get involved with our engineer, and our street form in and they get together to decide whether we go with them and they can do the whole road this project, if we allow them to start early, there will be enough time for this project to settle. By the time the end of the season comes this should be done before the winter comes. This all came about because of the Arch Street project, and in the middle of winter and snow came and this is the reason why we won't allow this to happen. They are asking for a start time frame of March 31, so they were probably get this done.

Dr. Williamson stated that is one of the reasons why an approval process works because we can all say if we're comfortable collectively. Here we are talking about a couple of weeks.

Mr. Gerardi stated and if something does happen, we will have the time and ability to go back and check. There is a big difference between now and five years ago.

Mr. Noviello asked about the help we got from one of the paving companies...will that be an option again?

Mr. Gerardi answered yes.

Dr. Williamson asked if there were other comments or questions.

**The resolution was carried with six yes roll call votes. The vote was six to 0. Mr. Allison abstained.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison abstained and Dr. Williamson voted yes.**

**Demolition – 625/627 Park Avenue - UPMC**

Mr. Gerardi stated this is for two demolitions. It is located in a R3 residential zoning district. The structure was used as a private club and a multi-family dwelling unit. Property is currently vacant, and grass will be planted. This is a representative here.

Dr. Williamson asked for motion and a second.

**Mr. Slaughter made the motion and it was seconded by Mr. Allison.**

Dr. Williamson asked for comments or questions.

Mrs. Katz made mention of former president Whaley and Dr. Williamson state we all have sadness on this cause that place meant a lot to someone who meant a lot to us.

**The demolition was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

**Demolition – 631 Park Avenue - UPMC**

Mr. Gerardi stated this request is also through Susquehanna health. It is a single family dwelling and it is currently vacant. It is located in the R3 residential zoning district. As soon as the building is demolished, the will be planted.

Dr. Williamson asked for a motion to approve the demolition.

**Mrs. Katz made the motion and it was seconded by Mr. Allison.**

There was a discussion that this property might be used in the future for development.

Dr. Williamson asked for a vote on the demolition.

**The demolition was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

**Certificate of Appropriateness – Hepburn St – Danko Holdings LP**

Mr. Gerardi stated this request is from the Liberty Group to add on to the Liberty Arena... They are intending to add a bump now which is facing Hepburn Street. They went through the approval process and the Planning Commission looked at it and recommended approval provided that three canopies will be added across the door, and they agreed to that and this is what you see now. He looked at the requirements for metal, and by adding this it will reduce to the metal down to lower than 50%. Reading the ordinance concerning design standards, it does meet the requirements set forth, we do have a representative here.

Dr. Williamson asked for a motion and second to approve the certificate.

**Mrs. Katz made the motion and it was seconded by Mr. Slaughter.**

Mr. Noviello asked about roll up doors...Mr. Gerardi stated this will be used for restaurant and it will be similar to Moon Raven.

Ms. Miele stated spoke about the entrance and stated this is an entrance on the Third St entrance. The entrance is coming in to the side.

Mr. Greg Day, stated we are going to rework the entrance to the old one more arena as an entrance in that area, and does not know for sure on the door in the South addition.

Ms. Miele stated so we are proving the façade at this point?

Mr. Gerardi stated right now you are approving the look of the building, so when the architects come through the building to be built, he will make sure that there is a doorway and then entrance coming off the E. 3rd St.

Ms. Miele asked about the back side of the building, the Elmira St side of the building. So they are not making any amendments to Elmira Street. The building on Elmira Street is red, so how is that is going to look?

Mr. Day stated the plan was to paint the end wall, the West side, he stated he did even remember if there was any read there, but it would be a very small pie shape piece.

Ms. Miele stated that she doesn't want to see a weird façade at any side of the building.

Mr. Day stated on Third St, you will see the remaining red and the other side you will see blue.

Ms. Miele stated she is excited to see the renovation, but when someone takes care of the structure, they take care of the entire structure.

Mr. Gerardi stated you have the right to request that condition upon your approval.

Ms. Miele state she would like to see the building addressed as a whole.

Dr. Williamson had a question about the complex as a whole, there is an eastern façade of the same complex, is that being addressed?

Mr. Gerardi answered that have been addressed on the original façade, you are talking about the discovery building, and it is all one parcel. But it is not one owner. There was the land development and a

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subdivision and it has been subdivided. The former discovery workshop is a separate building. It has been about two years now and it is not seeded, and it is now required to have that seeded by April 1, 2018.

Dr. Williamson stated so in the next 60 days we will see grass planted and façade work.

Mr. Gerardi stated it will come back to City Council and it was sold to any tenant and it is required to be fixed by April 30, 2018. As soon as he finds the new owner he will let Council know.

