

## Mayor's Council of Economic Advisors



### **Mission/Vision Statement**

The mission of Mayor's Council of Economic Advisors (MCEA), is to provide business and economic council to the Mayor and his administration. Advisors will be selected from a varied background of local business, educational and community leaders. Their combined insight to the economic opportunities and challenges facing the City of Williamsport will provide a much needed local perspective for the Mayor's administration to clearly, effectively and deliberately move forward in the continued economic growth and revitalization of the city.

Therefore the Council's primary charge is to act as the Mayor's "Think Tank", providing insightful and considered recommendations for the Administration's efforts towards the on-going growth the City's business community, the creation of family-sustaining jobs, opportunities for business investment in the City and the increase of the City's tax base.

### **Operational Guidelines**

This is a voluntary committee and as such, has no function within city government other than providing council to the Mayor and the Mayor's administration when requested.

The Mayor's Council of Economic Advisors will operate in spirit of positive cooperation with any and all other government organizations.

Council members will be notified of meetings via e-mail from the Mayor's secretary. Agendas will be prepared by the committee chairperson and distributed at the start of each meeting. Each meeting will adhere to Robert's Rules of order, but productive and necessary dialog is encouraged and will be promoted. Updated information will be posted regularly on the City of Williamsport's website.

All communications to committee members, the press and the general public will be officially released by the Mayor's Office after receipt from the committee chairperson. Contributors to the content of such releases may vary depending on the nature of the communications.

All committee members will be asked to provide the Mayor's secretary a minimum of three business days notice in the event you are unable to attend a meeting.

## **Mayor's Council of Economic Advisors**

Page 2

All member nominations are to be submitted to the committee chairperson. Appointments will be made at the sole discretion of the Mayor. If for any reason you need to discontinue your service on the committee we ask that you provide notice to the Mayor's secretary no less than ten days prior to the next scheduled meeting.