

# CITY OF WILLIAMSPORT, BUREAU OF CODES

## ONLINE – PRE-BUILDING PERMIT APPLICATION

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APPLICATION DATE: \_\_\_\_\_

### **PROPERTY INFORMATION:**

ADDRESS/LOCATION: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

OWNER TELEPHONE: \_\_\_\_\_

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### **CONTRACTOR INFORMATION:**

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

CURRENT CONTRACTOR REGISTRATION:  YES  NO

DOES THE CONTRACTOR HAVE EMPLOYEES:  YES  NO

#### **CURRENT INSURANCE INFORMATION:**

LIABILITY INSURANCE:  YES  NO

WORKERS COMPENSATION:  YES  NO

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### **CONSTRUCTION INFORMATION:**

TYPE OF STRUCTURE:  SINGLE FAMILY  2 FAMILY  
 MULTI-FAMILY  BUSINESS  
 EDUCATIONAL  ASSEMBLY  
 INSTITUTIONAL  INDUSTRIAL

ESTIMATED COST: *(parts, labor, material)* \$ \_\_\_\_\_

ANY **PLUMBING** WORK:  YES  NO

IF YES, NAME OF MASTER PLUMBER: \_\_\_\_\_

ANY **ELECTRICAL** WORK:  YES  NO

IF YES, NAME OF ELECTRICAL INSPECTOR: \_\_\_\_\_

**DESCRIPTION OF WORK TO BE PERFORMED:** *(Please provide a complete narrative of the work to be completed:*

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**NOTICE:** *This permit is VOID if building operations are not started within six (6) months of the date of issuance, or abandoned for a period of six (6) months, and MUST be completed within two (2) years. 20% will be retained on permits if withdrawn. IF THE PROPERTY IS SUBJECT TO A VIOLATION NOTICE, THE TIME LIMITS ON THE NOTICE SHALL PREVAIL.*