Dr. Williamson asked for a vote on the certificate of appropriateness.

**The certificate of appropriateness was carried with six yes roll call votes. The vote was 6 to 1. Ms. Miele voted no.**

**Ms. Miele voted no, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes.**

**Resolution #8748**

**Resolution of the City of Williamsport Authorizing the Williamsport Bureau of Police to Purchase 2 Vehicles**

The City Clerk read the resolution.

Dr. Williamson asked for a motion to approve the resolution.

**Mr. Allison made the motion and it was seconded by Mrs. Katz.**

Capt. Miller stated this is a resolution authorizing the Williamsport Bureau police to purchase two new patrol vehicles. One will be an SUV, and the other one will be a Ford sedan. These vehicles will be used in the patrol division, and there is an attached pricing with costars. This was reviewed by Public Safety.

Mr. Henderson stated we did review this and once again our vehicles get a lot of wear and tear and we need to keep up with the fleet, this is just part of the process. It was done through the costars and we have a guaranteed price. There was some discussion on a sedan versus SUV, so they are going with one of each. We did forward this to the full body of Council with a positive recommendation.

Mr. Noviello stated this is a line item purchase and Capt. Miller gave us some commentary on the SUVs, for access and equipment outfitting.

Mrs. Katz asked if we need to put a dollar amount on the resolution?

Dr. Williamson asked for motion that says in the amount not to exceed \$91,000.

**Mrs. Katz made the motion to add in the amount not to exceed \$91,000 and the second by Mr. Allison.**

Dr. Williamson asked for a vote on the amendment.

**The amendment was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

Dr. Williamson asked for a vote on the resolution as amended.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

**Resolution #8750**

**Resolution to Approve an Agreement with Ingalls Planning & Design for the Preparation of a Revitalization Plan for the Park Avenue Neighborhood**

The City Clerk read the resolution.

Dr. Williamson asked for a motion to approve the resolution.

**Mr. Allison made the motion and it was seconded by Mr. Henderson.**

Ms. Myers stated this is to approve this resolution in an amount not to exceed \$89,280 for the Park Avenue Neighborhood Revitalization plan. The funding sources are made available by the Pennsylvania Department of community and economic development, in the amount of 29,353.00, a financial partnership with the City and UPMC Susquehanna the amount of \$25,000, and River Valley Transit the amount of \$10,000. Consultant selection process began on October 18, 2017 when the request for proposals was released as advertised in the Williamsport Sun-Gazette and the PA Chapter of American Planning Association. Proposals were due November 9<sup>th</sup> and the selection committee had 11 proposals submitted for review. The selection committee included Bob Kane, from UPMC, Jenny Picciano from Lycoming County Planning, Andrew Dremser from River Valley Transit, Mayor Campana, Randy Allison, Stephanie Young and Ms. Myers. Due to the amount of proposals & the holiday season, we conducted interviews with the top 5 companies in January. From there, the selection committee unanimously decide to select Ingalls Planning & Design because of their experience with similar communities and understanding challenges that face the neighborhood which include the high level of housing disinvestment & high poverty rates. Their primary strategy to begin the revitalization efforts in the neighborhood is to conduct a housing inventory while addressing the neighborhood's housing issues. Matt Ingalls, Principal Planner of the company, apologizes that he could not make it tonight, due to winter storm events in February. This was reviewed by the City Solicitor & by City Council's Public Works Committee.

Mr. Noviello stated we had this before us and we had a few questions, one of our first concerns was the issue of additional housing, which we did not see a problem. He referred to the Memorial Homes project for assistance and it was a very positive outcome. We talked about the next street over, looking in shambles and we got some answers there. We passed this to the full body Council with a positive recommendation.

Dr. Williamson asked if there were any questions.

Mrs. Katz asked since there were 11 proposals, when you chose this company, who is CCB?

Ms. Myers answered CCB is a main economic marketing consultant for this company. They have worked together on multiple revitalization plans together, so Ingalls Planning & Design does the public outreach and putting it together, while CCB does the marketing side.

Mrs. Katz asked why are we having three different companies here?

Ms. Myers answered so that was one of the most interesting things, after we had gone through the 11 proposals, there were several cities that had submitted three sub consultants. We thought that it was because of the specialized fields that they are in. With this combination, you have Ingalls Planning as the public outreach, CCB as the marketing and housing side, and then you have Larson Design studying the transportation side.

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Mrs. Katz said you did an RFP, and contract with this company you have a not to exceed \$89,000. Why are we using an outside source when we have, Penn Strategies who we have just signed a new contract with? They do this kind of work, this I don't understand. Why are we going out and spending this kind of money, when we already have someone including Larson Design. And then we had this study and you really shortly looking at what has already been established, the neighborhood facts. Renter occupied is 80%, you have 34% that are living below the poverty level, you have been medium income of \$20,000, we noted this is a destitute neighborhood. What you need is to find developers, the study is already here. I find this very disturbing that we are going to spend this kind of money for a study. What I did like about this company is that they did say that since there a small company they will not see that this study is dust in the basement. Which is true about our city, we have more studies better collecting dust and on our wish list that never get accomplished. I find this hard to even go through looking on all of this with the money that we won expand on another contract when we have people in house to do this. So how can we justify this?

Ms. Myers answered what it comes down to is the speciality in which the company has. With Ingalls Planning, they are busy with a lot of the different stuff.

Mrs. Katz stated but they are contracted with the city, we are paying that kind of money. And this is a company that is out of the State that really has no idea, but they want to do is hold seminars, and outreach to the community. The community is 80% renters. So, you are going to have some stakeholders that you will not have a participation of people who have an interest in that neighborhood.

Ms. Myers answered one of the goals of the actual plan to get an advisory committee together. We are hoping to try to get some landlords involved with this sense it is a high rent your area. We are also planning to get residents that are involved in this area as well. Just because they live in that neighborhood, so I don't exactly know what is going on there, when you have a planning company like this company who specialize in investment in housing, and specialize in the housing needs and community needs in a hard-to-reach community like this one, they can definitely bring that out. They have shown it in their work if you actually go online and review their plans and some of the other cities that they have worked on, there really shows how their specialties emphasizes the project.

Mrs. Katz stated this company is asking us to approve closed to \$30,000 and there is no representative here, yes they had a problem, but we have a problem giving that money out to someone who can't even have a representative here.

Dr. Williamson stated he would like to add that we have been working towards this for a couple of years now and the idea behind this particular project is modeled off successes that we've been seeing in the E. 3rd St. The 2018 should be the year in which first dirt gets to be turned, but it has been a long process that has brought many stakeholders together, public, private and residents to some degree to revision the E. 3rd St., Gateway area and come up with the plan that everybody was comparable with, to then take their own actions. That development work is exciting to him that we are going to see some development, then government role becomes limited. We brought people to this table and spent a small amount of dollars, so we are working with our partners in the County to invest in the infrastructure. But all of that began by bringing stakeholders together around the table and then bringing people with expertise.

There was addition discussion about how much planning and the exciting prospects of transforming Park Ave of more of a mixed use and we have to get deeper into this and work a plan on what the public and stakeholder said. The model in E. 3rd St. is a good model. When you stabilize the neighborhood it also helps to stabilize the existing renters that live there. So how to get from here to there takes specialized skill set of people that have already done that.

Mrs. Katz stated her question still stands, and from her understanding of what Penn Strategies does, they do these type of things also.

Mayor Campana stated he wanted to make something very clear and reassure City Council that there will not be any studies, planning that will sit on the shelf. That we have done we have executed, and I believe the E. 3rd St. is going to show positive dividends. This is a reinvestment in an area that has been ignored for decades. This is a reinvestment in that area. We also want mixed use, when you talk about low income housing it does not work when it's concentrated poverty. He stated he will not sign an agreement for any additional low income housing. Penn Strategies has been engaged in this process, we have been in consultation with them to get some incentives for developers. This city is very similar to Elmira and that's one of the reasons I thought this firm could handle it. There are only a handful of developers in the city that would be willing to take a risk.

Mr. Jason Fitzgerald stated under the current arrangement that we have, we were not contracted for this, but most of what we do is find funds for projects. We were with the economic revitalization committee, and pending the results of the study, what I believe that Council should consider is the tax increment financing. He explained in more detail the TIFF processing.

Dr. Williamson stated we are to that phase now on thinking of where this might be appropriate and E. 3rd St., which means that we have to plan in place which everyone has bought into, developed by local stakeholders, etc. and then you can come back in and make this happen.

Mr. Fitzgerald stated we are involved in the first PIFF in Pennsylvania. It is a public improvement fee, you take a zone and you put together the score group, and for a development project that is happening in Tobyhanna Township, we are able to bring \$20 million in TIFF money to help with the developers and an additional \$20 million in PIFF money. A third class city cannot yet charge drink taxes, which you can take a public improvement district, and you can fix a small fee on something, as long as it is spent on the interests of the public good, it is a very creative way to do development. Because grant funding is going down and everything we get we all agree it has to go to the levee. It's going to be multiple years that we are going to focus on getting money for the Levy. The money we get from the Feds is not going to be enough to do it.

There was additional discussion about additional grants in a situation of 60/40...60% low interest loans and they will help to find housing. This is the first step of being approved at the State level. Mrs. Katz spoke about the demolitions of homes and how some of the history gets wiped out, and this is a neighborhood that has so much pride and needs help. She spoke of her frustrations about the studies. Development in that particular neighborhood will need incentives and without them people are not going to build that. But this kind of development will help by replacing our housing stock. There is a lot of opportunities in this neighborhood.

Mr. Allison stated he was part of the process and there were hours spent during the process and he will give kudos to our city planner who did an excellent job, with giving ratings and meeting deadlines. He spoke about the time putting into each proposal and how the decision was narrowed down. They were narrowed down to five and it was very close. Each company was interviewed and all concerns were

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addressed. He spoke about the East Third St project and all the traffic studies but in this process we want to see good things early that we can begin right away.

Mr. Slaughter asked if we have done Park Avenue studies before this?

Ms. Myers answered there was a Park Avenue study done in 2007, and that was for a development of an Elm Street project, and unfortunately the plan was not fully developed because there was not enough public input and public participation and enough public buy-in. You do need to have that public buy-in. In and in 2007 there was a lack of a land use study, a lack of analysis and a lack of marketing and opportunities. But there was also a lacking of any kind of financial partnerships. The only things that were involved were state funds and \$10,000 of city funds.

Dr. Williamson asked for a vote on the resolution.

**The resolution was carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

HARB

**All items are recommended for approval.**

Item 2. Rogers Uniforms

700 West Third Street

A. Replace flat roof sections with spray polyurethane foam (SPF) roofing system. Work includes removing old rubber roof and upgrading vents and drains. Final roof finish will be white, similar to the roofing installed in 2016 and will not be visible from public street levels.

Item 3. Stonehurst Group LLC

948 St Third Street

A. Install new 2 sided metal business sign on the existing first floor front sign bracket. New sign to be 3' x 4'. Colors: Dark navy background, ivory letters, red logo.

Dr. Williamson asked for a motion to approve HARB recommendations.

**Mr. Slaughter made the motion and it was seconded by Mrs. Katz.**

**The certificates of appropriateness were carried with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

Accept for filing

Codes Report November 2017

Public Works 09/26/17 & 10/24/17

Public Safety 10/03/17 & 11/02/17

HARB Minutes 02/20/18

Dr. Williamson asked for a motion to accept these for filing.

**Mrs. Katz made the motion and a seconded by Mr. Allison.**

**The minutes were accepted for filing with seven yes roll call votes. The vote was 7 to 0.**

**Ms. Miele voted yes, Mr. Noviello voted yes, Mr. Henderson voted yes, Mrs. Katz voted yes, Mr. Slaughter voted yes, Mr. Allison voted yes and Dr. Williamson voted yes**

Mr. Slaughter stated that he and Mr. Allison were in conversations with the IT department and it is looking like April 2, we will have a functional City Web site. Fingers are crossed.

Announcements

There will be a brief executive session and a matter of litigation following this meeting. The next regularly scheduled City Council meeting will be held on Thursday, March 15, 2018 at 7:30 PM, in City Hall Council Chambers. (Enter through the police department at rear of building for meetings after 5:00 PM.)

Upcoming Meetings:

Saturday, March 3	2:00 PM Government Study Commission*
Monday, March 5	12:00 PM Planning Commission
	12:00 PM Fair Housing (scr)
Tuesday, March 6	3:30 PM ERC Meeting
Wednesday, March 7	4:00 PM Charter Commission
Monday, March 12	4:00 PM Recreation Commission
Tuesday, March 13	1:00 PM Finance Committee
	2:30 PM Public Works
	3:30 PM Public Safety
Thursday, March 15	10:30 AM Zoning Hearing Board
	4:00 PM Board of Health
	7:30 PM City Council Meeting

\*Government Study Commission is held at Susquehanna Law Office, 1 West. Third St. 2<sup>nd</sup>

floor

**Room]**

**[Meetings Held in Council Chambers Unless Otherwise Noted – [scr] = William Sechler Community**

Dr. Williamson asked if there were any questions from members from City Council.

Mr. Allison wanted to state that he wanted to commend Councilman Slaughter for his hard work and effort to ask the right questions and get things moving in the IT department.

Dr. Williamson asked there were comments from the administration.

**CITY COUNCIL MEETING MINUTES OF MARCH 1, 2018**

Mr. Gerardi wanted to quickly explained about the approval of the look of the building, the land development, with the building gets constructed that he and Gary Knarr will be sure it gets done correctly.

Dr. Williamson asked if there were comments from members of the public.  
There were none.

Adjournment

Dr. Williamson asked for motion to adjourn.

**Meeting adjourned** upon motion by **Mr. Slaughter** and **seconded by Mr. Henderson**.  
Motion was carried by a **unanimous at 9:37 PM** "ayes".  
**Submitted by:**

**Janice M. Frank, City Clerk**